



Minutes
2012 Bond Project Advisory Team (PAT) Meeting
North Forest Early Childhood Center

MEETING #: 25

LOCATION: North Forest Early Childhood Center

DATE / TIME: October 21, 2015, 3:00 P.M.

ATTENDEES: (those marked with a check were present)

√	Calvin Smith, HISD
√	Isabel Lopez, HISD
	Cheryl Lawrence, RWS
√	Cedrick Winslow, HISD
√	Kimberly A. Border, HISD

	Devin Kopp, HISD
√	Marianne Keating, HISD
	Thomas Gries, DryMalla
	Alexandria Sholtz, RWS Intern
	Samantha Ding, RWS Intern

PURPOSE:

1. Discuss current site developments and issues, if any
 - a. Concrete pour for building slab, bus loop, and parking area.
 - b. Erection of the structural steel has begun and is ongoing.
 - c. Installation of electrical duct bank in service yard.
 - d. Discussed temporary power to building.
 - e. Underground plumbing and electrical in kitchen area.
 - f. Installation of grease trap.
 - g. Grading of detention pond.
 - h. Removal and relocating of power poles.
2. Review of construction look ahead
 - a. Erection of structural steel and detailing.
 - b. Concrete pour at parent drop off.
3. Discussion Items
 - a. Set up a HISD walk for the first week of November.
 - b. Schedule a design meeting with Architect, principal, & HISD.
 - c. Signed rendering needs to be presented to principal from Architect.
 - d. Change PAT meeting to 3:30pm per Cedrick Winslow’s suggestion. Make sure to send revised invite for 3:30 p.m.

AGENDA: N/A



NEXT PAT MEETING: The next scheduled PAT meeting will be November 16, 2015 at 3:30 p.m.

Sincerely,

Calvin Smith

Project Manager

HISD – Construction & Facility Services

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