



## Minutes 2012 Project Advisory Team (PAT) Meeting North Forest Early Childhood Center

**MEETING #:** 19

**LOCATION:** Fonwood Early Childhood Center

**DATE / TIME:** February 18, 2015

**ATTENDEES:** (those marked with a check were present)

√	Melba Williams
	Ronald Roberts
	Derrick Sanders
	Sue Robertson
	Gloria Barrera
√	Princess Jenkins
	Andrea McLean
	Kedrick Wright
	Bob Myers
√	Kimberly Agnew- Border
	Tristan Bragg

	Julia Dimmitt
	Gemma Lacanlale
	Alice Hahn
√	Devin Kopp
√	Marianne Keating
	Drucilla Phillips-Griffin
	Marq Thompson
	Charlotta Mock
√	Cheryl Lawrence
√	Grace Cooke
	Thomas Gries

**PURPOSE:** The purpose of this meeting was to continue the design process for North Forest Early Childhood Center.

**AGENDA:**

- Construction Status Update
- Interior Finishes Updates
  - Wood finish plastic laminate Options
  - VCT pattern options at Learning Center Halls
  - Walk-off flooring sample review

**DISCUSSION:**

1. KWAME reviewed the status of the construction.
  - a. A trailer has been located on the jobsite.
  - b. The Construction Superintendent on site is Cliff Hyde and the Construction Project Manager is Thomas Gries.
  - c. The Contractor has mobilized on to the site and construction has started with the excavation for the building pad.
  - d. Currently the construction schedule has a completion date of First Quarter 2016.



2. RWS presented two vinyl composition tile floor pattern options for the learning center halls that were requested by the PAT at the last meeting. The PAT requested that additional options be provided for review without the “white” (light gray) tile.
3. RWS presented samples of the walk off flooring to be located at the main entrance. The PAT preferred the dark gray color. Accent colors can be used at the main entrance vestibule. RWS will provide studies.
4. RWS presented different samples of the wood laminate finish for the doors. The PAT selected #5887 Millennium Oak by Formica.
5. RWS presented a photo from a school that has VCT with rubber stair treads at the proscenium stairs. This is similar to what the proscenium stair floor will be at the North Forest Early Childhood Center. Dr. Agnew did not like the appearance and is concerned that this is not an appropriate finish. Dr. Agnew would prefer a wood proscenium stair floor.
6. Dr. Agnew shared with the PAT that the school will be offering four (4) classes for three (3) year olds next year and that when they move into the new building the number of classes for three (3) year olds could increase. HISD CFS will need confirmation.

**NEXT PAT MEETING:** Wednesday, March 25, 2015 at 3:00 pm, Fonwood Early Childhood Center

Please review the meeting minutes and submit any changes or corrections to the author. After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

**Melba Williams**  
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