



Project Advisory Team Meeting Minutes

The High School for Law Enforcement & Criminal Justice

MEETING NO.: 004

LOCATION: The High School for Law Enforcement & Criminal Justice

DATE / TIME: Planning Charette Session 3 of 3 – December 19, 2013, 1:00 - 4:00pm

ATTENDEES: Joan Albert, PSP; Patricia Alexander, HSLECJ; Gloria Barrera, HISD-facilities Planning; Richard Barrera, HISD-Police; Patricia Alexander, HSLECJ; Ken Black, PSP; Felicia Bowman, Parent; Don Chasteen, Jeff Davis, Community Representative; Grace Diaz, Student; HSLECJ; Elaine Lee, PSP; Jamie Flatt, PSP; Schmecka Franklin, HSLECJ; Jim French, DLR Group; Dave Funk, HISD - Facilities Planning; HSLECJ; Hector Garma, HSLECJ; Juan Garza, Student; Randy Green, HSLECJ; Valgene Holmes, HSLECJ; Josh Hooten, HSLECJ; George Johnson, HSLECJ; Brooks Liggett, HSLECJ; James McSwain, HISD-Lead Principal; Miyanna Kirksey, Student; Michael Martindale, HSLECJ; Carol Mosteit, HSLECJ Principal; Jerome Mott, HSLECJ; Kimberly Riggins, HSLECJ; Sue Robertson, HISD – GM Facilities Planning; Christina Roddiger, HSLECJ; Javante Theall, HSLECJ; Eric Turner, HSLECJ; Ross Wells, HSLECJ; Mike Woods, Rice & Gardner.

PURPOSE: Three meetings were held on successive days which constituted a planning charette, held to develop the capacity model and room descriptions.

AGENDA ITEMS:

- Introductions
- Open a discussion of neighborhood relationships

NOTES:

1. David Funk HISD Facility Planning thanked participants for their participation during the two previous days. He stressed that the day's planned discussion is very preliminary, but an important step toward imagining their new facility.
2. Jamie Flatt – Page Southerland Page and Jim French – DLR Group from the architects team lead a discussion of asked the group to explain how the different program specific areas of study work in terms of when students choose their path, what courses are required in what order, and how the different programs interrelate academically.
 - a. HSLECJ offers three different course pathways. Students choose a direction upon entering, but may change their focus until the beginning of sophomore year.
 - i. Legal Studies, ~44 graduating 2013/2014
 - ii. Criminal Justice
 1. General Criminal Justice, ~43 graduating 2013/2014
 2. Emergency Services, ~17 graduating 2013/2014
 3. GIS, ~16 graduating 2013/2014
 - iii. Fire Technology, ~13 graduating 2013/2014
 - b. There is a substantial overlap between Criminal Justice and Fire Technology coursework.
 - c. Possibilities to conceptually organize spaces into distinct neighborhoods were diagrammed.
 - i. One option was to combine the Freshman and Sophomore courses into one area, upper level Legal Studies into a second, and upper level Criminal Justice into a third.
 - ii. The second option discussed was to organize into a Legal Studies area and Criminal Justice area that each included all grade levels of students.
 - d. Discussion of organizational options developed a consensus favoring a solution that groups freshman focused courses together, and sophomore focused courses together (either in the same vicinity or

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separately) while both retain a substantial overlap with the Legal Studies and Criminal Justice centers of activity and specialized space. In this way freshman and sophomore students will have the least reason to travel long distances between classes, but will remain in close physical and collaborative relationships to the special program areas. As the space specific to program that is most heavily used by both major course pathways, the group agreed that the court room is a logical center of activity for the entire school.

- e. The PAT discussed how the performing and visual arts curriculum interacts with the rest of the courses. Options for seating 250 people in an audience related to the stage were discussed. All agreed that the gym is not a good solution for theater seating, and the cafeteria poses many challenges related to acoustics and conflicting uses. The idea of dedicating a true black box theater space with flexible seating inside was floated and considered a good option to explore further.
- f. The idea of distributed food service was discussed. The group agreed that there were no barriers to offering food service at multiple locations, even out towards the learning centers. Consideration will be given to a design approach which reallocates space from a single, central food service out to the learning centers to create flexible, a multi-purpose space that could function as student commons, classroom breakout, and otherwise multifunctional space.

ACTION ITEMS:

- 1-01 Architects will develop high level program adjacency diagrams based upon the direction provided by the PAT for discussion.
- 1-02 HISD planning will work to update the specific room descriptions to confirm and finalize with the campus.

MEETING SCHEDULE: Next PAT meeting: January 13, 2014, 2:30 p.m.

Please review the meeting minutes and submit any changes or corrections to Mike Woods.
After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Mike G. Woods
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