Minutes
2012 Bond Project Advisory Team (PAT) Meeting
Kashmere High School

MEETING #: 7
LOCATION: Kashmere High School
DATE / TIME: March 10, 2015, 4:30 PM
ATTENDEES: (those marked with a check were present)

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amber Williams</td>
<td>Principal</td>
</tr>
<tr>
<td>Patsy Morehead Potts</td>
<td>Teacher</td>
</tr>
<tr>
<td>Ronnie Porter</td>
<td>Teacher</td>
</tr>
<tr>
<td>Ken Williams</td>
<td>Community Member</td>
</tr>
<tr>
<td>Huey German-Wilson</td>
<td>Community Member</td>
</tr>
<tr>
<td>Esther Omogbehin</td>
<td>School Support Officer</td>
</tr>
<tr>
<td>Princess Jenkins</td>
<td>HISD Facilities Planner</td>
</tr>
<tr>
<td>Douglas Lacy</td>
<td>HISD Program Manager</td>
</tr>
<tr>
<td>Clifford Jackson</td>
<td>Assistant Principal</td>
</tr>
<tr>
<td>Bob Myers</td>
<td>HISD Design Manager</td>
</tr>
<tr>
<td>John Haugen</td>
<td>NATEX, Architects</td>
</tr>
<tr>
<td>Carolina Weitzman</td>
<td>NATEX, Architects</td>
</tr>
<tr>
<td>Yoelki Amador</td>
<td>NATEX, Architects</td>
</tr>
<tr>
<td>Clay Clayton</td>
<td>HISD Facilities Planner</td>
</tr>
</tbody>
</table>

PURPOSE: Discussion focused on the needs assessment study by NATEX Corporation.

AGENDA:
A. PAT Meeting Dates;
   1. April 21, 2015
   2. May 19, 2015
B. Education Specification Scope Review
   1. Narrative
   2. Kashmere High School Priority List – Needs Assessment
   3. Educational Specification / Priority List

DISCUSSION:
1. The HISD Program Manager, Douglas Lacy, presented the PAT Meeting Dates for the next three upcoming months, which were identified in the Agenda and stated above.
2. John Haugen, Project Architect for the NATEX Corporation Architects, presented to the PAT a pdf power point presentation which outlined the Vision and the Mission of the Kashmere PAT, along with the Guiding Principles of the Kashmere PAT, which is the structure of the development of the Design and Renovation principles.
The Vision states the following: Kashmere High School provides a high quality education. We create a positive and respectful culture and provide an academically rigorous and engaging education to all students. Kashmere High School students graduate from high school with the knowledge, skills, and character needed to enter the college or career of their choice and to be productive members of the community.

The Mission states the following: Kashmere High School prepares all students to be college and career ready.

3. Mr. Haugen outlined the Educational Specification developed by the HISD Facilities Planning by presenting a narrative of the report received.
   a. The First Floor Classroom Building will be modified to allow for the removal of the administration activities and includes the Life Skills Lab, CTE Learning Center, In School Suspension, and two New Extended Learning Areas.
   b. The Second Floor Classroom Building will be modified to allow for the Addition of two extended Learning Areas and a multi-purpose space in the existing Learning Commons.
   c. There will be a New Entrance built that will house the front of the Administration activities, Reception, Attendance and Police. The new entrance shall provide proper security features for the campus to have control over who is authorized to be on campus. A new drop off/pick up will be provided along with additional visitor parking.
   d. One of the goals will be to consolidate Dance, JROTC, and Power UP into the main building from Building C. We are also continuing to study the possibilities of using the existing courtyard as an interior space that can allow for a larger Cafeteria, better use of the Gym and the Auditorium and allow for better overall campus security.
   e. Another goal is minimizing the use of Building C down to the HVAC class and utilizing the remainder of the building for use for activities that now occur in the temporary classroom buildings on campus. This shall allow for the removal of all temporary classroom buildings from the campus.
   f. The Natatorium issues relate to replacement of key controls components that continue to be investigated.

4. The Priority List for the renovations was discussed and reassessed as follows:
   High Priority List
   1. HVAC Renovations – Total Project
   2. Safety and Security modifications including the Main Entrance
   3. Convertible flex space – Total Project
   4. Lighting Upgrade – Total Project
   5. Restroom renovations, upgrades and exhaust systems
   6. Upgrade Science Labs
   7. Repair Canopy at Courtyard
   8. Convert “C” Building spaces
   9. Enhance Learning Commons
   10. Auditorium Floors
   11. Expansion of Visitor Parking
   12. Natatorium Upgrades

   Medium Priority
   13. Visibility (Glass Walls/Glazing) – Total Project
   14. Academic Hall Staircases
   15. Relocate JROTC
16. Improve acoustics at Band Room  
17. Upgrade Gymnasium Bleachers  
18. Renovate Locker Room and Weight Room  
19. Cafeteria renovations to the Food Court Line  

Low Priority  
20. Unify Fine Arts  
21. Baseball Field Upgrades  
22. Football Track and Field Upgrades  
23. Tennis Court Upgrades  
24. Auditorium Lighting  
25. Auditorium Seating  
26. Life Skills Garden  

5. Mr. Haugen addressed the Natatorium concerns as follows:  
   a. Pool deck needs to be repaired along with some other miscellaneous items around the pol  
   b. The pool pump equipment is all in good condition, no major concerns.  
   c. The HVAC system is completely inoperable and the building is conditioned by a temporary  
      system.  
   d. The design of the motor in this system needs to be reviewed to resolve operational issues.  
   e. The PA system needs to be repaired or replaced in the building.  
   f. The metals in the Locker Room need to be repaired and replaced with more durable materials  
      due to corrosion.  

ACTION ITEMS:  
4-01 Continue development of Schematic Design  
4-02 Prep for Design Charrette  

WHAT TO EXPECT AT THE NEXT PAT MEETING:  
1. Review Educational Specifications  

NEXT PAT MEETING: The next PAT meeting will be held on Tuesday, April 21, 2015 at 4:30pm.  

Please review the meeting minutes and submit any changes or corrections to the author.  
After five (5) days, the minutes will be assumed to be accurate.  

Sincerely,  

Douglas Lacy  
Program Manager  
HISD – Construction & Facility Services  
3200 Center Street, Houston, TX 77007  
Phone: (713) 556-9338  
Email: dlacy1@houstonisd.org