



Minutes
2012 Bond Project Advisory Team (PAT) Meeting
Mandarin Chinese Language Immersion Magnet School

MEETING #: 35

LOCATION: Mandarin Chinese Language Immersion Magnet School Library

DATE / TIME: January 12, 2016 @ 4:00 PM

ATTENDEES: (those marked with a check were present)

<input type="checkbox"/>	Chaolin Chang	Principal	<input checked="" type="checkbox"/>	Dane Roberts	Asst. Principal
<input type="checkbox"/>	Patricia Butler	Teacher	<input checked="" type="checkbox"/>	John Ernst	Parent
<input checked="" type="checkbox"/>	Leslie Culhane	MCLIMS P.T.O.	<input type="checkbox"/>	Drew Houlihan	HISD CAO
<input checked="" type="checkbox"/>	Bill Hutz	TIRZ No. One	<input type="checkbox"/>	Angie Chen	Parent
<input checked="" type="checkbox"/>	Sizwe Lewis	HISD Construction	<input type="checkbox"/>	David Wheat	St. Geo. Place ES Principal
<input checked="" type="checkbox"/>	Paul Alleyne	Parent	<input type="checkbox"/>	Chris Fields	Heery PM
<input checked="" type="checkbox"/>	Brian Peterworth	S&P Construction	<input checked="" type="checkbox"/>	Daniel Nunez	PBK
<input checked="" type="checkbox"/>	Albert Wong	HISD PM	<input checked="" type="checkbox"/>	Michael Liu	Teacher
<input checked="" type="checkbox"/>	Sam Savage	PBK	<input checked="" type="checkbox"/>	Amy Shakarjian	S&P Construction

PURPOSE: Provide a brief update of construction activities on the MCLIMS Project jobsite and address any comments from the last MCLIMS PAT Meeting.

AGENDA:

- Provide update of current and future construction activities on the MCLIMS Project site.

DISCUSSION:

1. Albert Wong began the meeting by mentioning that he had met with Barry Ward, the Executive Director of Trees For Houston, a non-profit organization that helps various public institutions and organizations by providing and planting new trees without charge to the receiving entity. They receive their funding from private companies and donors who are interested in the "Greening" of the Greater Houston area. Mr. Wong explained that Trees For Houston was contacted to visit the St. George Place Elementary School and the new MCLIMS campuses and determine if his organization could assist by planting new trees in various areas on both properties. It was also mentioned that there is an Oak tree located along the Yorktown Blvd. fence line that appears to be damaged and in need of replacement. Mr. Ward had indicated that they would try to provide at least a new 30 gallon Oak tree to replace this existing tree.



2. There was brief discussion about some of the previously proposed funding considerations by various organizations, such as the St. George PTO, the St. George Place Civic Association and any other entities considering the shared costs of the new granite walking track around the expanded south detention/playing field area. Any proposed funding provided will need to be submitted as an HISD Board agenda item for consideration, discussion and formal acceptance. Mr. Wong indicated that he would begin to prepare these documents to be reviewed and placed on the Board's agenda, once these organizations were identified and the respective amounts of funding indicated that is provided by each organization.
3. Brian Peterson, the Construction Superintendent, and Amy Shakarjian, Project Engineer, were introduced by Mr. Wong and began making the presentation about current construction activities on the new MCLIMS jobsite. He indicated that the construction site safety and security were constant considerations. He noted that the building should be topped out and dried-in Late 1st Quarter of 2016, while the exterior finishes and landscaping should occur from the 4th Quarter 2015 through the 3rd Quarter 2016. He also mentioned that, based upon the current estimated schedule, the Substantial Completion might occur as early as early 3rd Quarter 2016.
4. Mr. Peterson proceeded to show some aerial images of the overall construction site, interior photos of the Learning Commons central atrium space, the Dining Commons area, Multi-Purpose/Gym area, roof areas, the building materials mockup wall, and several photos of the various stages of construction on the exterior walls of the new building areas. The last two images were the detention/playing fields on each of the St. George Place ES and MCLIMS campuses. Leslie Culhane, PTO President, requested copies of the aerial photos for distribution to her PTO members.
5. The proposed construction costs for a new pre-engineered metal building cover over the outdoor basketball court, along with the costs of a new foundation to support this structure, and the granite walking track around the MCLIMS detention/playing field were also discussed briefly. These costs have not been determined yet by the Construction Manager, but this pricing information will be shared with the PAT, once it's been estimated. It was stated by Mr. Wong that any possible funding for these items will have to be determined by HISD, if available.
6. Mr. Wong stated that the majority of the St. George Place detention/playing field area and walking track was turned back over to HISD on Monday, January 4, 2016. John Ernst commented that the detention system worked very well as designed and seemed to stay relatively dry after the recent rains.
7. At the conclusion of the PAT meeting, Sam Savage and Daniel Nunez, both with PBK Architects, met briefly with Asst. Principal Dane Roberts and Michael Liu, one of the MCLIMS teachers, to review the proposed room numbering of all the offices, classrooms and support areas.
8. In closing, Mr. Wong also mentioned that HISD Facilities Construction had recently indicated that all HISD Projects currently in the construction phase would not be meeting on a monthly basis, but would schedule their PAT meetings on a quarterly basis (once every three months), instead. However, the next MCLIMS PAT meeting may skip February 2016, but still be scheduled for sometime in March, perhaps on a bi-monthly basis, after consulting with Principal Chang and the MCLIMS administration.



QUESTIONS/ANSWERS:

1. No additional questions were asked by the PAT.

ACTION ITEMS:

1. Prepare for next MCLIMS PAT Meeting.

WHAT TO EXPECT AT THE NEXT PAT MEETING:

1. Provide construction activities and timeline updates.

NEXT PAT MEETING: Tuesday, March 22, 2016 @ 4:00 pm, in Mandarin Chinese LIMS Library

Please review the meeting minutes and submit any changes or corrections to the author.
After five (5) calendar days, the minutes will be assumed to be accurate.

Sincerely,

Albert Wong, AIA

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