



**Minutes**  
**2012 Bond Project Advisory Team (PAT) Meeting**  
**Lee High School**

**MEETING #:** 21  
**LOCATION:** Lee High School  
**DATE / TIME:** December 11, 2014, 4:30pm  
**ATTENDEES:** **Joseph Mata**, Lee HS AP; **Melanie Hauser**, Alumni – Community Member; **Debbie Lee**, Retired Faculty – Community Member; **Jonathan Trinh**, Lee HS Principal; **Gregg Kalba**, WHR Architects; **Tony Martin**, WHR Architects; **Mary Le Johnson**, WHR Architects; **Andrea Salazar**, WHR Architects; **Steven Redmond**, HISD – Program Manager (URS)

**PURPOSE:** To provide project updates and discuss schedule.

**AGENDA:**

- Project status and updates
- What to expect at the next PAT Meeting

**DISCUSSION:**

1. The Design Team addressed several outstanding Action Items from past meetings:
  - a. In the development of the field locations, issues regarding safety and the status of Unity Drive have caused the team to look at alternatives to the site organization. Those alternatives were presented to the PAT at the last meeting and a question was raised about how the new layouts would impact the status of the mature oak trees. The architect presented a site layout with tree locations marked in red for demolished and green for remaining. A significant number of the mature oaks on the Beverly Hill frontage as well as the courtyard trees would be removed. One of the Guiding Principles for Lee High School was related to the importance of nature. The principle was included because the PAT wanted to maintain the mature oaks, many of which were planted by graduating classes in memory of lost classmates. The graphic is attached to these minutes.
  - b. At the last PAT meeting the closing of Unity Drive and abandonment of the right-of-way by the City was discussed. The District met with the City in early October and came away with the impression the City would not abandon Unity Drive. However after input from school officials and concerned citizens, the City is reconsidering the closing of Unity. PAT members asked for and were provided with the following names of people to whom they could voice their concerns regarding this issue: City Council members, Oliver Pennington (District G, north of Westheimer and within the attendance boundary of Lee High School), Councilman Mike Laster (District J where Lee High School resides), and Councilman Ed Gonzalez (District H, and a Lee HS alumnus).



- c. Principal Trinh joined the meeting amid discussions relating to site planning. He reiterated his views on the safety and security of students, citing recent gang fights that have interrupted the school session. The principal maintains that as long as he has class/shop facilities across the street, the students' safety is a concern.
- d. Andrea Salazar, WHR Architects, provided development of the monument signage for Hillcroft and the school entry on Beverly Hill, incorporating the digital marquee alternatives that were discussed at previous meetings. The options are attached to these minutes. Preferences cited were for the horizontal monument signs with marquee on the Hillcroft frontage and the vertical steel monument sign at the entry gate on the Beverly Hill frontage.
- e. The Design Team followed up with graphics depicting the Science demonstration tables utilizing a movable table in tandem with the fixed table with sink and utility power and gas. The graphic is attached to these minutes.
- f. The architect has transmitted comments and notes on the Educational Specifications to LaJuan Harris, HISD Facilities Planner. The Program Manager was copied on the correspondence, and Planning is incorporating those comments into the Final Educational Specification.
- g. The District is under contract to purchase the 5 acres on Unity Drive and Skyline. HISD Real Estate has stated that escrow will close on the new purchase as early as December 22, 2014.
  - i. Abatement of the apartment complex will begin as soon as the purchase closes and will take approximately 6 weeks to complete.
  - ii. Abatement will begin on the Technical Wing (Building L), JROTC (Building M) and the T Buildings on December 15, 2014.
  - iii. Demolition of the apartment structure and the south wing of the high school will begin in January.
  - iv. The Guaranteed Maximum Price (GMP) for the demolition phase was presented to the District on December 5<sup>th</sup>.

#### **ACTION ITEMS:**

- 14-02 Architect will prepare questions, comments or suggestions for updating the Educational Specifications and forward to Ms. Harris. (WHR) **RESOLVED**
- 15-01 Architect will respond with alternatives for Science Demonstration Tables (WHR) **RESOLVED**
- 15-02 Architect will provide add alternates for the field lighting (Soccer), seating, restrooms and snack bar / concession stand in the bid package drawings. (WHR) **RESOLVED**
- 15-03 Architect will review safety fencing at the pool perimeter. (WHR) **ON HOLD**
- 17-02 Program Manager will report back to the PAT on the progress of the Construction Technology move. (URS) **ON HOLD**
- 18-02 Refine monument designs and prepare cost estimates (WHR) **RESOLVED**



20-01 Determine City Council contact (URS) **RESOLVED**

20-02 Investigate digital signage (WHR) **RESOLVED**

20-03 Investigate impact to mature trees on the Site Planning Options (WHR) **RESOLVED**

**WHAT TO EXPECT AT THE NEXT PAT MEETING:**

1. Project status and updates on construction progress as well as responses to the Action Items above.

**NEXT PAT MEETING:**

PAT Meetings will continue on the 4<sup>th</sup> Thursday of the month. The Program Manager will be sending out meeting notices in the coming week.

The next meeting will be on January 22, 2015 @ 4:30 PM.

Please review these meeting minutes and submit any changes or corrections to Steven Redmond. After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Steven Redmond, R.A., Program Manager (URS)  
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