



**Minutes**  
**2012 Bond Project Advisory Team (PAT) Meeting**  
**Parker Elementary Music Magnet School**

**MEETING #:** 21

**LOCATION:** Parker Elementary School

**DATE / TIME:** May 27, 2015, 3:30 pm

**ATTENDEES:** Lori Frodine, Principal; Bryan Berry, Teacher; Carol Kehlenbrink, Teacher; Heather Grosso, Teacher; Susan Shafer, Librarian; Katy Rodgers, Teacher; Alean Zufall, School Secretary; Kristell Nelson, Teacher; Josh Vanlandingham, Community Member – Parent; Christian Sheridan, Brave/Architecture; Robert Myers, HISD – CFS; Steven Redmond, HISD – Program Manager (URS)

**PURPOSE:** The purpose of this meeting was to update the PAT on the status of the project.

**AGENDA:**

- Introductions
- Discussions with Program Manager.
- Discussions with Architect
- What to expect at the next PAT Meeting.

**DISCUSSION:**

1. The Scout House disposition was again discussed. The District has not succeeded in scheduling a meeting with Mr. Scherer, and the tension in the email correspondence is rising. The Principal and the PM committed to follow-up with Mr. Scherer directly; Ms. Frodine by email and Mr. Redmond will telephone tomorrow.
2. A discussion on the Community Meeting followed, focusing on feedback and comments.
  - a. Concerns about the familiarity of the project with the CMAR were voiced.
  - b. Concerns about the Scout House raised by Mr. Phillips at the meeting.
  - c. Concerns about the City dealing with improvements within the Right-of-Way regarding adequate drainage, especially Atwell Street.
3. Scheduling over the summer session is a concern for the Principal and the faculty as well. They want a committed schedule by June 10, 2015. The PM will schedule an informal follow-up meeting with the PAT on June 10, 2015 at 8:30 AM.
4. Utilization of the campus site during construction was discussed. The CMAR will erect a safety fence with covered walkway along the back of the classroom wings. The fence between the walkway and the construction zone will be opaque. This work must be completed before kids arrive on campus, August 24, 2015.



5. The Principal also indicated areas in the front of the current school that will need fencing installed over the summer for play yards during construction. This work must be completed before kids arrive on campus, August 24, 2015.
6. Providing parking for construction personnel off site was discussed. A location in the HL&P power ROW was discussed and the CMAR will investigate. We have had no feedback from the CMAR on this issue.
7. Schematic Design Books have been signed and distributed to the school site. The book is available for review in Principal Frodine's office.
8. Design Development documents have been distributed to all parties for pricing/estimating. Construction cost estimates have been completed and are being reconciled to a point of agreement and within the budget. In the meantime work continues on to the 60% CD submission to the District. Remember, Design Development Phase and 60% CD phase were combined to save time in the schedule.

#### **ACTION ITEMS:**

- 15-01 Provide update on the 2007 Bond funds not used for Parker ES and their disposition for the 2012 Bond. (Program Manager) **PROGRESS**
- 15-02 Schedule a tour of Kennedy Elementary and other school sites where vertical windows in classrooms have been utilized. (Program Manager) **PROGRESS**

#### **WHAT TO EXPECT AT THE NEXT PAT MEETING:**

1. Review of progress on the project.

#### **NEXT PAT MEETING:**

The next meeting will be on Wednesday, June 24, 2015 at 8:30 AM

Please review these meeting minutes and submit any changes or corrections to Steven Redmond. After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

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