



Minutes 2012 Bond Project Advisory Team (PAT) Meeting Milby High School

MEETING #: 017

LOCATION: Jones High School

DATE / TIME: September 30, 2014, 4:15pm

ATTENDEES: (those marked with a check were present)

<input checked="" type="checkbox"/>	Roy de la Garza	Principal	<input type="checkbox"/>	Stephanie Hobbs	Teacher/English
<input type="checkbox"/>	Steven P Amedeo	Teacher	<input type="checkbox"/>	Cecilia A Jackson-Witt	Teacher/Sp. Ed. Dir.
<input type="checkbox"/>	Dave Bertram		<input type="checkbox"/>	Noelia G Longoria	SSO
<input type="checkbox"/>	Albert W Brown	Teacher	<input type="checkbox"/>	Marcia Powell	Teacher/ Music
<input checked="" type="checkbox"/>	Philip Camp	Teacher/ Coach	<input type="checkbox"/>	Rowena M Verdin	Librarian
<input type="checkbox"/>	Richard Carroll	Business Mgr.	<input type="checkbox"/>	Andre Rodriguez	Teacher/ Soc St
<input type="checkbox"/>	Norma Conerly	Milby Alumni Dir.	<input type="checkbox"/>	Cynthia Rodriguez	Nurse
<input type="checkbox"/>	Owen Conerly	Milby Alumni Dir.	<input type="checkbox"/>	Brooke C. Skeen	Teacher/ AVID
<input type="checkbox"/>	Remy Dillenseger	Teacher	<input checked="" type="checkbox"/>	Accelyn D. Williams	Asst. Principal
<input type="checkbox"/>	James K. Duffer	Teacher/ Coach	<input type="checkbox"/>	Jeffrey Stear	Teacher/Engineer
<input checked="" type="checkbox"/>	William Ellis	Asst. Principal	<input type="checkbox"/>	Dan Bankhead	HISD
<input type="checkbox"/>	Gloria Barrera	HISD	<input type="checkbox"/>	Clay Clayton	HISD
<input type="checkbox"/>	Chris Fields	HISD	<input type="checkbox"/>	LaJuan Harris	HISD
<input checked="" type="checkbox"/>	Jody Henry	Kirksey	<input checked="" type="checkbox"/>	Nicola Springer	Kirksey
<input checked="" type="checkbox"/>	Bill Dwyer	Kirksey	<input checked="" type="checkbox"/>	Nestor Martinez	HISD
<input type="checkbox"/>	Sue Roberston	HISD	<input type="checkbox"/>	Kedrick Wright	HISD
<input checked="" type="checkbox"/>	Carlos Morales	Athletics	<input checked="" type="checkbox"/>	Alicia Green	Teacher/ Fine Arts
<input type="checkbox"/>	Melissa Krause	Foodservice Design Professionals	<input checked="" type="checkbox"/>	Candiss Drexler	Teacher/ Dance

PURPOSE: The discussion focused on a review of the current project status and review of Physical Education /Athletics spaces.

AGENDA:

- Project status update
- Review of Physical Education/Athletic Spaces
- What to expect at the next PAT Meeting

DISCUSSION:

1. Project Status Update
 - a. Kirksey Architects will submit 60% Construction Documents on October 10, 2014
 - b. The final construction documents are scheduled to be submitted on November 17, 2014



