



**Minutes**  
**2012 Bond Project Advisory Team (PAT) Meeting**  
**Jordan High School**

**MEETING #:** 5

**LOCATION:** Jordan High School, Library

**DATE / TIME:** February 24, 2015, 1:00pm

**ATTENDEES:** (those highlighted were present)

✓	John McAlpine	Principal - PAT
✓	Al Lloyd	Magnet Coord. - PAT
✓	Keonta Jackson	Asst. Principal-PAT
	David Hill	Teacher - PAT
✓	Ronald Jacobs	Teacher - PAT
	Randy Smith	Teacher - PAT
	Kristina Carter	Student - PAT
	Ta'Mirah Collins	Student - PAT
	Corina Gonzalez	Student - PAT
	Jasmine Mercier	Student - PAT
	Gennevice Sanchez	Student - PAT

	Velma Laws	Community - PAT
	Athena Reed	Community - PAT
✓	Renee Zuelke	HISD / CTE
✓	Kaire Hopson	HISD / CTE
	Rona Simmons	School Support Officer
✓	Princess Jenkins	HISD Facilities Planner
✓	Marvin Stone III	HISD/Heery Program Management
✓	A.J. Sustaita	Corgan - Architect
	John Haskew	Corgan- Architect
✓	Adam Froelich	Corgan

**PURPOSE:** Capacity and education spec discussion/overview.

**AGENDA:**

- Review the Guiding Principles
- Review Capacity Model
- What to Expect at the next PAT meeting



## DISCUSSION:

1. The meeting was opened by Marvin Stone, HISD Project Manager with an overview of the agenda.
2. Review of the guiding principles.
  - a. Princess Jenkins of HISD Facility Planning started off with a review of the draft Guiding Principles draft.
  - b. CTE department consolidated the last two line items of the Guiding Principles into one line item.
3. Review of Capacity Model.
  - a. The Capacity Model was presented by Ms. Jenkins.
  - b. This Capacity Model was revised by HISD Facility Planning from the last PAT meeting to include 27 teaching stations for a total capacity of 648 students.
  - c. After reviewing the Capacity Model, Principle McAlpine suggested reducing the number of students per teaching station in the technical lab spaces down to 15 to 1, from 24 to 1, as proposed by HISD Facility Planning.
  - d. After discussion on student/teacher ratio, the total number of teaching stations stands at 25 with the total number of students tentatively set to 557.
  - e. Ms. Jenkins stated the Capacity Model would undergo further review by Facility Planning.
  - f. Ms. Jenkins proposed one large space for welding with three supporting classrooms adjacent to the space.
  - g. Principal McAlpine and the faculty would like to see examples of the proposed scheme for one large lab space.
  - h. Ms. Jenkins asked the BJHS facility present at the meeting to assist in completion of the program spaces. The requested information was asked to be submitted to Ms. Jenkins by March 6, 2015.
  - i. Input was also requested by Ms. Jenkins on furniture and equipment fit out from school staff.
4. Tours of existing CTE facilities will be coordinated by Clay Clayton of HISD Facility Planning, per Ms. Jenkins and are tentatively scheduled for March 24, 2015.
5. Principle McAlpine asked Corgan for sample floor plans of welding and auto labs. Architect, A.J Sustaita, confirmed that plans will be brought to the next PAT meeting for review with the group.
6. A.J. Sustaita asked Ms. Jenkins on the status of the completion of the program and Education Specifications. Final Program and Education Specifications delivery date has yet to be determined per Ms. Jenkins.
7. Magnet Coordinator, Al Lloyd, suggested that a tour of San Jacinto College be considered.
8. BJHS teacher Randy Smith stated that an outdoor learning/staging space may be needed for the welding and auto labs.
9. Marvin Stone advised the Architect that the required budget model would be due soon after Corgan receives the Educational Specifications.



**ACTION ITEMS:**

- 5-01 Coordination with Mr. Clay Clayton on the status of a suggested tour of Dubiski Career and Technical High School in Grand Prairie, Texas. (Program Manager)
- 5-02 Finalize Guiding Principles. (Jenkins)
- 5-03 Finalize Program, Capacity Model and Space Requirements. (Jenkins)

**WHAT TO EXPECT AT THE NEXT PAT MEETING:**

1. Finalize and discuss Capacity Model and Space Requirements

**NEXT PAT MEETING:** The next PAT meeting will be Wednesday, March 24, 1:30 pm, Jordan High School Library

Please review the meeting minutes and submit any changes or corrections to the author. After five (5) calendar days, the minutes will be assumed to be accurate.

Sincerely,

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