



Project Advisory Team Meeting Minutes

Milby High School

MEETING NO.: 009

LOCATION: Milby High School

DATE / TIME: November 12, 2013, 4:15 pm

ATTENDEES: LaJuan Harris, HISD Facilities Planning; Victor Fleming, TCM; Robert Sands, HISD Officer in Charge; Sue Robertson, HISD Facilities Design, General Manager; Troi Taylor, TCM; Kedrick Wright, HISD Facilities Design; Milby High School PAT: Roy de la Garza, Richard Carroll, Andre Rodriguez, Marcia Powell, Candiss Drexler, Accelyn Williams, Brooke Skeen, Owen Conerly, Milby High School Alumni Association; Norma Conerly; Milby High School Alumni Association; Kirksey Team Members: Nicola Springer, Gary Machicek, Jody Henry, Bill Dwyer

PURPOSE: The meeting focused on community access to different CTE programs as well as preparation for the Community Meeting.

AGENDA ITEMS:

1. Discussion on Neighborhood adjacencies (Continued from last PAT Meeting)
2. Prepare/discuss the presentation for the Community Meeting at 6:00 PM
3. What to expect at the next PAT meeting: Design Team to show an updated floor plan layout based on feedback given by the PAT.

NOTES:

Discussion

1. The Design Team presented the presentation for the Community Meeting and determined the following:
 - a. Nicola Springer and Gary Machicek will be presenting.
 - b. Mr. De La Garza will say a few words at the beginning of the presentation
 - c. Students will discuss their experience with the Project Advisory Team and helping plan a new Milby High School
 - d. Ms. Springer will mention that Day Care is being considered to be a part of the new design.
 - e. The presenters need to make mention of the Public access to the building
2. The PAT reviewed the Culinary Arts space description and the following was discussed:
 - a. Culinary Arts should have Community Access from the building exterior to allow for public use. By doing so, Culinary Arts can be seen by the community as a learning area. The space is also to be visible to students who are not in the Culinary Arts program so they can see the teaching and work that is taking place.
 - b. The PAT would like to tie the culinary program to core classes to encourage Linked Learning. Chemistry classes were discussed as a possible link. Design Team is to

propose other core classes that might tie in with Culinary Arts and present at next meeting.

3. The PAT reviewed the Cosmetology space and the following was discussed:
 - a. The Design Team proposed that Cosmetology have community access and recommended it be located so parking is in close proximity to the entrance to the space.
 - b. The PAT asked about how this space ties to core curriculum based on the proposed location. The Design Team informed the PAT that it will be considered further and proposed solutions will be shown and discussed at the next PAT meeting.
4. The PAT reviewed the Health Occupations Students of America space and the following was discussed:
 - a. The PAT requested a community clinic and day care with community access. design team informed the PAT that a community clinic and day care is not part of the program and would need HISD approval to be added to the program.
 - b. Linked learning was discussed and the Design Team recommended grouping Life Skills with HOSA.
5. The PAT reviewed the Graphics learning center and IT spaces and the following was discussed
 - a. PAT requested that Graphics learning center be accessible to the community and have commercial printing for the making and selling of T-shirts either to students or alumni.
 - b. PAT recommended there not be a waiting area for placing orders. A small space open to the public would suffice and student access to this space could be in a different part of the campus.
 - c. The PAT would like to have the Computer Networking and Computer Repair spaces linked together.
6. The PAT suggested locating retail areas on the East side of the neighborhoods to allow for community access.
7. A number of concerns were expressed by members of the PAT:
 - a. PAT member expressed concerns that the construction budget is only 61% of the approved project budget.
 - b. Program is calling for fewer teaching stations than they have now and they are requesting additional learning centers be added to the program.
 - c. The PAT believes that individual teacher classrooms are set up for the learning that is happening in that classroom and High School students need a different learning environment than college students.
 - d. The PAT expressed concerns that the new building does not allow for increased enrollment. Currently the student population is 2,082. The new building programmed capacity is 2,000 students with 89 teaching stations. This is insufficient to house the current amount of teachers and students.
 - e. Concerns were expressed by the PAT regarding how neighborhoods and the shared classrooms concept will work.

Questions:

1. None.

What to Expect Next PAT Meeting

1. Kirksey will present a proposed floor plan and discuss layout and adjacencies.

Customer Focused . . . Always Responsive!

ACTION ITEMS:

- 9.1 Mr. de la Garza to contact Drew Houlihan to set up a meeting to discuss the enrollment projections and master schedule for Milby.
- 9.2 Ms. Robertson will send Kirksey information on Child Care/ Day Care and Clinic standards.

NEXT MEETING: The next meeting will be November 26, 2013 at Milby High School.

Please review the meeting minutes and submit any changes or corrections to Victor Fleming. After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Victor Fleming
Construction & Facility Services, Project Management
HISD – Construction & Facility Services
3200 Center Street, Houston, TX 77007
Phone: (713) 588.4342