



## Minutes 2012 Project Advisory Team (PAT) Meeting North Forest High School

**MEETING #:** 13

**LOCATION:** North Forest High School

**DATE / TIME:** October 13, 2014, 4:30 P.M.

**ATTENDEES:** (those marked with a check were present)

	Melba Williams
√	Ronald Roberts
√	Travis Stanford
	Cheryl Lawrence
√	Stephanie Square
√	Joe Simmons
√	Jarvis Dillard

	Jason Labay
	Princess Jenkins
	David Funk
	Bob Myers
	Clay Clayton
√	LaShaun Porter
√	Katherine Fisher

√	Jim Beal
√	Lauren Stelly
√	Pamela Farias
√	Carlos Garza
√	Pamela Farias
√	Tiffany Wilcox

**PURPOSE:** The purpose of this meeting was to discuss the development of the design including the selection of an exterior option.

**AGENDA:**

- Review updated site plan
- Review updated floor plans
- Review learning commons layout
- Present 3 preliminary exterior options
- What to expect at the next PAT Meeting

**DISCUSSION:**

1. A concern was expressed about the pillars at the entrance and potential ADA violations; the Design Team will add benches at base to serve also as cane detectors.
2. The Principal noted that the school's name may be changed.
  - a. Since the name on the building can be changed even after the project is bid, it is not considered an immediate problem by the design and construction team. They will monitor this potential change as the project progresses.



3. One of the students asked about light poles at the athletic fields for late band practice. They will not be installed as part of this project, although electrical service will be provided for future light poles. The design team noted the band can practice in the lighted parking lot.
4. HISD confirmed that any donor pavers will be the responsibility of the PTO; the Design Team will identify a location for pavers and will show un-engraved pavers until donor pavers are available to swap out. The Principal suggested at the previous PAT meeting using one of the circles for alumni bricks as a fundraiser for the campus.
5. The group reviewed and approved the four metal panel colors for the exterior of the building. The group liked the exterior design of the building, as well.
6. Regarding the LEED "School as a Teaching Tool" credit, NFHS wishes to have a community garden like the one at Gregory-Lincoln. They would also like to have a chicken coop; they have had one in the past.
7. The PAT reviewed the floor plans. The following are comments made by the PAT and various representatives from departments at the school:
  - a. The veterinary services area needs to have a separate controlled entrance, a window and buzzer for a few hours each day of checking in people and animals. Page will make the modifications required.
  - b. There is a need to separate teachers' and parents' sign-in locations in the front office. Page will review and modify this to meet the request.
  - c. Page will update the main entry with an extra door per sketch done in the meeting.
  - d. The Principal prefers a counter instead of wall in reception room. Page will modify this as discussed in the meeting.
  - e. A meeting with HISD security will need to be done to review the plans. Page and KWAME will set this up.
  - f. PE will require portable cages for equipment. This is a furniture, fixtures and equipment item (FFE). That will be looked at by HISD as the project develops further.
  - g. A question about ventilation in the locker room and PE and athletic storage areas was raised in reference to smells associated with those spaces. Page will make sure lockers and locker rooms are appropriately vented.
  - h. In the JROTC area, the Architect was asked to provide concrete floors and walls (CMU) in the storage because cadets bang items into the walls. The design and construction team will review this request as it relates to budget.
  - i. The PAT is concerned that large amounts of glass required for 21<sup>st</sup> century learning may become an issue because of breakage. Page must adhere to the HISD guidelines but has located glass at areas that will have less potential for breakage.
  - j. The Forensic Science Lab area had no additional required changes.
  - k. The PAT was concerned about fumes from the Agricultural Repair Lab. Page noted the concern and informed the PAT that the current design shows ventilation. Page will review this to confirm that what is provided is adequate, especially in the finish areas.
  - l. The Agricultural Repair Lab will require 220V service especially at welding. It was noted that the current plans are not currently at that level of detail. Page will confirm with electrical designer in the final design.
  - m. There was a request by the PAT to move the driveway to connect with auto bays. Page will review and see if this can be accomplished.
  - n. PAT wants tools to have movable storage. This is FFE and will be part of that budget.



- o. The CTE spaces were requested to be concrete by the PAT. Currently that is what Page has assumed.

**QUESTIONS/ANSWERS:**

1. Page asked if the colors for metal panels that had been shown to the group were acceptable.
  - a. The PAT responded affirmatively.
2. The PAT was asked how big an area they would need for special pavers.
  - a. After some discussion, the PAT wanted to have time to develop a plan for this before answering.

**ACTION ITEMS:**

- 9-1 Review comment from school staff review of the drawings and respond to staff requests.
- 9-2 A meeting with CTE staff needs to be made to review plans

**WHAT TO EXPECT AT THE NEXT PAT MEETING:**

1. Review of further development of the site and floor plans.

**NEXT PAT MEETING:** Monday, November 10, 2014 3:00 pm, North Forest High School.

Please review the meeting minutes and submit any changes or corrections to the author. After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

**James A Beal**

Program Manager  
HISD – Construction & Facility Services  
3200 Center Street, Houston, TX 77007  
Phone: (713) 417-2900  
Email: [jbeal@houstonisd.org](mailto:jbeal@houstonisd.org)