



Minutes
2012 Bond Project Advisory Team (PAT) Meeting
Mandarin Chinese Language Immersion Magnet School

MEETING #: 36

LOCATION: Mandarin Chinese Language Immersion Magnet School Library

DATE / TIME: March 22, 2016 @ 4:00 PM

ATTENDEES: (those marked with a check were present)

<input checked="" type="checkbox"/>	Chaolin Chang	Principal	<input checked="" type="checkbox"/>	Dane Roberts	Asst. Principal
<input checked="" type="checkbox"/>	Patricia Butler	Teacher	<input type="checkbox"/>	John Ernst	Parent
<input checked="" type="checkbox"/>	Leslie Culhane	MCLIMS P.T.O.	<input type="checkbox"/>	Drew Houlihan	HISD CAO
<input checked="" type="checkbox"/>	Bill Hutz	TIRZ No. One	<input checked="" type="checkbox"/>	Angie Chen	Parent
<input checked="" type="checkbox"/>	Sizwe Lewis	HISD Construction	<input type="checkbox"/>	David Wheat	St. Geo. Place ES Principal
<input checked="" type="checkbox"/>	Lisa Lim	PTO President	<input checked="" type="checkbox"/>	Chris Fields	Heery PM
<input checked="" type="checkbox"/>	Eric Hogan	S&P Construction	<input checked="" type="checkbox"/>	Daniel Nunez	PBK
<input checked="" type="checkbox"/>	Albert Wong	HISD PM	<input checked="" type="checkbox"/>	Michael Liu	Teacher
<input checked="" type="checkbox"/>	Sam Savage	PBK	<input checked="" type="checkbox"/>	Olivia Hooper	Teacher

PURPOSE: Provide a brief update of construction activities on the MCLIMS Project jobsite and address any comments from the last MCLIMS PAT Meeting.

AGENDA:

- Provide update of current and future construction activities on the MCLIMS Project site.

DISCUSSION:

1. The meeting began with questions about the possible application of graphic tiles in the new MCLIMS facility, similar to the ones installed at Condit Elementary School and other locations. Were there any opportunities on the exterior walls or other locations on campus where these tiles could be applied? Sam Savage, with PBK Architects, responded that there may be some locations along the south side of the new facility, near the playground areas, where tiles could be adhered to the face of the building.
2. There was a brief discussion about some of the proposed costs for the requested additional electrical outlets and data drops for some additional requested IT applications. Some preliminary estimates indicate that these costs are approx. \$100,000 and will have to be further evaluated. If these costs are justifiable, other requested items such as a new walking track will not be affordable. Principal Chang and



Mr. Roberts commented that they would prefer to have these extra outlets and drops instead of the track, if a choice could be made between the two items.

3. Eric Hogan, the Project Manager with the Construction Manager, Satterfield & Pontikes, began a presentation about the current and future construction activities at the new campus location. When he presented information about the updated overall Project Construction Schedule, it was noted that their current projections included having a major milestone, Substantial Completion (SC), around the first week in August 2016. This is typically the point where the Owner (HISD) takes beneficial occupancy of the facility and personnel can begin to move into the building. Principal Chang responded that August 8th for the teachers' move-in date would be too late for them to effectively get settled in and go through the required training classes to prepare for the start of classes. All teachers will officially report to the school on August 8th and classes begin on August 22nd. Principal Chang asked if the SC date could occur two weeks earlier, around July 25th, if possible, to allow the teachers some extra time to settle into their new environment and get acclimated to the new building and campus. Previous estimates for this timeline had indicated the SC date to occur around the end of the Second Quarter or early Third Quarter of 2016, and the PAT in attendance took exception to what they believed was too late an estimated SC date in 2016 for the teachers to move into the new facility. Chris Fields mentioned that a handful of HISD school campuses currently under construction were going through similar constraints. Those present were reminded a few items the PAT and Community had requested over the course of the Project that added days to the overall construction schedule, in addition to the record number of rain days during construction in the Houston area over the last 12 months. Some of the PAT attendees seem to take exception to these comments, but it was stated by Mr. Wong that all of the FF&E items, the IT equipment and other systems should already be delivered and installed by the time that the teachers begin to unpack their belongings. Mr. Hogan had commented during the first part of his presentation that the FF&E and IT items should be installed by sometime in July 2016.
4. Principal Chang mentioned that they had already contacted a company about the possibility of installing and renting two T-Buildings on their current Bellaire campus to house their middle school grades, just in case they were not able to move into the new facility in a timely manner. He was unsure of how to contact this vendor to determine when would be the latest date that he could cancel this pending order for the t-buildings, but indicated that he would somehow confirm the process, if needed.
5. At this point, Mr. Hogan finished showing the remainder of the photos showing the construction activities that were currently going on at the new campus.
6. Bill Hutz, Chairman of the City of Houston TIRZ One organization, asked about the location of the new Centerpoint electrical transformer that is expected to be installed within the next two weeks and whether it would be very visible from Yorktown Blvd. Mr. Wong responded that the new transformer pad was set back away from the fenceline and street, but might still be visible, however. Someone made the comment that it was usually difficult to have CenterPoint do anything that they didn't want to do, installation-wise.

QUESTIONS/ANSWERS:

1. No additional questions were asked by the PAT during the meeting.

ACTION ITEMS:

1. Prepare for next MCLIMS PAT Meeting.

WHAT TO EXPECT AT THE NEXT PAT MEETING:

1. Provide construction activities and timeline updates.



NEXT PAT MEETING: Tuesday, May 10, 2016 @ 4:00 pm, in Mandarin Chinese LIMS Library

Please review the meeting minutes and submit any changes or corrections to the author.
After five (5) calendar days, the minutes will be assumed to be accurate.

Sincerely,

Albert Wong, AIA

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