



**HISD Project Advisory Team (PAT) Meeting Minutes**  
**North Forest Early Childhood Center**

**MEETING NO.:** 009

**LOCATION:** Fonwood Early Childhood Center

**DATE / TIME:** March 26, 2014 3:00pm

**ATTENDEES:** Princess Jenkins, HISD Facilities Planning; Bob Myers, HISD Facilities Design; Kimberly Agnew Border, HISD Principal; Devin Kopp, HISD PK Teacher; Alice Hahn, HISD Librarian; Marianne Keating, HISD PK Teacher; Melba Williams, Kwame Building Group PM; Cheryl Lawrence, RWS Architects; Robin Ricks, RWS Architects; Sue Davis, One World Strategy Group

**PURPOSE:** The purpose of this meeting was to continue the design process for North Forest Early Childhood Center.

**AGENDA ITEMS:**

- Review Site Plan
- Review Floor Plan
- Review Furniture Cut Sheets for Classroom Storage
- Review Color Palette
- What to Expect at the Next PAT Meeting
- The Next PAT Meeting will be held on April 16, 2014 at 3:00pm

**NOTES:**

**Discussion**

1. Site Plan
  - a. An alternate for artificial grass and fencing at the bus drop-off/Student Dining and parent drop-off/Multipurpose Fitness Room has been added and will be considered if cost allows.
  - b. A 6 foot high wood privacy fence will be provided at the perimeter of the site and at the play area and west side of the classrooms. If the budget allows, a masonry wall will be provided.
  - c. A vinyl coated chain link fence has been added around the faculty parking lot with motorized gates and access control.
  - d. Future expansion has been indicated at the southwest side of the building. It includes space for 8 learning centers.
2. Floor Plan
  - a. At the suggestion of HISD IT Department, the IT Support room has been changed from an office into IT Storage and will have outlets for the COW (computers on wheels). The PAT agreed with the recommendation.
  - b. RWS Architects will provide views of the entry options to the learning centers, one with the metal column cover and the other with the column furred out. This will allow for teachers to watch adjacent learning centers from the corridor.
3. Classroom Furniture
  - a. Bob Myers, HISD Facilities Designer will present the options for learning center furniture at the next PAT meeting.
4. Color Palette
  - a. Exterior Colors
    - i. The PAT liked the initial proposed colors for the exterior materials. More changes to the color palette are still under HISD review.
    - ii. The PAT members liked the revisions to the front entry canopy that added a school house motif with a school bell tower.
  - b. Interior Colors
    - i. Overall Concepts:
      1. Each neighborhood will have its own color identity: Red, Yellow, Blue, and Green.
      2. The schoolhouse theme continues through use of an alphabet block motif with luxury vinyl tile to give the look of wood flooring as well as easier maintenance over the life of the building.
      3. Strategic use of accent colors, secondary colors may be used to create more depth of palette beyond simple

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- primary colors.
- 4. The medium bronze frames and plastic laminate for the interior doors was reviewed and the PAT did not object to the presented colors.
- ii. Floor Patterns
  - 1. The PAT liked the proposed LVT wood patterns and colors and preferred to have this floor finish in the base proposal
  - a. The strong linear pattern is desired in corridors to emphasize forward movement and discourage hopping over patterns. The PAT asked the Architect to possibly eliminate horizontal striping in the corridors. Please consider alternative designs.
  - b. The crossing accent pattern will be reviewed. The accents should be in the center of the halls not at the line that the students will be walking on.
  - 2. The PAT liked the proposed floor pattern in the Learning Centers but requested an alternate color for the light blue Vinyl Composition Tile (VCT).
  - 3. The PAT would prefer for the major accent colors in the Student Dining be green and yellow in lieu of the two shades of blue.
- iii. Learning Commons:
  - 1. A wall with reading nooks and windows has been added. The possibility of making it moveable was discussed.
  - 2. "Circlet" pattern for carpeting (while Applause "Peacock" pattern for administration areas) was approved.
  - 3. There was a discussion about the tree to become a more abstract design for cost savings. The PAT wants a reading "cave" and story time area.
  - 4. Tackable wall surfacing will be added above the wall shelving.
- iv. Learning Centers:
  - 1. The PAT requested that the design minimizes the use of light blue VCT. A substitute color for the VCT will be proposed.
  - 2. Accent paint colors and locations were reviewed and the PAT did not object to the presented colors.
  - 3. The tack-able wall color was reviewed and the PAT did not object to the presented colors.
- v. Restrooms
  - 1. Ceramic tile colors were reviewed. The PAT did not object to the presented colors.
  - 2. The PAT liked the Boy and Girl Accent shapes at Group Restrooms.
- vi. Food Service
  - 1. The ceramic tile colors at the server were reviewed and the PAT did not object to the presented colors.

**What to expect at the next PAT Meeting**

- 1. Further development of the site and floor plans will be presented.

**NEXT PAT MEETING:** The next PAT Meeting will be held on April 16, 2014 at 3:00 pm.

Please review the meeting minutes and submit any changes or corrections to Melba Williams.  
After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

**Melba Williams**

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