



Minutes
2012 Bond Project Advisory Team (PAT) Meeting
Milby High School

MEETING #: 029

LOCATION: Jones High School

DATE / TIME: November 17, 2015, 4:15pm

ATTENDEES: (those marked with a check were present)

<input checked="" type="checkbox"/>	Roy de la Garza	Principal	<input type="checkbox"/>	Stephanie Hobbs	Teacher/English
<input type="checkbox"/>	Steven P Amedeo	Teacher	<input type="checkbox"/>	Cecilia A Jackson-Witt	Teacher/Sp. Ed. Dir.
<input type="checkbox"/>	Dave Bertram		<input type="checkbox"/>	Noelia G Longoria	SSO
<input type="checkbox"/>	Albert W Brown	Teacher	<input type="checkbox"/>	Marcia Powell	Teacher/ Music
<input type="checkbox"/>	Philip Camp	Teacher/ Coach	<input type="checkbox"/>	Rowena M Verdin	Librarian
<input checked="" type="checkbox"/>	Richard Carroll	Business Mgr.	<input type="checkbox"/>	Andre Rodriguez	Teacher/ Soc St
<input checked="" type="checkbox"/>	Norma Conerly	Milby Alumni Dir.	<input type="checkbox"/>	Cynthia Rodriguez	Nurse
<input checked="" type="checkbox"/>	Owen Conerly	Milby Alumni Dir.	<input type="checkbox"/>	Brooke C. Skeen	Teacher/ AVID
<input type="checkbox"/>	Remy Dillenseger	Teacher	<input type="checkbox"/>	Accelyn S. Williams	Asst. Principal
<input type="checkbox"/>	James K. Duffer	Teacher/ Coach	<input type="checkbox"/>	Jeffrey Stear	Teacher/Engineer
<input checked="" type="checkbox"/>	William Ellis	Asst. Principal	<input type="checkbox"/>	Dan Bankhead	HISD
<input type="checkbox"/>	Gloria Barrera	HISD	<input type="checkbox"/>	Clay Clayton	HISD
<input type="checkbox"/>	Chris Fields	HISD	<input type="checkbox"/>	LaJuan Harris	HISD
<input checked="" type="checkbox"/>	Jody Henry	Kirksey	<input type="checkbox"/>	Nicola Springer	Kirksey
<input checked="" type="checkbox"/>	Bill Dwyer	Kirksey	<input checked="" type="checkbox"/>	Eric Ford	HISD
<input type="checkbox"/>	Dillard Delafosse	Kirksey	<input type="checkbox"/>	Kedrick Wright	HISD
<input type="checkbox"/>	Carlos Morales	Athletics	<input type="checkbox"/>	Alicia Green	Teacher/ Fine Arts
<input type="checkbox"/>	Melissa Krause	FDP	<input type="checkbox"/>	Candiss Drexler	Teacher/ Dance
<input type="checkbox"/>	Stacy Gallegos	Teacher	<input type="checkbox"/>	Claudine Crego	Teacher
<input type="checkbox"/>	Rosa Rodriguez	Parent	<input type="checkbox"/>	Pat Perez	Parent
<input type="checkbox"/>	Martha Espinosa	Parent/ Alumni	<input type="checkbox"/>	Aracely Esparza	Parent
<input type="checkbox"/>	Mary Castillo	Friend/ Foundation	<input type="checkbox"/>	Joe R. Dominguez	Alumni
<input type="checkbox"/>	Consuelo Dominguez	Milby Alumni	<input type="checkbox"/>	Georgie Ana M. Spears	Alumni
<input type="checkbox"/>	Joe Simmons	Alumni	<input type="checkbox"/>	Zakary Rodriguez	Teacher
<input checked="" type="checkbox"/>	Brian Mahoney	Tellepsen	<input type="checkbox"/>	Mario Guerrero	Teacher
<input type="checkbox"/>	Linda Laur	Teacher/ Coach	<input type="checkbox"/>	Terrence Murray	Teacher
<input type="checkbox"/>	Linda Salinas	Alumni	<input type="checkbox"/>	Mindy Pantoja	Milby – Clerk
<input type="checkbox"/>	Valencia Fry	Milby – Cosmetology	<input type="checkbox"/>	Rocio Solis	Parent
<input type="checkbox"/>	Tymesha Robinson	HISD	<input type="checkbox"/>	Dolores Salinas	Milby Hisp. Alumni
<input type="checkbox"/>	Fred Salinas	Milby Hispanic	<input type="checkbox"/>	Veronica Gergands	Teacher



<input type="checkbox"/>	Carlos Salas	Milby High School	<input type="checkbox"/>	Martha Rodriguez	Alumni
<input type="checkbox"/>	Xanicza Ledezma	Milby High School	<input type="checkbox"/>	Luis Lopez	Milby High School
<input type="checkbox"/>	Mindy Pantoja	Library Clerk, Milby	<input type="checkbox"/>		
<input type="checkbox"/>	Lana Coble	Tellepsen	<input type="checkbox"/>	Linda Laur	Swimming Coach
<input type="checkbox"/>	Terrence Murras	Milby High School	<input type="checkbox"/>	Bubba Wilkerson	Tellepsen
<input type="checkbox"/>	Sizwe Lewis	HISD	<input type="checkbox"/>	Rosemary Grant	HISD
<input type="checkbox"/>	Ramiro Fonseca	Park Place	<input type="checkbox"/>	Claire Green-Sirard	Milby HS/ Teacher
<input checked="" type="checkbox"/>	Mark Kerrissey	HFT	<input checked="" type="checkbox"/>	Mark Crippen	HISD
<input type="checkbox"/>	Steve Guderian	Tellepsen	<input type="checkbox"/>	Grenida Lathan	HISD Chief

PURPOSE: The General Contractor, Tellepsen, will provide a status update of construction and the Architect, Kirksey, will show progress photos.

AGENDA:

- Project Status/ Update from Tellepsen
- Review of Job Site Photos
- Project Safety Update
- What to Expect at the next PAT Meeting

DISCUSSION:

1. Mark Crippen distributed the meeting minutes from the October PAT Meeting.
2. Mark asked the PAT if December 15, 2015 was still a good day for the next meeting. All confirmed that it was a good date.
3. Mark asked about scheduling new meetings in 2016.
 - a. It was agreed that meetings will continue to be on the 4th Tuesday of each month at the same time.
 - b. The principal asked that Mark schedule the meetings as soon as possible so they are on everyone's calendar.
 - c. Mark stated that he can only schedule up to the next six (6) months of meetings. Therefore, he will send out new invitations for the months of January through June, 2016.
4. Jody Henry with Kirksey announced that December will be her last PAT meeting before maternity leave. Bill and Nicola will take over until her return in June 2016.
5. Brian Mahoney with Tellepsen provided a project status update.
 - a. The tilt-wall panels for Areas F, G and H have been poured.
 - b. The tilt-wall panels for Area E were planned to be poured today. However, the impending chance of rain has moved the pour date out for a few days.
 - c. The slab for Building A is scheduled to be poured next week.
 - d. Tellepsen will begin installing the concrete piers and foundations in Area B later this week.
 - e. The completion of the building pad earth work in Area C is temporarily on hold as we wait for the rain to pass. Right now, the select fill material coming from the commercial pits is too wet to work with.
 - f. The order of how the tilt-wall panels will be erected was discussed and a slide was shown to illustrate the order.
 - g. The tilt-wall erection is tentatively set to begin on 12/14/15 in Area E.



- h. Brian stated that they are stacking the tilt-wall panels up to 2 panels high on top of the building slabs. Tellepsen initially intended to stack the panels up to 3 panels high but the minimum wait time to pour the new panels on top of the previous panels is 7 days. This timing is an issue, so Tellepsen is moving forward with using separate casting beds to pour additional tilt-wall panels. These casting beds are already poured and ready to construct the panels on top of them.
 - i. Photos were shown of the pre-slab vapor barrier. Brian stated that any accidental holes are patched prior to the concrete being poured.
 - j. Brian stated that on days when concrete pours are scheduled, there can be up to 60 – 80 workers on site.
 - k. The team of Kirksey and Tellepsen are doing constant QA/QC checks on the tilt-wall.
 - l. The slabs and casting beds have to be very clean because that's the outside of the wall that lays on the slab.
6. Brian talked about Safety on the site and how important this is to Tellepsen.
- a. Tellepsen has a dedicated safety inspector who inspects the project each week.
 - b. Brian stated that the Milby project is currently leading all of Tellepsen's jobs in safety performance.
 - c. So far, the Milby team has consistently scored a safety rating of between 97% and 98%.
 - d. Mark stated that HISD also has a dedicated safety inspection team that regularly inspects all active construction projects within the Bond program. If they have comments or concerns, they let Tellepsen know and Tellepsen addresses them immediately.
 - e. Tellepsen reported that the sub-contractors are doing an excellent job.
7. Brian discussed the one month look ahead.
- a. He stated that we should see the start of the tilt-wall panel installation as well as the structural steel erection in Area E before the next PAT meeting.
 - b. Mark reported that the HISD Communications team will film the first tilt-wall panel being erected.

QUESTIONS:

- 1. The Alumni group asked what was happening with the intersection at Broadway at the southwest side of the site.
 - a. Kirksey responded that there is no new news to report. The intersection will stay the same per the City of Houston.

ACTION ITEMS:

- 1. None at this time.

WHAT TO EXPECT AT THE NEXT PAT MEETING:

- 1. The December meeting will be December 15, 2015 at 4:15 PM.
- 2. The location will be in the same location as the November meeting. This is in the portable buildings next to the AP's office.

HOUSTON INDEPENDENT SCHOOL DISTRICT

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NEXT PAT MEETING: December 15, 2015 4:15 pm, Jones High School, Portable Building

Please review the meeting minutes and submit any changes or corrections to the author.
After five (5) calendar days, the minutes will be assumed to be accurate.

Sincerely,

Mark Crippen

Sr. Project Manager

HISD – Construction & Facility Services

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