



## Minutes 2012 Project Advisory Team (PAT) Meeting North Forest Early Childhood Center

**MEETING #:** 18

**LOCATION:** Fonwood Early Childhood Center

**DATE / TIME:** January 21, 2014

**ATTENDEES:** (those marked with a check were present)

√	Melba Williams
	Ronald Roberts
	Derrick Sanders
	Sue Robertson
	Gloria Barrera
√	Princess Jenkins
	Andrea McLean
	Kedrick Wright
√	Bob Myers
√	Kimberly Agnew- Border
	Tristan Bragg

	Julia Dimmitt
	Gemma Lacanlale
	Alice Hahn
√	Devin Kopp
√	Marianne Keating
	Drucilla Phillips-Griffin
	Marq Thompson
	Charlotta Mock
√	Cheryl Lawrence
√	Grace Cooke
	Jason Labay

**PURPOSE:** The purpose of this meeting was to continue the design process for North Forest Early Childhood Center.

**AGENDA:**

- Construction Status Update
- Review the floor pattern for the corridors
- What to expect at the next PAT meeting

**DISCUSSION:**

1. KWAME, HISD Program Manager reviewed the status of the Guaranteed Maximum Price (GMP).
  - a. The GMP has been approved.
  - b. The original construction budget was increased through reallocations of other project funds from \$14,040,000 to \$16,496,000.
  - c. Approximately \$1,800,000.00 of cost saving items were accepted. KWAME confirmed that all of the items on the list previously presented to Dr. Agnew were accepted. Dr. Agnew is concerned about the cost saving item which provided VCT in lieu of wood flooring at the proscenium opening of the stage as well as the specified VCT floor finish in lieu of a wood floor finish. She requested names of schools where the floor finish is VCT at the stage and at the stage proscenium opening.



- d. KWAME stated that if funds become available during the construction phase, three of the items are being considered to be added back into the project.
- e. The Construction Manager At Risk (CMAR) is in the process of issuing contracts to subcontractors.
2. KWAME reviewed the projected Project Schedule.
  - a. Construction will start the latter part of February and it will take 12 -13 months to complete the construction.
  - b. The CMAR will provide the final schedule in the next few weeks.
3. Dr. Agnew confirmed that the PAT preferred a wood finish plastic laminate for the doors in lieu of the pattern finishes considered previously. The PAT requested that RWS provide other lighter wood finish plastic laminate options for consideration.
4. RWS presented two vinyl composition tile floor pattern options with a new tile design and color.
  - a. The tile colors included 4 accent colors and 3 neutral colors.
  - b. Option C1
    - This option uses the edge of color changes to create walk lines for the students to follow. Neutral color 3 is the border. The field consists of neutral color 1 with an alternating 3'x3' block of neutral color 2 studded with one accent color.
    - Color accents in the learning center halls match the team color of that hall.
    - Accents are provided at the entrance to each learning center using the team color for that neighborhood hall.
    - In the community halls all of the accent colors are utilized.
  - c. Option C2
    - This option uses a subtle stripe to create walk lines. Neutral color 3 is the border. Neutral color 1 is used as the stripe studded with an alternating accent colors. The field between the stripes is a checker board using neutral colors 1 and 2.
    - Accents are provided at the entrance to each learning center using the team color for that neighborhood hall.
    - In the learning center halls and community halls all of the accent colors are utilized.
  - d. Option C2 Alt A
    - This alternate option revises the area between the neutral color 1 stripes (studded with accent colors) to a solid field of neutral color 2 in the learning center halls.
  - e. Option C2 Alt B
    - This alternate option revises the stripes in the learning center hallways to one solid accent color for way finding. The accent color will match the team color for each hallway.
5. The PAT approved the proposed vinyl composition tile colors.
6. The PAT approved the overall floor plan tile pattern in Option C2 with the following revisions:
  - a. The pattern in the learning center halls utilize only the team color accent for that neighborhood hall.
  - b. RWS will present the following learning center hall floor plans for their consideration at the next PAT meeting.
    - The learning center hall pattern Option C2 with only the team color accent.
    - The learning center hall pattern Option C2 Alt A with only the team color accent.



7. Kwame noted that the carpet color/patterns that the PAT prefer cost more than what is specified, however the preferred carpet will be utilized in design if funds become available during construction through savings elsewhere in the project.
8. The ceramic tile colors and patterns in the Restrooms and the Food Service areas were reviewed again and approved.
9. The color of the epoxy flooring in the restrooms was reviewed and approved.
  - a. Community restrooms – green flakes will be used.
  - b. Learning Center restrooms – the flakes used will match the team color.
10. The PAT requested that RWS provide samples of the proposed walk off flooring to be located at the main entrances.

**ACTION ITEMS:**

- 18-01 Provide other lighter wood finish plastic laminate options for consideration (RWS)
- 18-02 Update the VCT floor patterns based on PAT selections (RWS)
- 18-03 Provide samples of the walk off mats (RWS)

**WHAT TO EXPECT AT THE NEXT PAT MEETING:**

1. Revisions to the VCT floor pattern and a construction update for North Forest Early Childhood Center.

**NEXT PAT MEETING:** Wednesday, February 18, 2015 at 3:00 pm, Fonwood Early Childhood Center

Please review the meeting minutes and submit any changes or corrections to the author. After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

**Melba Williams**

Program Manager

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