



Minutes
2012 Bond Project Advisory Team (PAT) Meeting
Lee High School

MEETING #: 34
LOCATION: Lee High School
DATE / TIME: December 10, 2015, 1:30 PM
ATTENDEES: **Jonathan Trinh**, Lee HS Principal; **Joseph Mata**, Lee HS AP; **Melanie Hauser**, Alumni – Community Member; **Rebecca Kiest**, HISD – Communications; **Laura Hunter**, HISD – SSO; **Gregg Kalba**, WHR Architects; **Travis Kirby**, Satterfield & Pontikes; **Steven Redmond**, HISD – Program Manager (URS)

PURPOSE: To present project status and updates.

AGENDA:

- Introductions
- Discussions with the Program Manager (PM)
- Discussions with the Construction Manager (CMAR)
- What to expect at the next Project Advisory Team Meeting

DISCUSSION:

1. Program Manager updated the PAT on the status of the Project.
 - a. The Board of Education is acting on a proposal tonight that will add another \$211M to the Bond Program to ease the escalation impacts felt from the booming construction market in Houston.
 - b. Principal Trinh questioned how the additional funding would be used. The explanation offered was that the Design Team understood that we would be able to restore the program area that was deferred in order to bring the construction contract into alignment with available construction funding at \$52M. That means that the 4 learning centers would be restored as well as half of the Construction Technology program space.
 - c. Principal Trinh brought up the conversation with the soccer coach regarding the creation of additional soccer fields for practice at the freshman and junior varsity competition levels. Principal Trinh reminded the PAT that the soccer squads are competing at levels unseen in other districts, let alone HISD.
 - i. We discussed the possibility of the principal approaching the Chief School Officer (CSO) and enlisting their help in working through the issue from the academic side. Principal Trinh was willing to take on that effort. The PM and design team will look into layouts of fields to graphically illustrate how the fields can be configured.
2. The Construction Manager updated the PAT on the status of construction activities.



- a. Excavation of existing soils for the building pad is now complete. Import of select soil for the subgrade and building pad is underway to build a five foot base for the new construction; the building pad is now 80% complete. Recent rains over the past two months have slowed construction progress. The remaining area of the building pad to be complete is in the athletics area, and it has been flooded twice in the past month.
 - b. Concrete slab placement will occur tomorrow in the west neighborhood and food services.
 - c. The first steel delivery was received this week, and deliveries will continue through March of 2016.
3. We discussed the topping out ceremony with the final beam to be placed signed by students, faculty, and alumni. The current time frame appears to be late March – early April for the event. The PAT will continue the discussion and planning at the next meeting.
 4. The schedule for the next community meeting was discussed. The focus of this community meeting will be an update on construction and relations with the community on issues like noise, traffic and safety.
 - a. Discussion centered on how to reach the community and elicit a response. Many school communications are unsuccessful in generating public response. Language is certainly an issue. We discussed promoting an informal update on construction with a Food Bank Distribution on a Saturday as a way to inform the public of what is happening at the school site. This would be a lead-in to the Topping-Out Ceremony in late March or early April.

ACTION ITEMS:

- 32.01 The Program Manager will report back to the Principal regarding the state of the project budget and how much of the program can be reinstated without the additional funding from the Board. He will then take appropriate action within the Academic side to work for restoration of program to the project. (Program Manager) **PROGRESS**
- 32.02 Develop an informal presentation for the community meeting/Food Bank Distribution for a Saturday after the first of the year. (Program Manager & PAT) **PROGRESS**
- 33.01 Develop an agenda and planning for the “Topping-Out Ceremony” (PAT)

WHAT TO EXPECT AT THE NEXT PAT MEETING:

1. Project status and updates on construction progress.
2. Preparation for Community Meeting on dates to be determined.

NEXT PAT MEETING:



The next meeting will be on January 21, 2016 @ 1:30 PM.

Please review these meeting minutes and submit any changes or corrections to Steven Redmond. After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Steven Redmond, R.A., Program Manager (URS)
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