



Project Advisory Team Meeting Minutes
The High School for Law Enforcement & Criminal Justice

MEETING NO.: 010

LOCATION: **The High School for Law Enforcement & Criminal Justice Library**

DATE / TIME: May 27, 2013, 2:30 - 4:00pm

ATTENDEES: Patricia Alexander, HSLECJ; Ken Black, Page; Clay Clayton, HISD – Facility Planning; Grace Diaz, Student; Schmecka Franklin, HSLECJ; Dave Funk, HISD - Facilities Planning; HSLECJ; Juan Garza, Student; Josh Hooten, HSLECJ; Miyanna Kirksey, Student; Elaine Lee, Page; Michael Martindale, HSLECJ; John Moreau, B3Ci; Carol Mosteit, HSLECJ Principal; Christina Rodriguez, HSLECJ; Mike Woods, HISD PM, Rice & Gardner.

PURPOSE: The meeting was held to review development of the previously approved conceptual design.

AGENDA ITEMS:

- Introductions
- Review of schematic design
- Schedule the next design review

NOTES:

1. Opportunities to capture Pease St. were discussed. Advantages include more buildable area, an extended bus queue and privately owned adjacent propriety rather than a public street.
2. Modifications to the site plan were reviewed:
 1. The bus loading zone was extended by deleting the bus parking area.
 2. Count for car parking is 150.
 3. Access to the loading dock has been improved.
 4. Visitor parking was added along the student drop off.
3. The floor plans were reviewed:
 1. The server area was shifted east.
 2. The bridge over the stage will be used for mounting stage lighting.
 3. A corridor has been added to improve access to the ROTC and bus drop off areas.
 4. Lockers and showers for the gym will also serve the ROTC functions. The proximity is acceptable to the ROTC.
 5. The administration suite should be arranged so that after hours exit from the atrium area does not have to be through the administration suite.
4. Scheme B was preferred by the PAT.

ACTION ITEMS:

1-01 Confirm date of the design charrette.

MEETING SCHEDULE:

Next PAT meeting: June 12, 2014, 2:30 - 4:00pm

Please review the meeting minutes and submit any changes or corrections to Mike Woods. After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Mike G. Woods
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Attachment: