



**Minutes**  
**2012 Bond Project Advisory Team (PAT) Meeting**  
**Parker Elementary Music Magnet School**

**MEETING #:** 20

**LOCATION:** Parker Elementary School

**DATE / TIME:** April 22, 2015, 3:30 pm

**ATTENDEES:** Lori Frodine, Principal; Dale Harrison, Teacher; Carol Kehlenbrink, Teacher; Greg Kabay, Teacher; Alean Zufall, School Secretary; Kristell Nelson, Teacher; Cindy Chapman, Community Member; Josh Vanlandingham, Community Member – Parent; Paul Zider, Community Member – Parent; Tim Pixley, CMAR – Brae Burn Construction; Rebecca Kiest, HISD Bond Communications; Christian Sheridan, Brave/Architecture; Sundaresh Kamath, HISD – CFS; Steven Redmond, HISD – Program Manager (URS)

**PURPOSE:** The purpose of this meeting was update the PAT on the status of the project.

**AGENDA:**

- Introductions
- Discussions with Construction Manager at Risk – Brae Burn Construction.
- Discussions with Architect
- What to expect at the next PAT Meeting.

**DISCUSSION:**

1. Introduced Timothy Pixley, Brae Burn Construction, the Construction Manager at Risk for the new school. Also in attendance for the first time was Sundaresh Kamath, General Manager Construction Services for HISD, as well as Rebecca Kiest, from HISD Bond Communications.
2. The pavilion canopy over the basketball court will be relocated by the Bellaire FFA to their site, at their cost. The PAT verified that they are not interested in relocating the structure into the new campus configuration. The relocation will be scheduled for June.
3. Demo/Relocation of the T-Buildings will be taken care of this summer. The School will have all buildings vacated by June 15, 2015. Furniture to be returned to District will be properly handled through the PC2 process.
4. Utilization of the campus site during construction was discussed. The CMAR will erect a safety fence with covered walkway along the back of the classroom wings. The fence between the walkway and the construction zone will be opaque.
5. The Principal also indicated areas in the front of the current school that will need fencing installed over the summer for play yards during construction.



6. The Scout House disposition was again discussed. The PM had not had any feedback from District legal on the notice, and agreed that notice needed to be made immediately. The PM committed to follow-up with Cindy Chapman.
7. Providing parking for construction personnel off site was discussed. A location in the HL&P power ROW was discussed and the CMAR will investigate. Enough area will be requested to provide for faculty parking as well, for the spaces displaced by construction. The location is ½ block north of the campus.
8. Schematic Design Books approved for signature by District review. Signed by Principal Lori Frodine, the School Support Officer, Jermaine Dawson, the Architect, Brave Architecture and the Program Manager. The books are awaiting the signatures of the General Managers at the Construction and Facilities Services division.
9. As a follow-up to past discussion, the architect presented updated floor plans that reflect the discussions from the last PAT meeting.
  - a. Second floor admin area has been relocated to the south end of the floor and developed like an office suite.
  - b. Second floor computer lab and Flex lab have been positioned around the two story Learning Commons to provide greater opportunity for cross-curricular study
  - c. Adult restrooms have been distributed on the first and second floor.
  - d. Overall area is down to 111,000 sf from the 113,800 sf at SD approval. The program target is 108,129 sf.
10. Design Development documents have been distributed to all parties for pricing/estimating. Construction cost estimates are underway.
11. Schedule of PAT Meetings over the summer months was discussed. The PAT opts to meet on June 24<sup>th</sup> and July 22<sup>nd</sup>, both meetings at 8:30 AM, August meeting will be scheduled at the regular time, fourth Wednesday, August 26<sup>th</sup> at 3:30 PM.

#### **ACTION ITEMS:**

- 15-01 Provide update on the 2007 Bond funds not used for Parker ES and their disposition for the 2012 Bond. (Program Manager) **PROGRESS**
- 15-02 Schedule a tour of Kennedy Elementary and other school sites where vertical windows in classrooms have been utilized. (Program Manager) **PROGRESS**

#### **WHAT TO EXPECT AT THE NEXT PAT MEETING:**

1. Review of progress on the project.

#### **NEXT PAT MEETING:**

The next meeting will be on Wednesday, May 27, 2015 at 3:30 PM

#### **HOUSTON INDEPENDENT SCHOOL DISTRICT**

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Please review these meeting minutes and submit any changes or corrections to Steven Redmond. After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

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