



Minutes
HISD Project Advisory Team (PAT) Meeting
North Forest Early Childhood Center

MEETING #: 14

LOCATION: Fonwood Early Childhood Center

DATE / TIME: September 17, 2014

ATTENDEES: (those marked with a check were present)

√	Melba Williams
√	Ronald Roberts
√	Travis Stanford
	Sue Robertson
	Gloria Barrera
√	Princess Jenkins
	Kedrick Wright
	Bob Myers
√	Kimberly Agnew- Border
	Tristan Bragg

	Julia Dimmitt
	Gemma Lacanlale
√	Alice Hahn
	Devin Kopp
√	Marianne Keating
	Drucilla Phillips-Griffin
	Charlotta Mock
√	Cheryl Lawrence
	Robin Ricks
	Jason Labay

PURPOSE: The purpose of this meeting was to continue the design process for North Forest Early Childhood Center.

AGENDA:

- Project Status Update
 - Site Plan
 - Building Floor Plan
 - Building Permit
- Construction Status Update
 - Guaranteed Maximum Price (GMP) Development
 - Value Engineering Strategies to address Budget Overruns
- What to expect at the next PAT meeting

DISCUSSION:

1. Dr. Agnew expressed her desire for the North Forest Early Childhood Center to be a “true” early childhood center for learning. Any cost reduction items considered needs to be reviewed with what impact its deletion will have on the learning process.
2. Project Status Update
 - a. Site Plan
 - i. The proposed value engineering strategies that would impact the site plan were reviewed. Those strategies included the following:
 1. Deletion of the visitor parking at the parent drop-off loop (30 parallel parking spaces)



2. Deletion of thirty (30) visitor parking spaces at the main entry.
 3. Deletion of the outdoor dining area.
 4. Deletion of all of the artificial turf at the outdoor dining, adjacent to the covered play area and all of the outdoor extended learning areas.
 5. Deletion of the benches at the bus drop-off and parent drop-off.
 6. Reduction of the sidewalks at the play areas.
 7. Reduction of the width of the Bus Drop-off/Pick-up drive.
 8. Reduction of the ornamental metal fencing to between the visitor entrance/exit drives on Sterlingshire Street.
 9. Reduction of the Allowance for playground equipment.
 10. Deletion of the backstop.
 11. Site Alternates that will not be accepted include:
 - a. Fencing and access control at the Faculty Parking lot.
 - b. Allowance for extended outdoor learning centers.
 - c. Expansion of parent drop-off/pick-up loop.
 - d. Upgrade of play area fall surfacing.
 - e. Expansion of the aluminum canopies at the bus drop-off/pick-up and parent drop-off/pick-up.
- b. Building Floor Plan
- i. The proposed value engineering strategies that would impact the building floor plan were reviewed. Those include:
 1. Deletion of the graphics allowance established for super graphics throughout the building to enhance learning.
 2. Reduction of tubular skylights at Self-contained learning center and Learning Commons.
 3. Deletion of ceramic tile graphics at student restrooms
 4. Alternates that will not be accepted include:
 - a. Kitchens at Small Group Learning Centers
 - b. Casework in Learning Centers
 - c. Tubular skylights at the rest of the building.
 - d. Flooring upgrades at Learning Centers, Multi-purpose Activity Room and Corridors.
 - e. Sink for faculty at each Learning Center
 - ii. No program space is proposed to be deleted.
- c. Building Permit
- i. The plans have been reviewed twice by the City. The plan review comments are being addressed by the A/E and the plans will be resubmitted.
3. Construction Status Update
- a. Guaranteed Maximum Price (GMP) Development
 - i. The CMAR is still developing the GMP.
 - b. Value Engineering Strategies to address Budget Overruns
 - i. Strategies are being reviewed and evaluated.
 - i. A copy of a draft list of potential value engineering strategies, alternates and allowances were provided to Dr. Agnew for her review and comment.
 - c. Project Schedule
 - i. The project schedule was reviewed. Once the GMP is finalized the schedule will be updated.



ACTION ITEMS:

- 14-01 Review and comment on draft value engineering list. (Dr. Agnew)

WHAT TO EXPECT AT THE NEXT PAT MEETING:

- 1. Review of the color palette for North Forest Early Childhood Center.

NEXT PAT MEETING: Wednesday, October 15, 2014 at 3:00 PM, Fonwood Early Childhood Center
Please review the meeting minutes and submit any changes or corrections to the author.
After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Melba Williams

Program Manager

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