



Minutes
2012 Bond Project Advisory Team (PAT) Meeting
Kashmere High School

MEETING #: 12

LOCATION: Kashmere High School

DATE / TIME: August 18, 2015, 4:30 PM

ATTENDEES: (those marked with a check were present)

✓	Nancy Blackwell	Principal
✓	Patsy Morehead Potts	Teacher
	Ronnie Porter	Teacher
✓	Ken Williams	Community Member
✓	Huey German-Wilson	Community Member
✓	Benice Edwards	HISD Program Manager
	Princess Jenkins	HISD Facilities Planner

✓	Douglas Lacy	HISD Program Manager
✓	Ogechi Uwaga	Assistant Principal
✓	Bob Myers	HISD Design Manager
✓	John Haugen	NATEX, Architects
✓	Carolina Weitzman	NATEX, Architects
✓	Yoelki Amador	NATEX, Architects
✓	Yu Min Liu	NATEX, Architects

PURPOSE: Design Development Phase

AGENDA:

- a. **Community Meeting Review**

- b. **Natatorium Early Release Construction Package**
 - 1. Current Activity Schedule
 - 2. Scope of Work



3. Construction Bid Release Dates

c. Design Development Phase

1. Building "A" New Floor Plan – Administration Option "A"
2. Building "A" New Floor Plan – Administration Option "B"
3. Building "A" New Floor Plan – Administration Option "C"
4. Building "A" New Floor Plan – Administration Option "D"
5. Level 2 – AP & Learning Center Floor Plan
6. Building "A" Life Skills Floor Plan
7. Level 1 – CTE & Computer Lab Review
8. Building "A" Second Floor Flex Room Plan Review
9. Building "A" Second Floor Biology & Physics Floor Plan Review
10. Building "A" Second Floor Science Lab Floor Plan Review
11. Building "D" Dance Studio Plan Review
12. Building "D" JROTC Plan Review
13. Building "D" Power Up & Book Room Plan Review
14. Existing Conditions Floor Plan
15. Weight & Training Rooms – Option "A"
16. Weight & Training Rooms – Option "B"

d. What to Expect at next PAT Meeting

1. Design Development Phase Review Continues

e. Questions



f. Next PAT Meeting Dates:

1. September 15, 2015 @ 4:30PM – Community Meeting @ 6:00PM
2. October 20, 2015 @ 4:30PM
3. November 17, 2015 @ 4:30PM
4. December 15, 2015 @ 4:30PM

DISCUSSION:

1. Program Manager, Douglas Lacy, opened the meeting with introductions of the team for new Principal Nancy Blackwell.
2. John Haugen, Project Architect for NATEX Corporation, presented the Kashmere High School Schematic Design Phase Presentation to Mrs. Nancy Blackwell, Principal of Kashmere High and new member of the PAT. The Schematic Design was accepted as presented.
3. Mr. Lacy addressed the PAT, by stating the potential of an early release construction package for the Natatorium HVAC Renovations. The release will be scheduled for mid-September.
4. John Haugen presented modified floor plans of the renovation areas along with the new building addition. The following are the changes that are recommended for the areas identified by the PAT:
 - a. Building "A" Administration New Addition. Assistant Principal Uwaga requested to add hardware to allow access to the fenced courtyard area adjacent to the new administration addition. John Haugen suggested installing panic hardware.
 - b. Building "A" New Floor Plan. Administration Option "C" was selected, also add a door between the Principals' Office and Conference Room.
 - c. Level 2 – AP & Learning Center Floor Plan. Approved.
 - d. Life Skills Classroom of Area "A". Approved.
 - e. Computer Labs of Area "A". Relocate Sink, John Haugen suggested to install a self-standing sink.
 - f. Existing Library. Relocate existing shelving (books) from under the window, also re-name the Periodicals to Multi-Media Storage.
 - g. Science Labs of Area "A". Provide six (6) demonstration tables and two (2) portable fume hoods.
 - h. Science Labs of Area "A". Design Approved



- i. Building "D" Dance Studio. Reduce office size to 120SF to increase the storage size. Assistant Principal Uwaga requested a shelving/rack solution for the storage area.
- j. JROTC Classroom at Area "D". Assistant Principal Uwaga requested a changing room.
- k. Power Up – Relocate for the new Art Program
- l. Book Room – Relocate for the new Art Program
- m. Weight & Training Rooms. Option "A" Approved

ACTION ITEMS:

- 1. Continue review of Design Development Phase

WHAT TO EXPECT AT THE NEXT PAT MEETING:

- 1. PREPARATION FOR COMMUNITY MEETING

NEXT PAT MEETING:

- 1. The next PAT meeting will be held on Tuesday, September 15, 2015 at 4:30 PM.

Please review the meeting minutes and submit any changes or corrections to the author. After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Benice Edwards
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