



Minutes
2012 Bond Project Advisory Team (PAT) Meeting
Parker Elementary Music Magnet School

MEETING #: 19

LOCATION: Parker Elementary School

DATE / TIME: March 25, 2015, 3:30 pm

ATTENDEES: Lori Frodine, Principal; Heather Grosso, Teacher; Carol Kehlenbrink, Teacher; Kristell Nelson, Teacher; Susan Shafer, Librarian; Josh Vanlandingham, Community Member – Parent; Paul Zider, Community Member – Parent; Christian Sheridan, Brave/Architecture; Steven Redmond, HISD – Program Manager (URS)

PURPOSE: The purpose of this meeting was update the PAT on the status of the project.

AGENDA:

- Introductions
- Highlighting the action items – Questions.
- New Business
- What to expect at the next PAT Meeting.

DISCUSSION:

1. Program Manager has reached out to the principal to schedule a tour of Kennedy Elementary. Will follow-up via email in the next day or so with available dates and times. This will be a voluntary tour.
2. Our next Community Meeting has been scheduled for May 5th. The agenda will focus on an update on progress of the design, plus an introduction of the CMAR and discussions on what to expect during the construction phase. Principal Frodine requested that the Community Meeting flyers be provided to her so she can personally deliver them to the neighbors in the immediate area adjacent to the school.
3. Schematic Design Books signed by Principal Lori Frodine, the School Support Officer, Jermaine Dawson, the Architect, Brave Architecture and the Program Manager. The books are awaiting the signatures of the General Managers at the Construction and Facilities Services division.
4. As a follow-up to our last discussion regarding the relocating the Chorus Room to the first floor, the architect produced updated plans reflecting the moves discussed, as well as developments that have reduced the gross square footage.
 - a. The Chorus Room has now been tucked into the area behind the performance space with the band practice rooms. The Chorus Room will need doors to move a piano into the space.
 - b. The performance platform (stage) is at floor level. The seating in Assembly area is sloped down toward the platform to allow for a 24” to 30” separation in finished floor elevation. Behind the sloped seating is a section of bleacher style seating that telescopes back to the rear wall.



- c. Stage/Platform configurations were discussed. The Architect demonstrated how the use of curtains could divide the platform area to provide “wings” to the side of the stage/platform and even behind or backstage area.
- 5. Restroom configurations on the first floor have been looked at, specifically to provide better adult restrooms closer and accessible to the auditorium. The Architect noted the changes on the first floor.
- 6. Relocating the Chorus Room to the first floor opened up the second floor to provide a more compact organization, as most of the tall ceiling rooms are now on the first floor. The Architect noted the work done on the second floor to reorganize the administrative area on the second floor and how the Learning Commons, the Flex Lab and Wet Lab could now be situated to provide greater opportunities for cross-curricular teaching. The development of the adjacencies will be refined further for discussion with the Principal.

ACTION ITEMS:

- 15-01 Provide update on the 2007 Bond funds not used for Parker ES (\$2M surplus) and their disposition for the 2012 Bond. (Program Manager) **PROGRESS**
- 15-02 Schedule a tour of Kennedy Elementary and other school sites where vertical windows in classrooms have been utilized. (Program Manager) **PROGRESS**

WHAT TO EXPECT AT THE NEXT PAT MEETING:

- 1. Review of progress on the project and discussion on the presentation for the Community Meeting.

NEXT PAT MEETING:

The next meeting will be on Wednesday, April 22, 2015 at 3:30 PM

Please review these meeting minutes and submit any changes or corrections to Steven Redmond. After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Steven Redmond, AIA, Program Manager
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