



**Minutes**  
**2012 Bond Project Advisory Team (PAT) Meeting**  
**Jordan High School**

**MEETING #:** 13

**LOCATION:** Jordan High School, Library

**DATE / TIME:** November 17, 2015, 3:30pm

**ATTENDEES:** (those highlighted were present)

✓	John McAlpine	Principal - PAT
✓	Al Lloyd	Magnet Coord. - PAT
	David Hill	Teacher - PAT
	Ronald Jacobs	Teacher - PAT
✓	Randy Smith	Teacher - PAT
	Madeline Hartwell	Jordan /CTE- PAT
	Kristina Carter	Student - PAT
	Ta'Mirah Collins	Student - PAT
	Corina Gonzalez	Student - PAT
	Jasmine Mercier	Student - PAT
	Gennevice Sanchez	Student - PAT
	Tamela Porter	Teacher

	Velma Laws	Community - PAT
	Francine Leues	Cosmetology - PAT
✓	Mike Schuster	Culinary - PAT
	Renee Zuelke	HISD / CTE
✓	Kaire Hopson	HISD / CTE
✓	Wright, Kedrick	HISD Facilities Design
✓	Princess Jenkins	HISD Facilities Planner
✓	Marvin Stone III	HISD/Heery Program Management
✓	A.J. Sustaita	Corgan - Architect
	John Haskew	Corgan- Architect
	Jana Andrews	Corgan- Architect

**PURPOSE:** The purpose of this meeting is to hold a work session to discuss options for Culinary Arts, Audio Visual and a CTED program (Career and Technology Education for Students with Disabilities).

**AGENDA:**

- Review the change in program to add Culinary Arts, Audio Visual.
- What to Expect at the Next Project Advisory Team Meeting

**DISCUSSION:**

1. Marvin Stone, HISD Project Manager opened the PAT meeting with introductions before turning over to Ross McAlpine, Principal of Barbara Jordan High School.
  - a. Mr. McAlpine elaborated on the addition of program curriculum:
    - i. Per a meeting with Mike Webster and Renee Zuelke of HISD CTE, the new Barbara Jordan High school will now include a Culinary Arts Program, CTED program (Career



and Technology Education for Students with Disabilities) and Audio/Visual in lieu of the originally planned Government and Government Urban Planning.

- ii. The new Culinary Arts program will be planned in place of the traditional cafeteria and kitchen.
    1. Students will be having breakfast and lunch at their respective home campuses.
  - iii. As of the date of the PAT meeting, a program has not yet been completed.
  - iv. After discussion between Mr. Wright and Mr. Sustaita, Corgan will be submitting a preliminary design program for both Culinary Arts and Audio/Visual.
- b. Schematic Design for Culinary:
- i. Mr. Sustaita presented a schematic level floor plan showing the necessary program spaces required for the addition of Culinary Arts to the new design.
  - ii. Mr. Sustaita walked the PAT through the proposed program spaces listed below:
    1. Culinary Kitchen
    2. Culinary Lab
    3. Servery
    4. Dressing Rooms
    5. Bistro space for dining
  - iii. Considering CTE's plan to remove the traditional food service program, Mr. Sustaita inquired about keeping the Grab & Go convenience store in the current design.
    1. Mr. McAlpine and Mr. Lloyd both agreed that keeping the Grab & Go in the program would be best for students needing a quick snack or drink.
  - iv. Mr. Wright inquired on whether or not the CTED program would need to be separated from the regular education.
    1. Mr. McAlpine stated that CTED and Regular Ed. could share the same space but would require separate instructors.
    2. The Project Advisory team concluded that the two programs could potentially be scheduled independent of one another.
- c. Floor plans
- i. Mr. Sustaita presented the following plan of action:
    1. The reviewed schematic plan for Culinary will be submitted to the Food Service Consultant for design and equipment layout.
    2. Current space for the Government programs will be redesigned to include Audio/Visual. See proposed program spaces below:
      - a. TV Studio
      - b. Control Room
      - c. Equipment Room
      - d. Office
      - e. Green Room
      - f. Production Lab

**ACTION ITEMS:**

- 13-01 Design Culinary Arts program (Corgan)
- 13-02 Design Audio/Visual in place of current government program (Corgan)
- 13-03 Confirm that changes to HISD program are set and final (PM)



**NEXT PAT MEETING:** Wednesday, December 16, 2015 at 3:30pm, Jordan Library

Please review the meeting minutes and submit any changes or corrections to the author. After five (5) calendar days, the minutes will be assumed to be accurate.

Sincerely,

Marvin Stone, III  
Construction & Facility Services, Project Management  
HISD – Construction & Facility Services  
3200 Center Street, Houston, TX 77007  
Phone: (713) 556-9265  
Email: [mstone@houstonisd.org](mailto:mstone@houstonisd.org)