



Minutes
2012 Bond Project Advisory Team (PAT) Meeting
Kashmere High School

MEETING #: 6

LOCATION: Kashmere High School

DATE / TIME: February 17, 2015, 4:30 PM

ATTENDEES: (those marked with a check were present)

✓	Amber Williams	Principal	✓	Douglas Lacy	HISD Program Manager
✓	Patsy Morehead Potts	Teacher		Clifford Jackson	Assistant Principal
	Ronnie Porter	Teacher	✓	Bob Myers	HISD Design Manager
✓	Ken Williams	Community Member	✓	John Haugen	NATEX, Architects
✓	Huey German-Wilson	Community Member	✓	Carolina Weitzman	NATEX, Architects
	Esther Omogbehin	School Support Officer	✓	Yoelki Amador	NATEX, Architects
✓	Princess Jenkins	HISD Facilities Planner			

PURPOSE: Discussion focused on the needs assessment study by NATEX Corporation.

AGENDA:

- A. PAT Meeting Dates;
 1. March 10, 2015
 2. April 21, 2015
 3. May 19, 2015
- B. HISD Programming Update – Education Specification Status
- C. Design Charrette – Kashmere High School
- D. NATEX Corporation Architects
 1. Needs Assessment Update
 2. Space Requirement Assessment
 - a. Building “C” – Shop Area
 - b. Building “F” - Natatorium
 3. Schematic Design Review

DISCUSSION:

1. The HISD Program Manager, Douglas Lacy, presented the PAT Meeting Dates for the next three upcoming months, which were identified in the Agenda and stated above.

2. The Program Manager explained the retraction of the Education Specification from the HISD Facilities Planning Department. The Education Specification was transmitted via email to the Program Manager, the Principal, the Planner, the Design Manager and various other HISD Facilities Managers. The Ed Spec's must be reviewed by the various departments prior to its release, that review process had not been completed prior to the release. The expected review shall continue with a new release date of the document within the next week or two.
3. The HISD Program Manager and Design Manager briefly discussed the Design Charrette postponement for first round of schools. The postponement is a result of the required review process of the Education Specifications. The new dates for the Charrettes shall be set after completion of the Ed Spec's review process.
4. John Haugen, Project Architect of NATEX Architects, presented schematic diagrams of two options or concepts of classroom design developments and new campus entrances for discussion and consideration. Consideration was addressed as options may be taken from either plan for future development.
 - A. Option A
 - i. Entrance Tower set from the visitor's parking as a focal point upon site entry.
 - ii. New Visitor Parking and Entrance Vestibule
 - iii. Proposed closure of interior courtyard at Buildings "A"- "B"- "D" and "E"
 - iv. Visually open Cafeteria Gymnasium and Administrative areas open to courtyard with glass.
 - v. Reconfigure Administrative Area
 - vi. Relocate Dance JROTC and Power Up from Building "C" to Building "D"
 - vii. Relocate Life Skills to Building "A"
 - viii. New enclosed corridor adjacent to new entrance and administrative areas
 - ix. Relocate Special Education Classrooms to Building "A"
 - x. Open up North wall of Building "A" each floor for natural light exposure into the building
 - B. Option B
 - xi. New Configured Administration Area.
 - xii. New Visitor Parking and Entrance Vestibule with Administration
 - xiii. New covered canopies along entrance.
 - xiv. Visually open Cafeteria Gymnasium and Administrative areas open to courtyard with glass.
 - xv. Relocate Special Education Classrooms to Building "A"
 - xvi. Stairwell adjacent to Building "A" becomes enclosed space
 - xvii. Extended Learning Centers to expand to the First and Second floors of Building "A"
 - xviii. New canopy at Life Skill for Drop Off
 - xix. Open up North wall of Building "A" each floor for natural light exposures into the building.
5. Natatorium Building 'F' – Extensive repairs or upgrades required for the Locker Rooms and the pumps. Further study required for the development of costs associated with the pumping systems. Natatorium repairs are inclusive in the renovation of the school facility.
6. The Clock Tower identified within Option "A" was not accepted as a component the PAT considers that will bring value to enhancing the sense of entry to the schematic proposals presented.
7. The PAT agrees the entrance vestibule administrative reconfigurations is a positive step for development of the establishing a sense of entry.



8. The enclosure of the courtyard does not appear to be a priority of the PAT, but the Architect will explore costs of this option to revisit at a later date during schematic design.
9. Relocate Extended Library Commons to the front adjacent to building entrance for exposure

ACTION ITEMS:

- 4-01 Continue development of Schematic Design
- 4-02 Review of Education Specifications

WHAT TO EXPECT AT THE NEXT PAT MEETING:

1. Review Education Specifications

NEXT PAT MEETING: The next PAT meeting will be held on Tuesday, March 10, 2014 at 4:30pm.

Please review the meeting minutes and submit any changes or corrections to the author. After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Douglas Lacy

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