- c. Construction of the new facility to start in the first quarter of 2015
- d. Demolition will commence in November and continue through February 2015
- 2. Review of Physical Education Spaces
 - a. Kirksey gave an overview of the site and layout of athletic/play fields and their location.
 - b. Kirksey discussed the locker counts. The PAT had no objections to the counts. They are:
 - i. 75 football lockers
 - ii. 250 boys' athletics lockers
 - iii. 325 girls' athletics lockers
 - iv. 450 girls PE
 - v. 450 boys PE
 - c. Kirksey requested the existing whirlpool stats from Mr. Camp.
 - d. Milby HS Athletics staff commented that they were not sure of weight room equipment at this time.
 - e. Mr. Camp, PAT member asked if there was a concession space. Kirksey noted its location outside the main gym. It was also noted that Restrooms are located inside, near the concession area.
 - f. Mr. Morales asked if lawn equipment could be stored in the Athletic Storage.
 - i. Kirksey advised Milby staff that this is not permitted. Gas powered lawn equipment cannot be stored within the building per fire code regulations.
 - ii. Kirksey suggested installing a roll up door to Athletic Storage so that athletic equipment could be moved in and out of the room more easily.
 - iii. Kirksey will change the double door to a single door when the roll up door is added.
 - g. Kirksey asked Milby Athletics if they needed a wall and set of double doors between PE storage and athletic storage.
 - i. The PAT stated it was not needed. However, a wire mesh partition between training room and laundry room and a door between the training room and the storage room were requested.
 - h. The PAT requested that Kirksey add windows to each side of door at weight room and for mirrors to be added to walls in weight room
 - i. Milby staff pointed out that they would prefer for benches in the locker rooms to be attached to the floor.
 - i. Kirksey will move benches to center of locker aisles but keep one against lockers for ADA purposes.
 - ii. Kirksey will add a concrete curb under the lockers.
 - j. Milby Athletics asked if there would be ADA showers and ADA toilets. Kirksey responded yes.
 - k. Each coach's office needs power for a TV.
 - i. Athletic Director's office needs power for a TV.
 - ii. Behavior Adaptive Classroom needs power for a TV.
 - l. Weight room requirements:
 - i. The weight room does not need power for a TV.
 - ii. The weight room requires a sound system to play music.
 - m. In the main gym, the bleachers will have 532 seats.
 - i. The front row of bleachers will have back rests for team seating.
 - n. In the auxiliary gym, the bleachers will have 172 seats.
 - o. In the main gym, there is one main volleyball court and there are 2 practice courts perpendicular to the main court.
 - p. Flooring in the Gyms
 - i. The Main gym is a wood floor.
 - ii. The Auxiliary gym is a rubber floor.



- iii. Milby Athletics stated that it is very difficult to schedule sub-varsity and freshman basketball games and volleyball games for both women and men at the same time when there is only one available court. A bid alternate for a wood gym floor in the auxiliary gym has been added.
 - q. Milby Athletics stated that HISD requires a "Powerade" machine to be located in the dressing room: one for women and one for men. This can be either in the Athletics locker area or the PE locker area. Subsequent to the meeting, it was confirmed that the HISD Athletic Department has no requirement for this vending machine. Rather, vending machines are under the direct management of Nutritional Services so as not to violate any Federal Guidelines. This issue will be discussed further at a future PAT meeting.
 - r. Milby Athletics asked if there was an irrigation system for the outside playfields. Kirksey replied that an irrigation system is currently being designed.
3. Review of Fine Arts
- a. In the Orchestra room, Milby staff asked Kirksey if they could relocate the door and possibly change the swing on one of the practice rooms. Orchestra should only have one practice room and band should have 2 practice rooms.
 - i. Kirksey will review moving the door to the most northern practice room in the orchestra room so that access to this room is from the band storage room. This would allow the band hall to have two practice rooms. It was noted by Facilities Planning that this arrangement would limit supervision by the instructor into this room and they requested that alternatives be explored
 - b. In Visual Arts
 - i. Mr. Suire approved regular sinks and asked that there be an equal number and type of sinks in each Visual Arts Learning Center.
 - ii. Kirksey will add one row of track lighting in each Visual Arts Learning Center.
 - c. The theater director, Alicia Green, posed several questions and comments to the architects that will be reviewed with the PAT at a later date:
 - i. What kind of Orchestra Shell will be installed and can it be moved to the corridor? The theater director does not want the shells stored on the stage, in the back stage area or in the Scene shop. If there are shells, she would prefer they be stored in the orchestra room.
 - ii. Can spot follow lights and locations be added to the program? Follow spots are typically located off of the Control Room. These lights are controlled by a person who sits behind them and moves them as the presenter moves or the actor moves.
 - d. Can a cat walk stair be added to the theater? This would allow students to walk up while carrying equipment.
 - e. Milby staff asked Kirksey to include power and hose bibs on the outside of the school for festivals.
 - i. Kirksey stated that there is power and water on the front of the building and all sides.
 - ii. Kirksey will add power in the base of parking lot pole lights.
4. Review of Security Grille Locations
- a. There will be 2 grilles upstairs located at the north and south connection points to the 1926 building.
 - b. There will be 3 on the first floor: One at auditorium, one at gym and one by the toilet rooms near the Admin area.

