Minutes
2012 Bond Project Advisory Team (PAT) Meeting
Milby High School

MEETING #: 022
LOCATION: Jones High School
DATE / TIME: March 31, 2015, 4:15pm
ATTENDEES: (those marked with a check were present)

- Roy de la Garza, Principal
- Steven P Amedeo, Teacher
- Dave Bertram
- Albert W Brown, Teacher
- Philip Camp, Teacher/Coach
- Richard Carroll, Business Mgr.
- Norma Conerly, Milby Alumini Dir.
- Owen Conerly, Milby Alumini Dir.
- Remy Dillenseger, Teacher
- James K. Duffer, Teacher/Coach
- William Ellis, Asst. Principal
- Gloria Barrera, HISD
- Chris Fields, HISD
- Jody Henry, Kirksey
- Bill Dwyer, Kirksey
- Dillard Delafosse, Kirksey
- Carlos Morales, Athletics
- Melissa Krause, FDP
- Stacy Gallegos, Teacher
- Rosa Rodriguez, Parent
- Martha Espinosa, Parent/Alumni
- Mary Castillo, Friend/Foundation
- Consuelo Dominguez, Milby Alumni
- Joe Simmons, Alumni
- Jeff Stear, Teacher
- Linda Laur, Teacher/Coach
- Linda Salinas, Alumni
- Valencia Fry, Milby – Cosmetology
- Tymesha Robinson, HISD
- Fred Salinas, Milby Hispanic
- Stephanie Hobbs, Teacher/English
- Noelia G Longoria, SSO
- Marcia Powell, Teacher/Music
- Rowena M Verdin, Librarian
- Andre Rodriguez, Teacher/Soc St
- Cynthia Rodriguez, Nurse
- Brooke C. Skenen, Teacher/AVID
- Accelyn D. Williams, Asst. Principal
- Jeffrey Stear, Teacher/Engineer
- Dan Bankhead, HISD
- Clay Clayton, HISD
- LaJuan Harris, HISD
- Nicola Springer, Kirksey
- Nestor Martinez, HISD
- Kedrick Wright, HISD
- Alicia Green, Teacher/Fine Arts
- Candiss Drexler, Teacher/Dance
- Claudine Crego, Teacher
- Pat Perez, Parent
- Aracely Esparza, Parent
- Joe R. Dominguez, Alumni
- Georgie Ana M. Spears, Alumni
- Zakary Rodriguez, Teacher
- Mario Guerrero, Teacher
- Terrence Murray, Teacher
- Mindy Pantoja, Milby – Clerk
- Rocio Solis, Parent
- Dolores Salinas, Milby Hisp. Alumni
- Veronica Gergands, Teacher
PURPOSE: The General Contractor, Tellepsen, will present the construction schedule, location of onsite construction office, and sequence by building.

AGENDA:

- Introduce the construction Project Manager and Superintendent.
- Identify the location of the construction office (trailer).
- Identify the location of the construction entrances.
- Sequence of the construction by building.
- Milestone dates by building.
- Status of the asbestos abatement and demolition.
- Check-in Procedure and requirements to visit site.
- What to expect at the next PAT meeting.

DISCUSSION:

1. A color handout was presented that showed each building lettered A through H. (attached)
   a. Lana Coble with Tellepsen stated that this is how we will reference the buildings from here on out.
   b. Building D is the 1926 building and it stays in place.
2. The Sequence of construction of each of the separate lettered buildings was discussed.
   a. Lana stated that Tellepsen will begin with E, F, G and H and then build A, B and C.
   b. The 1926 building (Building D) is all renovation. As crews level out, Building D will be the overflow space. This means that people will be working in that building constantly.
3. The majority of the project is concrete, tilt-wall construction.
   a. It will look like nothing is happening for a long time, and then “BOOM” – the walls go up!
4. The pink and yellow rooms are the mechanical room and electrical rooms, respectively. These are important because we need power and air for the building.
5. The “Staging Map” was passed out and reviewed.
   a. The staging map showed the trailer location in the southwest corner of the site. The plan mistakenly showed 3 trailers, however, there will only be 2 trailers.
   b. The cross-hatched area that runs north and south is the “access zone” where the contractor will be moving back and forth during demolition.
   c. The diagram shows the signage location.
   d. The diagram shows how to get in and out of the site.
6. For visitors coming to the site:
   a. First and foremost, you can’t just show up to the site.
   b. We will organize tours through the PAT.
   c. Tellepsen stated that construction is very dangerous and they can’t have unauthorized personnel on the site.
   d. Tellepsen reiterated to please stay off of the site until there is an organized trip.
e. A question was asked if one of those organized trips can be after the panels are up and stabilized. Tellepsen responded “Yes, we will organize a tour after hours and everyone will need to sign a waiver.”

f. Tellepsen will install signage at the site notifying people to report to the job trailer; wandering into the construction zone is prohibited.

7. The schedule was discussed and it was stated that the plan is for school to start in the new Milby High School in January 2017.
   a. If people ask, “why haven’t you started foundations yet?” The answer is that we are anxiously awaiting the foundations permit from the City of Houston.
   b. Demolition will be complete in late May.
   c. Once Tellepsen gets the necessary permit, they will start as soon as possible.
   d. Tellepsen is currently in the process of buying out all of the sub contracts.

8. Questions and Answers:
   a. Can we be sure that teachers can move their own stuff so we actually get it back this time? Answer: The current plan is for teachers to move their personal belongings immediately following substantial completion.
   b. What about the books in the library? Do we get a new budget for new books? Do we take our books or do we get new books? Is the district going to e-books? Answer: There are funds within the budget to allow for additional media center books, which can be used to purchase eBooks and Print books to augment the collection of the already functioning library.
   c. When will we pick out the furniture? Answer: Furniture selection will occur roughly 6 to 9 months before move in.

9. The Alumni association announced Milby bricks are available.
   a. They are available for $50 each and come with a certificate of authenticity.

**ACTION ITEMS:**

N/A

**WHAT TO EXPECT AT THE NEXT PAT MEETING:**

1. Project Status and Photos.

**NEXT PAT MEETING:** Tuesday, April 21, 2015 postponed.
   Rescheduled Tuesday, May 19, 2015 at 4:15pm, Jones High School, Room 141

Please review the meeting minutes and submit any changes or corrections to the author.
After five (5) calendar days, the minutes will be assumed to be accurate.

Sincerely,

**Nestor Martinez**
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