



Minutes
2012 Bond Project Advisory Team (PAT) Meeting
Kashmere High School

MEETING #: 10

LOCATION: Kashmere High School

DATE / TIME: June 18, 2015, 4:30 PM

ATTENDEES: (those marked with a check were present)

	Ogechi Uwaga	Assistant Principal	✓	Douglas Lacy	HISD Program Manager
✓	Patsy Morehead Potts	Teacher		Clifford Jackson	Assistant Principal
	Ronnie Porter	Teacher	✓	Bob Myers	HISD Design Manager
✓	Ken Williams	Community Member	✓	John Haugen	NATEX, Architects
✓	Huey German-Wilson	Community Member	✓	Carolina Weitzman	NATEX, Architects
	Esther Omogbehin	School Support Officer	✓	Yoelki Amador	NATEX, Architects
	Princess Jenkins	HISD Facilities Planner	✓	Yu Min Liu	NATEX, Architects

PURPOSE: Introduction of project to Assistant Principal, Ogechi Uwaga, and preparation for the Design Development Phase

AGENDA:

- a. Schematic Design Review
 1. Floor Plan Review
 2. Exterior Elevations – New Addition
 3. Design Development Floor Plan Review

DISCUSSION:

1. Assistant Principal Ogechi Uwaga, was detained in a meeting away from campus, therefore, the special review of the Schematic Design concept shall be added to the Agenda of the next month's PAT Meeting. The Program Manager (Douglas Lacy) and the Project Architect (John Haugen) proceeded by introducing floor plan concepts outlined for the Design Development Phase. Although, the Schematic Phase Documents are in review for acceptance by HISD Facilities. The discussion allows the project to continue forward.



2. John Haugen, Project Architect for NATEX Corporation, presented various floor plans of the renovated areas of the Administration Building and the Cafeteria Building for discussion of solutions for future planning layout acceptance within the Design Development Phase.
 - a. The back of the house Administration Area floor plan development has begun. Two concepts were presented, however, Option "A" as presented, identified office areas with pathways and confusing access. Option "B" identified a clear path from the new entrance and the courtyard to the back of the house and corridor access to Building "A".
 - b. The A/E (NATEX Corp) shall verify the actual amount of storage space that shall be required by the Records Office. Shall this space be located within the new administration entrance or the back of the house admin area?
 - c. The A/E shall review the Principal office to determine if a secondary exit may be required for direct access to the Corridors.
 - d. The Counselors Reception area shall have multiple data access for students (minimum of 4)
 - e. The Life Skills Classroom is located on the First Floor of Building "A" at the Southeast corner. The two concepts presented identified open floor plans, with different locations for the Meditation Room and the Kitchen. The Life Skills Room shall include the following, window blinds at the Corridor window glass, a closet at the Meditation/Changing Room, and the open space shall layout a Living Room and a Bedroom.
3. The Second Floor of Building "A" houses the Assistant Principal's Office at the Northwest corner of the building. The At Risk Counselor Office shall relocate to the back of the house Administration area. The Stem Coordinator, the Assistant Math Specialist and the Assistant Principal shall remain at this location on the Second Floor.
4. The JROTC and Dance Classroom Floor Plans of Building "D" discussion developed around the following.
 - a. The Dance Studio must include and an office and storage space. Mirrors must be on two adjacent sides of the room.
 - b. The JROTC Classroom is a subdivided space. The firing range has not been developed within the plan, but there is sufficient space to accommodate the range once the location is visualized.

ACTION ITEMS:

1. HISD Facilities to review Schematic Design submission for approval

WHAT TO EXPECT AT THE NEXT PAT MEETING:

1. DESIGN DEVELOPMENT PHASE BEGINS



NEXT PAT MEETING:

1. The next PAT meeting will be held on Tuesday, July 21, 2015 at 4:30 PM.

Please review the meeting minutes and submit any changes or corrections to the author. After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Douglas Lacy
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