



Project Advisory Team (PAT) Meeting Minutes

North Forest High School

MEETING NO.: 05

LOCATION: North Forest High School

DATE / TIME: February 9, 2014, 4:30pm

ATTENDEES: Pamela Farinas, Principal; Jarvis Dillard, Student; LaShaun Porter, Assistant Principal; Samuel Gettman, Teacher; Princess Jenkins, HISD, Facility Planning; Katherine Fisher, Assistant Principal; Tiffany Wilcox, Assistant Principal; Wendy Heger, AIA, LEED AP BD+C, Page, Design Architect; Mike Lindsey, DLR Group; Robert Myers, HISD Design; James Ayer Beal AVS, LEED AP, Program Manager

PURPOSE: The purpose of this meeting was to review updated site and floor plans.

AGENDA ITEMS:

- Site plan updates
- Floor plan review
- What to Expect at the Next PAT Meeting

NOTES:

Discussion:

1. Those that had been on the trip to Seattle, Washington schools made the following comments regarding design:
 - a. The PAT liked the technology that was being used which included the television screens and auditory devices for the teachers.
 - b. They were fascinated by the good sight lines for the collaboration areas.
 - c. They liked the open spaces and less formal setting.
 - d. Large graphics to identify spaces was also impressive.
 - e. The University of Washington was the most favorable building they toured.
2. Development of the site plan was presented by the Architect. Comments from the PAT include:
 - a. The high school currently uses 26 buses. The Architect will make sure circulation and parking is adequate for bus requirements.
 - b. The PAT asked about shelter for the waiting areas for buses. The Architect will work on these concerns and get input from the High School staff as to how and where they load the buses. The consensus was that a canopy at the front entry would not be aesthetically pleasing.
3. Further development of the floor plan was presented to the group. Comments from the PAT include:
 - a. Principal Farinas said she does not want the JROTC to be particularly prominent as a building element. The artillery and jet artifacts existing at the current campus will not be relocated to the new campus.
 - b. The PAT members liked the open "shopping mall" feel of the design sketches. They requested glass storefronts on the classrooms where possible for view. They also want to be able to write on the glass and they would like marker boards like they saw in Seattle at the University of Washington building.
 - c. The teachers want to be able to see the central collaborative spaces from their classrooms.
 - d. The PAT liked the "greenhouse" (small group room) shown in the sketch, but they want the opening toward the teachers for supervision.
 - e. Principal Farinas is concerned about student circulation in the main corridor. She expressed concern that having collaboration spaces in the main corridor may interfere with student flow and be difficult to manage. She wants the students to move from their Small Learning Communities (SLCs) quickly and efficiently. She

- wants collaborative opportunities within the Small Learning Communities and main commons/dining commons.
- f. Principal Farinas wants to make sure the individual Small Learning Communities have their own unique visual identities and can be operationally separated to keep students within their assigned SLC. A visual connection is okay.
 - g. The PAT liked the skylights in the commons sketch
 - h. The PAT agreed that the auditorium could be smaller, since most days it only serves as a classroom. . It serves an audience of about 350 once a month and an audience of 500 three times a year.
 - i. A discussion of the auditorium floor included whether to go with flat floors to allow it to expand into the adjacent space to accommodate more students. The PAT prefers the floors to slope for the seating. The Architect will work on this for the next meeting.
 - j. A discussion of the location of the Community Room ended with having several possible locations near the main entry. Depending on the location it may require a restroom. The location needs to be easily isolated from rest of the school. The Architect will develop options for the next meeting.
 - k. There was discussion about a second floor gym track. The track is a big point for the group. The PAT asked that HISD and the Architects looks closely at providing one because it was discussed at length by students and faculty at the Design Charrette. The Architect will review at the next meeting.
 - l. The PAT confirmed the health clinic was correctly located and will work as shown.
 - m. The IT area for repair and support of computers was discussed. The PAT suggested that it be moved to the Administration area close to the main artery of the school. This will allow easy access for students.

What to Expect at the Next PAT Meeting:

- 1. Further development of the site and floor plans will be presented.
- 2. Further development of the exterior elevations and massing will be discussed including photographs of facilities with similar systems.

NEXT PAT MEETING: The next PAT meeting will be held on Monday, March 10, 2014 at 3:30 pm.

Please review the meeting minutes and submit any changes or corrections to James Ayer Beal AVS, LEED AP
After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

James Ayer Beal AVS, LEED AP, PM
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