



Project Advisory Team (PAT) Meeting Minutes

Milby High School

MEETING NO.: 013

LOCATION: Milby High School

DATE / TIME: February 18, 2014, 4:15pm

ATTENDEES: Norma Conerly, Milby Alumni Director; Owen Conerly, Milby Alumni President; Roy de la Garza, Principal; LaJuan Harris, HISD Facilities Planning; Jody Henry, Kirksey; Wally Huerta, Huerta & Assoc.; Marcia Powell, Fine Arts Teacher; C. Brooke Skeen, AVID Teacher; Nicola Springer, Kirksey; Troi Taylor, HISD/Heery - Program Management Team Member; Accelyn Sloan Williams, School Counselor; Lana Coble, Tellepsen Builders; Marvin Stone III, HISD/Heery – Program Management team Project Manager; Zakary Rodriguez, Teacher; Justin Fuentes, HISD – SSO; Stacy Gallegos, Teacher; Alexis Reyes, Teacher; Candiss Drexler, Dance Teacher; Bill Ellis, Assistant Principal; Jeff Stear, Teacher; Alicia Green, Theater Teacher; Gary Machichek, Kirksey

PURPOSE: Introduce the project CMAR and provide a Schematic Design status update for Milby High School.

AGENDA ITEMS:

- Introduction of the project Construction Manager At Risk – Tellepsen Builders
- Photo Summary of Seattle, Washington school tour
- Discuss the scope and timeline for the next Community Meeting
- What to expect at the next PAT Meeting

NOTES:

Discussion:

1. Lana Coble, Project Executive with Tellepsen Builders, will be the Construction Manager-at-Risk Representative for Milby High School. Lana gave a brief presentation to introduce Tellepsen Builders to the PAT:
 - a. Tellepsen is a 4th generation Houston firm founded by Tom Tellepsen.
 - b. Tellepsen is solely based in Houston and is deeply ingrained in the community.
 - c. Tellepsen divisions include: Industrial, Commercial, Concrete and Industrial Engineering.
 - d. Tellepsen projects include: Civic and Community work, Commercial and Corporate work, Churches, Healthcare/ Research, Education, Parking Structures, Concrete, and Industrial.
 - e. Tellepsen has low turnover because of their great culture.
 - f. Tellepsen views the work with Milby as a partnership.
 - g. Tellepsen Builders has been voted by AGC (Association for General Contractors) as the safest General Contractor in the nation for 3 consecutive years. Safety is their number one concern.
2. Troi Taylor presented a Photo Summary of the Seattle, Washington School Tour. He, along with several members of the Milby HS PAT, visited 5 schools in Seattle. They included the
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University of Washington (Learning Commons and Library), Nathan Hale HS renovation, and 3 new schools, Valley View Middle School, Marysville Getchell HS and Raisbeck Aviation HS. Notes from those trips include:

- a. Valley View Middle School
 - i. Teachers of the school said they did not leave any space unused and they can teach anywhere in the building. All spaces are used to its maximum potential. Students said they use the common areas before and after school and during classes.
 - ii. Milby HS teachers liked the high ceiling in the Choir Room and the display cases on the way to performing arts area.
 - iii. All the teachers had voice projection microphones. This was really useful in the CTE or in the bigger spaces.
 - iv. Learning Centers
 - 1. Learning Centers were open with movable interior glazed walls on tracks that allowed for a “observe not disturb” environment. The movable glass walls have integral blinds in that provide privacy if needed.
 - 2. Milby HS teachers said that glass interior walls were nice and it was really a great idea.
 - 3. Milby HS teachers liked having a common space to spill into and thought it was a good idea.
 - 4. Glass walls give you the ability to monitor the kids in the extended learning area. This contributed to the students behaving in more mature manner.

- b. Marysville Getchell High School
 - i. The high school resembles a college campus with 4 separate but identical academic buildings, plus a Campus Commons building on a single campus. Milby HS PAT teacher, Mr. Stear, felt this was the closest in feel to direction we've gone with the Milby design.
 - ii. Milby HS teachers liked that there were lots of calendars/ white boards posted everywhere to keep students informed of upcoming events.
 - iii. Learning Centers -- Had extended learning areas outside of learning centers.
 - iv. Library (Extended Learning Commons) was dispersed into each building.
 - v. Teachers liked that in each commons area, there was stadium seating to view and also hang out.
 - vi. Principal de la Garza liked the office space in the middle of the hall which provided supervision of the hallways.
 - vii. Milby staff really seemed to like the common areas.

- c. Nathan Hale High School
 - i. Staff liked the wide stairs suitable for hanging out, or for presentations. Some stairs had electrical outlets on bases.
 - ii. There was lots of learning in different styles happening all over the place.
 - iii. Milby staff did not like that the school had white walls and a neutral color scheme.
 - iv. Milby HS staff liked that there was a lot of places to display student work. Loved this idea and really wanted to incorporate it.

- d. University of Washington
 - i. The space had a lot of mobile walls/ white boards and the students can arrange their collaboration spaces using the movable white boards. Teachers liked that the tables and walls were marker surfaces.

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- ii. Milby HS staff liked the pull down power reels where floor power was not available.
 - e. Raisbeck Aviation HS
 - i. The group felt that Raisbeck Aviation HS was a better example of approach of project based learning and curriculum development.
 - ii. Milby HS staff really liked the water bottle fillers at the drinking fountains.
 - iii. Milby HS staff questioned carpeted classrooms.
 - iv. Milby HS teachers liked casework with white boards as sliding covers to shelves and technology behind. They felt this would be really handy for floating teachers. It was noted that they could secure and lock them too.
 - v. The Milby HS teachers commented on the Professional Development area. They liked that they could open the moveable partition and the teacher's break room was on the other side.
 - f. Overall Impressions
 - i. Mr. Stear felt that we will need to work with each neighborhood to give it an individual identity.
 - ii. Milby HS staff liked that each neighborhood had their own food court.
 - iii. Milby HS staff liked the stadium seating/ commons seating area in each neighborhood.
3. Discuss the scope and timeline of the upcoming Community Meeting
- a. Community Meeting 1A will be March 11, 2014 at 6:30 PM.
 - i. The site plan will be reviewed with the community.
 - ii. Kirksey will practice with the principal prior to the meeting.
 - b. Kirksey is moving into the Design Development phase and the PAT will review floor plans in this phase.
 - c. Kirksey and the PAT need to be ready to answer what is 21st century about their proposed design. One of the comments from the first community meeting was that this question was not answered.
 - i. A suggestion was made to show photos from Seattle. Kirksey could present but really need teachers to tie it to education.
 - ii. 21st century is:
 - 1. Adaptability – adapt your learning environment for whatever you're teaching that day
 - 2. Transparency – connecting to the community.
 - d. HISD/Heery Project Manager will get with Kirksey to come up with a timeline to assemble a presentation.
 - e. The PAT committee suggested meeting prior to the Community Meeting instead of waiting until March 25.
 - f. Community meeting number 2 has been scheduled for April 8, 2014 at 6:30 PM.

What to Expect at the Next PAT Meeting:

- 1. Review SD Plans (if approved).

Action Items:

- 1. Prepare community meeting presentation. (Kirksey)

NEXT PAT MEETING: Tuesday, March 25, 2014, at 4:15pm, at Milby High School.

Please review the meeting minutes and submit any changes or corrections to Marvin Stone.

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After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Marvin Stone III

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