



Project Advisory Team Meeting Minutes
The High School for Law Enforcement & Criminal Justice

MEETING NO.: 008

LOCATION: **The High School for Law Enforcement & Criminal Justice Library**

DATE / TIME: April 14, 2013, 2:30 - 4:00pm

ATTENDEES: Patricia Alexander, HSLECJ; Ken Black, Page; Clay Clayton, HISD – Facility Planning; Grace Diaz, Student; Schmecka Franklin, HSLECJ; Dave Funk, HISD - Facilities Planning; HSLECJ; Juan Garza, Student; Josh Hooten, HSLECJ; Miyanna Kirksey, Student; Elaine Lee, Page; Michael Martindale, HSLECJ; John Moreau, B3Ci; Carol Mosteit, HSLECJ Principal; Christina Rodriguez, HSLECJ; Mike Woods, HISD PM, Rice & Gardner.

PURPOSE: The meeting was held to review.

AGENDA ITEMS:

- Introductions
- The CMAR process
- Outstanding questions of the group

NOTES:

1. Mike Woods introduced Jon Moreau from B3Ci who discussed the responsibilities of the Construction Manager at Risk (CMAR) in the new facility development process. This responsibility includes involvement during the design phase to assist with issues such as cost control, technical insight and constructability, and continues on through the actual building construction to ensure delivery of a quality facility within a guaranteed maximum price (GMP).
2. It was reinforced that the shooting range is an essential part of the ROTC program at HSLECJ.
3. Various transportation issues were discussed:
 - a. When the campus population was 700, 5 years ago, the school was served by 25 busses daily.
 - b. A quick count of cars parked on campus prior to the meeting showed 78 cars. The staff described that as a typical day.
 - c. Principal Mosteit estimated 15-20 cars drop off students each day.
4. Although disposition of the specific land available for the building site remains unresolved, HISD real estate remains actively committed to the Scott St location.

ACTION ITEMS:

- 1-01 Confirm date of the design charrette.

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MEETING SCHEDULE:

Next PAT meeting: May 14, 2014, 2:30 - 4:00pm

Please review the meeting minutes and submit any changes or corrections to Mike Woods.
After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Mike G. Woods
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