



**Minutes**  
**2012 Bond Project Advisory Team (PAT) Meeting**  
**North Houston Early College High School**

**MEETING #:** 20

**LOCATION:** North Houston Early College High School

**DATE / TIME:** September 18, 2014, 2:00pm

**ATTENDEES:** (those marked with a check were present)

√	Geoffrey Ohl
√	David Funk
√	Matthew Weaver
√	Aleicia Roberts
√	Kedrick Wright
	Sue Robertson
√	Gilda Torres
	Sylvia Wood
√	Matisia Hollingsworth
	Clay Clayton
	Bob Myers

	Justin Fuentes
√	Ron Roberts
	Edgar Carrizales
	Raul Ortegon
	Wintson Dahse
√	Warren Hurd
	Lisa Torres
	Randy Adams
√	Angela Lundy-Jackson
√	Lucille Dew
	Celeste Garcia

	Juana Espino
	Monica Herbert
√	Daniel Ortiz
	Howard Merrill
	Howard Morrin
	Lorie Westrick
	Gleen Jarrett
	Rajone Lyman
	Michael Garfield
	Juana Espino

**PURPOSE:** Review project progress, permitting, and construction dates.

**AGENDA:**

- Review project progress
- GMP #1 status
- GMP #2 release date
- What to expect at the next PAT Meeting

**DISCUSSION:**

1. Ron Roberts welcomed the participants and briefly went over the agenda.
2. Mr. Warren Hurd with HCCS introduced himself and informed the team that Glenn Jarrett (previous HCCS project manager is no longer on the job and that his replacement has not been named yet).
3. Daniel Ortiz with RdIR Architects updated the PAT on the project status as follows below:
  - a. Phase I of the project was submitted for permit on 08/11/14 and that the team received all permit comments back on 09/12/14.
  - b. The design team was in the process of completing the response to the permit comments and was planning to resubmit on 09/26/14.



- c. GMP #1 bidding was received on 09/10/14.
- d. Per Drymalla the bids came in below the previous estimates.
- 4. Ron Roberts told the PAT that HISD is in the process of negotiating with the CMAR in order to begin the work.
- 5. Daniel Ortiz informed the PAT that the permit documents for GMP#2 would be issued on 10/06/14 and that bid documents for GMP#2 would be issued to the contractor on 10/13/14.

**QUESTIONS/ANSWERS:**

- 1. Kedrick Wright asked Daniel Ortiz to share the COH project number with him prior to resubmission. He stated that he would call the city ahead of time and try and help get the review expedited.
- 2. Principal Lundy-Jackson inquired as to when the furniture, fixture and equipment (FF&E) selections would begin to take place.
  - a. David Funk agreed that it should take place soon but that the FFE manager is out on sick leave.

**ACTION ITEMS:**

- 20-1 Send project number to HISD (RdlR)
- 20-2 Send project schedule to HCCS (RdlR)

**WHAT TO EXPECT AT THE NEXT PAT MEETING:**

- 1. Team will give an update on the construction start date and status of GMP's and Permitting.

**NEXT PAT MEETING:** Thursday, October 16, 2013 2:00 pm, North Houston Early College High School  
Please review the meeting minutes and submit any changes or corrections to the author.

After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

**Ronald Roberts**

Program Manager

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