



**Minutes**  
**2012 Bond Project Advisory Team (PAT) Meeting**  
**Kashmere High School**

**MEETING #:** 11

**LOCATION:** Kashmere High School

**DATE / TIME:** July 30, 2015, 4:30 PM

**ATTENDEES:** (those marked with a check were present)

✓	Ogechi Uwaga	Assistant Principal	✓	Douglas Lacy	HISD Program Manager
✓	Patsy Morehead Potts	Teacher		Clifford Jackson	Assistant Principal
	Ronnie Porter	Teacher	✓	Bob Myers	HISD Design Manager
✓	Ken Williams	Community Member	✓	John Haugen	NATEX, Architects
✓	Huey German-Wilson	Community Member	✓	Carolina Weitzman	NATEX, Architects
	Esther Omogbehin	School Support Officer	✓	Yoelki Amador	NATEX, Architects
✓	Princess Jenkins	HISD Facilities Planner	✓	Yu Min Liu	NATEX, Architects

**PURPOSE:** Design Development Phase

**AGENDA:**

**a. Design Development Phase**

1. Building "A" Second Floor Plan Review
2. Site Plan Review
3. New Addition and Back of the House Administration Review
4. Enlarged Floor Plan Building "A" Second Floor AP Office & Learning Center Review
5. Life Skills Floor Plan Review
6. CTE & Computer Lab Review
7. Building "A" Second Floor Flex Room Plan Review
8. Building "A" Second Floor Biology & Physics Floor Plan Review



9. Building "A" second Floor Science Lab Floor Plan Review
10. Building "D" Dance Studio Plan Review
11. Building "D" JROTC Plan Review
12. Building "D" Power Up & Book Room Plan Review

**b. Future Community Meeting**

**DISCUSSION:**

1. Program Manager, Douglas Lacy, opened the meeting with discussions on the potential Community Meeting Dates to present the Schematic Phase Floor Plans and Renovation opportunities for Kashmere High School. The PAT identified September 15, 2015 as the date for the first Community Meeting.
2. John Haugen, Project Architect for NATEX Corporation, presented the Kashmere High School Schematic Design to Ms. Ogechi Uwaga, Assistant Principal of Kashmere High and new member of the PAT. The Schematic Design was accepted as presented.
3. Mr. Haugen addressed the PAT, by identifying the deteriorating conditions within the Natatorium. It was expressed to the PAT the Natatorium will continue its rapid deterioration because of the chemicals within the pool and the humid conditions within the building. The temporary external cooling system that is in place housed on the grounds of the facility does not effectively cool and condition the building. NATEX Corporation, therefore, is recommending the school district consider issuing an early release package for the Natatorium HVAC Renovations.
4. John Haugen presented modified floor plans of the renovation areas along with the new building addition. The following are the changes that are recommended for the areas identified by the PAT:
  - a. Administration Area New Addition. Relocate the Assistant Principal's Office to the location of the Conference Room. The Assistant Principal locates from the back of the house Administration Area adjacent to the Principal's Office.
  - b. Administration Area "A". The back of the house Administration Area floor plan, relocate the Assistant Principal to the new addition at the Conference Room location.
  - c. Life Skills Classroom of Area "A". Add a sink to the Changing Room.
  - d. Computer Labs of Area "A". Increase the size of the Storage Rooms
  - e. Science Labs of Area "A". Moveable Demonstration tables are suggested
  - f. Science Labs of Area "A". Portable Fume Hoods are suggested. Review HISD Design Guide Lines



g. JROTC Classroom at Area "D". Window replacement suggested by PAT Members

5. NATEX Corporation has identified several items of furniture for consideration as purchase items under the FF & E budget line. The Program Manager shall review budget allocations for future discussions. .

**ACTION ITEMS:**

1. HISD Facilities continues review of Schematic Design submission for approval

**WHAT TO EXPECT AT THE NEXT PAT MEETING:**

1. DESIGN DEVELOPMENT PHASE CONTINUES

**NEXT PAT MEETING:**

1. The next PAT meeting will be held on Tuesday, August 18, 2015 at 4:30 PM.

Please review the meeting minutes and submit any changes or corrections to the author. After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

**Douglas Lacy**  
Program Manager  
HISD – Construction & Facility Services  
3200 Center Street, Houston, TX 77007  
Phone: (713) 556-9338  
Email: dlacy1@houstonisd.org