



**Minutes**  
**2012 Bond Project Advisory Team (PAT) Meeting**  
**Kashmere High School**

**MEETING #:** 13

**LOCATION:** Kashmere High School

**DATE / TIME:** September 15, 2015, 4:30 PM

**ATTENDEES:** (those marked with a check were present)

✓	Nancy Blackwell	Principal	✓	Douglas Lacy	HISD Program Manager
✓	Patsy Morehead Potts	Teacher		Ogechi Uwaga	Assistant Principal
	Ronnie Porter	Teacher	✓	Bob Myers	HISD Design Manager
✓	Ken Williams	Community Member	✓	John Haugen	NATEX, Architects
✓	Huey German-Wilson	Community Member	✓	Carolina Weitzman	NATEX, Architects
✓	Benice Edwards	HISD Program Manager	✓	Yoelki Amador	NATEX, Architects
	Princess Jenkins	HISD Facilities Planner		Yu Min Liu	NATEX, Architects
✓	Dino Coronado	School Support Officer			

**PURPOSE:** Design Development Phase

**AGENDA:**

- a. Natatorium Early Release Construction Package (Discussion)



**b. Design Development Phase**

1. New Floor Plan – Site Plan
2. New Floor Plan – Overall Floor Plan
3. New Floor Plan – Level 1 Administration Floor Plan
4. New Floor Plan – Level 1 CTE & Computer Lab Floor Plan
5. New Floor Plan – JROTC & Dance Classrooms Floor Plan
6. New Floor Plan – Power-Up & Book Room Floor Plan

**c. Community Meeting Review**

1. Review Presentation
2. Rehearse Run of Show

**d. What to Expect at next PAT Meeting**

1. Design Development Phase Review Continues

**e. Questions**

**f. Next PAT Meeting Dates:**

1. November 17, 2015 @ 4:30 PM
2. December 15, 2015 @ 4:30 PM
3. January 19, 2016 @ 4:30 PM



--DISCUSSION:

1. Natatorium Discussion: Douglas Lacy, HISD Program Manager stated [the maintenance department CFS](#) is scheduled to begin this work in October 2015, under the Facilities Department. The Program Management staff has requested a review of the current scope documents to compare with NATEX Corporation's original design.
2. John Haugen, [NATEX Architects](#), presented the modified floor plans of the renovation areas along with the new building addition. The following are the changes that are recommended for the areas identified by the PAT:

[b.a.](#) Site Plan: John Haugen reviewed the revised site plan. Plan approved as presented.

[e.b.](#) Overall Floor Plan: John Haugen reviewed the revised overall floor plan. Plan approved as presented.

[d.c.](#) Level 1 Administration Floor Plan: John Haugen stated the revised [d](#) design reflects the installation of a new control access gate at the newly planned courtyard adjacent to the New Administration Suite. [, t](#)here will also be a door installed within the Administration Suite near the reception area for access to this courtyard. John Haugen recommended finishing the courtyard with concrete in lieu of sodding as the concrete will minimize maintenance needs within this area. Plan approved as presented.

[e.d.](#) Level 1 CTE & Computer Lab Floor Plan: John Haugen reviewed the new storage area layout along with the location of the free standing sink. Plan approved as presented.

[f.e.](#) JROTC & Dance Classrooms Floor Plan: John Haugen reviewed the revised layout along with inquiring about adding lockers to either the Small Group Collaboration room or the Color Guard Storage room in lieu of adding a Changing/Dressing room. Douglas Lacy, HISD Program Manager requested the Kashmere Staff review and provide feedback at the next PAT Meeting. Dino Coronado, HISD School Support Officer, [u](#)questioned the amount of storage space provided for the Arms Storage area; Carolina Weitzman, [NATEX Architects](#), [s](#)stated this was designed per HISD Ed. Specifications. Douglas Lacy, HISD Program Manager [s](#)stated he would review this concern with the HISD design team and report this information at the next PAT Meeting.

[g.f.](#) Power-Up & Book Room Floor Plan: John Haugen review the revised layout, he also stated that NATEX is currently working on revising the door placement in the STG/KILN space. Huey German-Wilson, Community Member, [u](#)inquired about the heat exposure from the KILN to the Power-Up Room due to computers will be stored in this area, she wanted to make certain it wouldn't damage any equipment. John Haugen stated the wall configuration is design to protect the equipment. Patsy Moorehead-Potts, Kashmere Teacher, [u](#)inquired if the Mechanical Room is to be renovated due to current leaks. John Haugen stated there are systems upgrades that will occur, along with addressing problem areas within this space.



**ACTION ITEMS:**

- a. Douglas Lacy, HISD Program Manager, stated if the PAT agrees with the design direction, NATEX will formally submit the 100% Design Development Phase drawings for review and approval on September 17, 2015 to proceed with Construction Documents. The PAT members approved the documents as presented.

**WHAT TO EXPECT AT THE NEXT PAT MEETING:**

1. PREPARATION FOR COMMUNITY MEETING

**NEXT PAT MEETING:**

1. The next PAT meeting will be held on Tuesday, October 20, 2015 at 4:30 PM.

Please review the meeting minutes and submit any changes or corrections to the author. After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

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