



Project Advisory Team (PAT) Meeting Minutes

North Forest High School

MEETING NO: 025

LOCATION: North Forest High School

DATE / TIME: June 9, 2014, 9:00 AM

ATTENDEES: Princess Jenkins (HISD Planning); Bob Myers (HISD Design); Jim Beal (Jim Beal/KWAME); Wendy Heger (Page); Kenneth Owens III (NFHS); Kalie Goetz (NFHS); Ms. Dillard (NFHS)

PURPOSE: The purpose of this meeting was to receive an update on the design status.

AGENDA ITEMS:

- Discuss Updated Floor Plan
- What to Expect at the Next PAT Meeting

NOTES:

Discussion:

1. The Architect shared the latest floor plans, along with comments received from a meeting with Principal Farinas on May 30, 2014. The PAT indicated agreement with comments previously received. In addition, the following comments were offered:
 - a. Ms. Goetz emphasized the importance of maximizing the number of adult (staff) restrooms; they are needed on both floors.
 - b. Mr. Owens intends to use the outdoor space adjacent to the performing arts PLC for performing arts instruction.
 - c. Mr. Owens reiterated the need for attention to acoustics in the band and choir areas, including the practice rooms.
 - d. Mr. Owens prefers soft seating in the auditorium. He wants to make sure acoustics are good in the auditorium.
 - e. Ms. Goetz said the Attendance Office should be directly adjacent to the main hallway. The concept of flattening out the administrative floor plan block along the main spine makes sense. It was noted that this was discussed in the meeting on May 30th with Principal Farinas as well.
 - f. Mr. Owens requested confirmation that all programmed performing arts storage spaces are provided in the plan. The A&E addressed the concern and identified each space.

What to Expect at the Next PAT Meeting:

1. The Architect will present more details of the floor plans and updated site plan.

ACTION ITEMS:

- 25-01 Send list of Administration staff to Facilities Planner to confirm number of offices as programmed is correct. (NFHS PAT)

NEXT PAT MEETING: The next PAT meeting will be held on Monday July 28, 2014 9:00 am.

Please review the meeting minutes and submit any changes or corrections to James Ayer Beal AVS, LEED AP
After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

James Ayer Beal AVS, LEED AP, SAR

President – James Beal Consulting

Program Manager

HISD – Construction & Facility Services

3200 Center Street, Houston, TX 77007

Phone: (713) 417 2900

Email: jbeal@houstonisd.org

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Office: 713-556-9299

Fax: 713-676-9582