



Meeting Minutes

Mandarin Chinese Language Immersion Magnet School

MEETING NO.: 17- PAT Meeting

LOCATION: Mandarin Chinese Language Immersion Magnet School

DATE / TIME: August 12, 2014, 3:30 – 5:30 pm

ATTENDEES: Chaolin Chang, Principal; Dane Roberts, Assistant Principal; Bill Hutz, TIRZ #1 Chairman; Melissa Turnbaugh, PBK; Jorge Tiscareno, PBK; Robert Mohler, PBK; Sam Savage, PBK; Paul Alleyne, Parent; Michael Liu, Teacher; Leslie Culhane, Parent; Patricia Butler, Teacher; Angie Chen, PTO; David Funk, HISD Facilities Planning; Albert Wong, Heery- Project Manager

PURPOSE: The purpose of this meeting was to review the latest development of the site/floor plans and proposed color schemes with building materials for interior and exterior finishes

AGENDA ITEMS:

- PBK Update Presentation of Site and Floor Plan Development
- PBK Presentation of interior/exterior building materials and associated color schemes
- What to expect at the next PAT Meeting

NOTES:

Discussion

1. PBK presented the updated Project site plan and floor plans, showing relatively few changes from the previous presentation, although there was more detail on the drawings. A brief recap of the TIRZ presentation was also provided at the beginning of this meeting.
2. The discussions turned toward the site fencing currently shown on the site plan around the school's playground areas only. Some PAT members requested overall site fencing to be considered in front of the school building for additional security to enclose both the visitor/drop off and bus/staff parking areas as well as the green areas for potential outdoor play areas. After hours parking area security for bus field trips, etc. was noted as a possible need for this additional fencing. The fencing would also have sliding gates across the driveway entrance/exits. Since this additional fencing is not shown in the current 40% CD documents being priced, the costs will be calculated as an "Add Alternate" item in the cost estimate when submitted.
3. The materials presentation began with some proposed colored exterior brick and metal paneling samples. Questions about color compatibility and durability were answered by PBK. Interior burnished cmu samples were presented and reviewed, also, as well as carpet tiles and luxury vinyl tiles in lieu of vinyl composition tiles. Colored glass tiles for toilet areas where restroom sinks are located were presented as an option to ceramic tiles but may not be affordable. Drywall paint colors depicting the "Earth, Tree (leaves) and Sky" were presented, with shades of orange, green and blue as representative colors of these elements.

4. Typical painted cmu block walls will be installed in the PE Gym and Music areas, primarily for durability and acoustical considerations.
5. The proposed glazed burnished cmu will be used in toilet areas and the atrium space three story high enclosure that includes the Learning Commons Office/Repair on the first level and Office and Conference rooms on the upper levels.
6. The typical amount of glass sidelites next to door openings into learning spaces was discussed, with a preference for narrower width openings at the lower grade levels and wider openings at the upper grade levels, due to concerns for safety and visibility. Window blinds were considered an ongoing maintenance issue but necessary if windows were installed. The PAT seemed to prefer more solid wall areas for display of student work and other graphic teaching materials, instead. It was explained that the windows would allow flexibility for teaching in the classrooms while monitoring students with the ability to study on their own in extended flex learning areas outside of the classroom, if completing tests, etc., ahead of the rest of the class.
7. A second palette of proposed materials and colors was presented and was less well received. The majority of the PAT was in favor of the first set of proposed finishes and associated colors. These finishes will be carried forth in the construction documents for the present time unless determined too costly to implement.

What to Expect Next Project Advisory Team Meeting

1. Updates on the further development of the construction documents and associated cost estimate impacts.

NEXT MEETINGS:

1. PAT Meeting- September 9, 2014 3:30 PM to 5:00 PM

Please review the meeting minutes and submit any changes or corrections to Albert Wong. After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Albert Wong, AIA
Project Manager
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