



Minutes 2012 Project Advisory Team (PAT) Meeting North Forest Early Childhood Center

MEETING #: 17

LOCATION: Fonwood Early Childhood Center

DATE / TIME: December 17, 2014

ATTENDEES: (those marked with a check were present)

√	Melba Williams
	Ronald Roberts
	Travis Stanford
	Sue Robertson
	Gloria Barrera
√	Princess Jenkins
√	Andrea McLean
	Kedrick Wright
	Bob Myers
√	Kimberly Agnew- Border
	Tristan Bragg

	Julia Dimmitt
	Gemma Lacanlale
	Alice Hahn
√	Devin Kopp
√	Marianne Keating
	Drucilla Phillips-Griffin
√	Marq Thompson
	Charlotta Mock
√	Cheryl Lawrence
	Grace Cooke
	Jason Labay

PURPOSE: The purpose of this meeting was to continue the design process for North Forest Early Childhood Center.

AGENDA:

- **Construction Status Update**
 - Guaranteed Maximum Price (GMP) Development
- **Review Color Palette**
 - Introduce new Partition color
- **Furniture**
 - Classroom requirements
- **Review Curriculum**
 - Using the building as a teaching tool

DISCUSSION:

1. KWAME (Program Manager) reviewed the status of the GMP.
 - a. The GMP submitted by the CMAR in November continues to be reviewed by HISD.
2. RWS (Architect) presented an alternate toilet partition color in lieu of black.
 - a. The PAT preferred black in lieu of the tan option presented.
3. HISD presented a slide show of different furniture options for the classrooms.



- a. Different types of chairs/stools were presented.
- b. Examples of mobile storage was presented.
- c. Tables with different shapes that can be arranged in different configurations.
- d. Examples of furniture for collaborative areas were presented.
 - i. The PAT liked the concept of soft seating for the shared common areas. Examples can be seen on the websites for Playsoft+, Regiomilla, and FeelGood designs.
4. HISD confirmed that the furniture purchased for the Learning Centers at Fonwood would be used at the North Forest Early Childhood Center. New furniture will need to be purchased for:
 - a. Flex Lab
 - b. Wet Lab
 - c. Performing Arts Lab
 - d. Visual Arts Lab
 - e. Learning Commons
 - f. Multipurpose Room
 - g. Multipurpose Activity Room
 - h. Administration and Office
 - i. Teacher furniture in Learning Centers
5. PAT noted that they would prefer tables for 4 students.
6. The PAT expressed their concerns about the use of moveable furniture in learning environment for Pre-K students. They do not want wheels on the storage furniture.
 - a. HISD clarified the difference between mobile furniture and moveable furniture. Mobile furniture is furniture that is able to be moved freely on a daily basis. Moveable furniture is furniture that is located at a fixed location but can be easily relocated.
7. RWS shared plans and renderings that Dr. Agnew provided of sample learning center furniture layouts.
8. HISD Design Group requested copies of the photographs of Pre-K learning environments that were provided by the Fonwood ECC staff early in the design phase. RWS will send to KWAME.
9. RWS reviewed the LEED Credit IDc3, The School As A Teaching Tool.
 - a. Copies of the LEED Credit template were presented. They included one from a previous project and the current template that will be used for this project.
 - b. Copies of HISD curriculum samples used in previous submittals were presented as well as samples from the Green Education Foundation.
 - c. Copies of the curriculum outline tool provided by HISD for 2007 Bond Projects was provided.
 - d. An example of a sample letter to be provided by the school administrator to be included with the credit submittal was provided to Dr. Agnew.
10. RWS requested that HISD follow up regarding the current Pre-K curriculum and how using the school as a teaching tool can be incorporated into it. Dr. Agnew stated that Janice G. Dingayan, Manager of Early Childhood Department, should be contacted. KWAME will contact Ms. Dingayan.

WHAT TO EXPECT AT THE NEXT PAT MEETING:

1. Revisions to the color palette for North Forest Early Childhood Center.

NEXT PAT MEETING: Wednesday, January 21, 2015 at 3:00 pm, Fonwood Early Childhood Center



Please review the meeting minutes and submit any changes or corrections to the author.
After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Melba Williams

Program Manager

HISD – Construction & Facility Services/KWAME Building Group

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