



Minutes 2012 Project Advisory Team (PAT) Meeting North Forest High School

MEETING #: 14

LOCATION: North Forest High School

DATE / TIME: November 10, 2014, 3:00 P.M.

ATTENDEES: (those marked with a check were present)

√	Peter Coleman
√	Ronald Roberts
√	Travis Stanford
	Cheryl Lawrence
√	Stephanie Square
√	Joe Simmons
	Jarvis Dillard

√	Fletcher Toliver
√	Princess Jenkins
	David Funk
√	Bob Myers
	Clay Clayton
	LaShaun Porter
√	Katherine Fisher

√	Jim Beal
	Lauren Stelly
√	Pamela Farinas
	Carlos Garza
√	Tiffany Wilcox

PURPOSE: The purpose of this meeting was to discuss the Guaranteed Maximum Price and current schedule.

AGENDA:

- Discussion of work and schedule for Guaranteed Maximum Price (GMP)1 & 2
- Discuss issuing of 60% Construction Documents (CDs)
- What to expect at the next PAT meeting

DISCUSSION:

1. B3Ci, the project's Construction Manager at Risk reviewed the bid results and schedule for start of construction for GMP #1 which involves site grading, fencing and site utilities. GMP #1 will start before the end of the year. GMP #2 will provide steel and concrete. Total time to complete both packages, assuming approvals and pricing come in within budget, should be between 16 and 18 months. GMP #3 is expected to be issued and approved by January 15, 2015 which will result in a projected occupancy in the 3rd quarter of 2016.
2. The 60% construction documents drawings were issued today to HISD for approval. The drawings have not changed, however details were added for the submittal.



3. The PAT meeting for December was cancelled by the Principal. The January meeting will be held on the third Monday at 3:00pm and beginning in February all PAT meetings will move to the 1st Monday of each month at 3:00pm.

ACTION ITEMS:

1. Approve GMP #1 and start work. (Program Manager and CMAR)
2. Complete the estimates on 60% CDs (Page, Program Manager and CMAR)

WHAT TO EXPECT AT THE NEXT PAT MEETING:

1. Review of construction progress and further GMP progress.
2. Review of 100% CD drawings

NEXT PAT MEETING: Monday, January 19, 2014 at 3:00pm, North Forest High School.

Please review the meeting minutes and submit any changes or corrections to the author. After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

James A Beal

Program Manager

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