



Minutes
2012 Bond Project Advisory Team (PAT) Meeting
Parker Elementary Music Magnet School

MEETING #: 18

LOCATION: Parker Elementary School

DATE / TIME: February 25, 2015, 3:30 pm

ATTENDEES: Lori Frodine, Principal; Bryan Berry, AP; Dale Harrison, Teacher; Heather Grosso, Teacher; Carol Kehlenbrink, Teacher; Katy Rodgers, Teacher; Greg Kabay, Teacher; Alean Zufall, School Secretary; Kristell Nelson, Teacher; Susan Shafer, Librarian; Cindy Chapman, Community Member; Josh Vanlandingham, Community Member – Parent; Paul Zider, Community Member – Parent; Christian Sheridan, Brave/Architecture; Steven Redmond, HISD – Program Manager (URS)

PURPOSE: The purpose of this meeting was update the PAT on the status of the project.

AGENDA:

- Introductions
- Highlighting the action items – Questions.
- New Business
- What to expect at the next PAT Meeting.

DISCUSSION:

1. Reviewed the revised minutes from the last PAT meeting, with expanded detail regarding the presentation
2. The Scout House disposition has been transferred to Real Estate and Legal. It will no longer be a Program Management issue.
3. Parker ES had a \$2M surplus in the last bond effort, and the community members are requesting to know how those funds were used or reallocated.
4. Program Manager will schedule a tour of Kennedy Elementary within the next two weeks.
5. The PAT requested a Community Meeting this spring to discuss and present the construction issues and process while we still have access to the families (assuming a construction start of the early fall). The Program Manager will arrange a date with the Communications group, and get back to the Principal. PAT suggested the first week of May, as the balance of the month fills up with concerts and recitals.
6. Schematic Design Books approved for signature by District review. Signed by Principal Lori Frodine, the School Support Officer, Jermaine Dawson, the Architect, Brave Architecture and the Program Manager. The books are awaiting the signatures of the General Managers at the Construction and Facilities Services division.



7. As a follow-up to past discussion regarding ceiling heights in some of the music instructional learning spaces on the second floor, the architect discussed the possibility of relocating the Chorus Room to the first floor, and how that space might also co-occupy the performance / stage functions in the auditorium.
 - a. The stage is used by all grade levels, at present, for group presentations during the day. Performances are scheduled on the stage on a daily basis for students, and weekly during the day for concerts and recitals that are open to the public.
 - b. The Chorus Room is a classroom / learning space and has its use for rehearsal on a daily basis, and not applicable as a shared space.
8. Discussed the disposition of restrooms throughout the first floor, specifically to provide better adult restrooms closer and accessible to the auditorium. The Architect will take the suggestions and develop responses to be presented at the next meeting.

ACTION ITEMS:

- 8-01 Provide update on Scout House. (Program Manager) **RESOLVED**
- 15-01 Provide update on the 2007 Bond funds not used for Parker ES and their disposition for the 2012 Bond. (Program Manager) **PROGRESS**
- 15-02 Schedule a tour of Kennedy Elementary and other school sites where vertical windows in classrooms have been utilized. (Program Manager) **PROGRESS**

WHAT TO EXPECT AT THE NEXT PAT MEETING:

1. Review of progress on the project.

NEXT PAT MEETING:

The next meeting will be on Wednesday, March 25, 2015 at 3:30 PM

Please review these meeting minutes and submit any changes or corrections to Steven Redmond. After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Steven Redmond, AIA, Program Manager
HISD – Construction & Facility Services
3200 Center Street, Houston, TX 77007
Phone: (713) 556-9423
Mobile: (713) 277-4400
Sredmon1@houstonisd.org; Steven.redmond@urs.com