Minutes
2012 Bond Project Advisory Team (PAT) Meeting
North Houston Early College High School

MEETING #: 20
LOCATION: North Houston Early College High School
DATE / TIME: September 18, 2014, 2:00pm
ATTENDEES: (those marked with a check were present)

| √ Geoffrey Ohl       | Justin Fuentes          | √ Juana Espino          |
| √ David Funk         | √ Ron Roberts           | √ Monica Herbert        |
| √ Matthew Weaver     | Edgar Carrizales        | √ Daniel Ortiz          |
| √ Alecia Roberts     | Raul Ortegon            | Howard Merrill          |
| √ Kedrick Wright     | Wintson Dahse           | Howard Morrin           |
| Sue Robertson        | √ Warren Hurd           | Lorie Westrick          |
| √ Gilda Torres       | Lisa Torres             | Glenn Jarrett           |
| Sylvia Wood          | Randy Adams             | Rajone Lyman            |
| √ Matisia Hollingsworth | √ Angela Lundy-Jackson | Michael Garfield        |
| Clay Clayton         | √ Lucille Dew           | Juana Espino            |
| Bob Myers            | Celeste Garcia          |                           |

PURPOSE: Review project progress, permitting, and construction dates.

AGENDA:
- Review project progress
- GMP #1 status
- GMP #2 release date
- What to expect at the next PAT Meeting

DISCUSSION:
1. Ron Roberts welcomed the participants and briefly went over the agenda.
2. Mr. Warren Hurd with HCCS introduced himself and informed the team that Glenn Jarrett (previous HCCS project manager) is no longer on the job and that his replacement has not been named yet.
3. Daniel Ortiz with RdIR Architects updated the PAT on the project status as follows below:
   a. Phase I of the project was submitted for permit on 08/11/14 and that the team received all permit comments back on 09/12/14.
   b. The design team was in the process of completing the response to the permit comments and was planning to resubmit on 09/26/14.
c. GMP #1 bidding was received on 09/10/14.
d. Per Drymalla the bids came in below the previous estimates.

4. Ron Roberts told the PAT that HISD is in the process of negotiating with the CMAR in order to begin the work.

5. Daniel Ortiz informed the PAT that the permit documents for GMP#2 would be issued on 10/06/14 and that bid documents for GMP#2 would be issued to the contractor on 10/13/14.

QUESTIONS/ANSWERS:
1. Kedrick Wright asked Daniel Ortiz to share the COH project number with him prior to resubmission. He stated that he would call the city ahead of time and try and help get the review expedited.
2. Principal Lundy-Jackson inquired as to when the furniture, fixture and equipment (FF&E) selections would begin to take place.
   a. David Funk agreed that it should take place soon but that the FFE manager is out on sick leave.

ACTION ITEMS:
20-1 Send project number to HISD (RdlR)
20-2 Send project schedule to HCCS (RdlR)

WHAT TO EXPECT AT THE NEXT PAT MEETING:
1. Team will give an update on the construction start date and status of GMP’s and Permitting.

NEXT PAT MEETING: Thursday, October 16, 2013 2:00 pm, North Houston Early College High School
Please review the meeting minutes and submit any changes or corrections to the author.
After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Ronald Roberts
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