



Meeting Minutes

Mandarin Chinese Language Immersion Magnet School

MEETING #: 19

LOCATION: Mandarin Chinese Language Immersion Magnet School

DATE / TIME: September 9, 2014, 3:30 – 5:30 pm

ATTENDEES: Chaolin Chang, Principal; Dane Roberts, Assistant Principal; Bill Hutz, TIRZ No. 1 Chairman; Melissa Turnbaugh, PBK; Robert Mohler, PBK; Paul Alleyne, Parent; Patricia Butler, Teacher; Angie Chen, PTO; Yi-Ching Wu, Teacher; David Funk, HISD Facilities Planning; Eric Ford, HISD Facilities Design; Albert Wong, Heery- Project Manager

PURPOSE: This meeting was held to review and discuss various site related issues.

AGENDA ITEMS:

- Review latest Traffic Impact Analysis information as reflected in the current layout for student drop off and visitors parking area
- Review proposed locations for marquee sign, flagpoles, site ornamental metal fencing and gates, playground and play areas
- What to expect at the next PAT meeting

NOTES:

Discussion

1. Mr. Jeff Bryan, with EHRA Traffic Engineers, began the discussions with a handout of a partial site plan showing the current layout of the visitor and student drop off vehicular lanes that enter and exit onto W. Alabama St. The right turn into the storage or queuing double lanes converges into a single lane as the vehicles approach the drop off canopy in front of the school entrance. The site plan calls for "Temporary or Permanent Traffic Control Devices" to direct the traffic into the single lane. This creates a Bypass Lane that allows traffic to proceed toward the exit after dropping off the student(s).

The PAT discussed one-way vs. two-way traffic in any of the lanes, with the final consensus that all traffic should flow one-way, whether for the drop off lanes or the visitor parking area. Principal Chang inquired about making the one-way direction more pronounced by having angled parking spaces instead of the perpendicular head-in parking but was later informed that as many as 12 parking spaces would be lost if this revision was made. It was later agreed that traffic signage and pavement markings should be sufficient to inform motorists of the one way flow.

Members of the PAT asked about adequate clearance for fire lanes and an existing pedestrian crosswalk noted to be removed since it would require a crossing guard if left in place. Mr. Bill Hutz indicated that the TIRZ group spent considerable resources in building this crosswalk, so this topic will require some further discussion due to the fact that it's not located at one of the street intersections.

2. The 6 ft. high ornamental metal site fencing was briefly reviewed, with manual sliding gates noted for the driveway areas. Mr. Hutz requested consideration for a designated area at the corner of the W. Alabama and McCullough Circle for a monument that the TIRZ group would like to install at this location and the new fencing might need to be adjusted to accommodate this. It was noted however that the extent of the current traffic lanes may preclude this from being available for usage.
3. The children's playground areas were reviewed and it was noted that two of the previously separated play areas had been combined, creating a much larger overall play area. Principal Chang responded that they preferred to have more separation for the grade level play groups and to have these located away from the building walls for noise reduction. Ms. Turnbaugh responded that landscaping might be used to form some of the separation of these play areas while preserving some of the existing trees.
4. There was general agreement to the proposed location of the marquee sign placed just past the entrance drive for visitors while still visible from the school administration area.
5. It was decided that the flagpole(s) location will be near the school's front entrance, just inside the drop off canopy area.
6. The locations and requirements for Science Wet Lab fume hoods were reviewed, with a decision to have only one in the shared Science Storage room on the Third Floor and perhaps locating one in the Makers Studio as an "Add Alternate".
7. There were further discussions about the entry doors vs. overhead grilles into the Food Service queuing areas for the serving lines, with PBK making some revisions again to their current drawings. It was believed that the overhead grilles will be added back into the drawings.
8. There were general questions about Informational Technology infrastructure, fiber optics and security camera locations. Questions about the operation of speaker systems in the Multi-Purpose Room/Gym area and the adjacent Dining Commons area so they operate separately and concurrently will require input from PBK's consultant.

WHAT TO EXPECT NEXT PROJECT ADVISORY TEAM MEETING

1. Updates on the further development of the construction documents and associated cost estimate impacts.

ACTION ITEMS

1. Determine if there is sufficient funding for a regular HISD school crossing guard at existing crosswalk on W. Alabama. If not, resolve how TIRZ funded crosswalk related items can be reused in another setting, if possible. (Wong, PBK)
2. Receive information from Bill Hutz and TIRZ No. 1, regarding proposed sign monument for intersection corner of W. Alabama and McCullough Circle and determine if feasible to implement. (Wong, PBK)
3. Schedule appropriate A/E consultant to discuss IT and sound system equipment at next PAT meeting. (PBK)

NEXT PAT MEETING: Tuesday, October 14, 2014 3:30 PM to 5:00 PM

Please review the meeting minutes and submit any changes or corrections to Albert Wong. After five (5) days, the minutes will be assumed to be accurate.

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Sincerely,

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