QUESTIONS/ANSWERS:

- 1. Can we remove ticket booth from auditorium lobby and combine it with Concessions?
 - a. Yes.
- 2. Does Cosmetology need a floor to ceiling wall between the classroom and demonstration lab?
 - a. Yes. This comes from the state inspector.
- 3. Can a person walk through the Life Skills classrooms to access Deaf Ed small group study rooms?

HOUSTON INDEPENDENT SCHOOL DISTRICT

Construction and Facility Services • 3200 Center Street • Houston, Texas 77007-5909
www.HoustonISD.org • www.facebook.com/HoustonISD • www.twitter.com/HoustonISD



- a. No. Kirksey will relocate the small group study rooms to be directly off of the corridor. This will allow multiple departments to use these spaces.
4. Is there a simulation lab in the HOSA storage room?
 - a. Yes. Currently providing infrastructure for this only.
 - b. Other notes for HOSA:
 - i. Kirksey to verify that the head wall above the hospital bed has lighting included.
 - ii. A vented cabinet for storing chemicals is not needed for the Pharmaceutical program but should be added to allow flexibility due to possible program changes.
5. Does daycare have a security vestibule?
 - a. No. Kirksey will provide a buzzer at exterior to ring in the Director's office for admittance.
6. Administration Area (First Floor)
 - a. The Holding Room for the Police could become a conference room or office in the future. The police would then use the video surveillance space for Holding.
 - b. It was requested to add window blinds to Police monitor room in case they are holding someone in that room.
7. Should we keep the single restroom that was added to the Culinary Arts area?
 - a. Yes. This space is needed to meet regulations for the program.
8. Can the Banquet Space of Culinary Arts flow directly into the kitchen/demonstration lab?
 - a. Yes. School will use equipment to block this when needed.
9. Can we limit the Engineering Lab to have only one fume hood, one eye wash and one mop sink?
 - a. Yes.
10. Can we eliminate the wall between the welding classroom and the welding lab?
 - a. Yes. The space allocated to the welding classroom will be added into the welding lab learning center.
 - b. Kirksey will reconfigure the layout of the booths to accommodate 20 welding booths if possible.
11. Does HVAC need a dedicated classroom?
 - a. No.
12. Administration Areas at each neighborhood/house
 - a. Architects will add shelf across from Clerk area with power for laptop touch-down space.
13. Teacher Workroom
 - a. Milby asked if a sink can be added to these spaces.
 - i. Answer is no. There are restrooms within the work centers. They will have access to sinks in this area.
14. Do we need power for a TV in the Extended Learning Centers?
 - a. Yes.

ACTION ITEMS:

- 9-1 Mr. Camp to send Kirksey the stats of the existing whirlpool tub (Milby)

WHAT TO EXPECT AT THE NEXT PAT MEETING:

1. Discussion of the Demolition and Abatement Schedule and an update on the Construction Documents.



NEXT PAT MEETING: Tuesday, October 28, 2014 4:15 pm, Jones High School, Room 141

Please review the meeting minutes and submit any changes or corrections to the author.
After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Nestor Martinez

Sr. Project Manager

HISD – Construction & Facility Services

3200 Center Street, Houston, TX 77007

Phone: (713) 556-9284

Email: nmarti18@houstonisd.org