



Minutes
2012 Bond Project Advisory Team (PAT) Meeting
Parker Elementary Music Magnet School

MEETING #: 22

LOCATION: Parker Elementary School

DATE / TIME: June 24, 2015, 8:30 am

ATTENDEES: Lori Frodine, Principal; Bryan Berry, Teacher; Carol Kehlenbrink, Teacher; Heather Grosso, Teacher; Dale Harrison, Teacher; Greg Kabay, Teacher; Alean Zufall, School Secretary; Cindy Chapman, Community Member - Westbury; Josh Vanlandingham, Community Member – Parent; Paul Zider, Community Member; Christian Sheridan, Brave/Architecture; Robert Myers, HISD – CFS; Steven Redmond, HISD – Program Manager (URS)

PURPOSE: The purpose of this meeting was to update the PAT on the status of the project.

AGENDA:

- Introductions
- Discussions with Program Manager.
- Discussions with Architect
- What to expect at the next PAT Meeting.

DISCUSSION:

1. The Scout House disposition was again discussed. Ms. Frodine and Mr. Redmond scheduled and held a meeting with the Scout representatives on June 3, 2015. The meeting went well, in that all parties were allowed to put all of their concerns on the table. The Scouts need not vacate the structure until November, 2015. The Scout Pack will be allowed to use the school facility to have meetings during construction, and the use of the Community Room in the new facility. Unfortunately, the school has no provisions for storage of scouting materials. We discussed the possibility of relocating to another site in the community, and of discussing the storage needs with the host organization (Westbury Methodist Church).
2. An informal follow-up meeting with the PAT was held on June 10, 2015 at 8:30 AM. The detailed schedule for the summer work as follows:
 - a. Demolition documents will be submitted to the City of Houston for permit on June 15th.
 - b. Bid documents will be issued on the same date. Bid advertisements will be published in the local paper on June 14th and 21st. Pre-bid meeting will be held on June 23rd on campus. Bids will be received by the CMAR on July 7th.
 - c. The District will receive the GMP and issue a Notice to Proceed by July 14th.



- d. Information Technology will have their work completed by July 14th. The hub serving the T-Buildings and some classrooms in the annex wing will be relocated, and the T-Buildings disconnected from the network.
 - e. Facilities will salvage the material they wish to keep from the T-buildings by July 14th.
 - f. All demolition and construction activities will be completed by August 22nd.
3. Utilization of the campus site during construction was discussed. The CMAR will erect a safety fence with covered walkway along the back of the classroom wings. The fence between the walkway and the construction zone will be opaque. This work must be completed before kids arrive on campus, August 24, 2015.
 4. Certain demolition activities were determined to be unnecessary at present and could be put off until full construction begins. Play fields will be left intact and openings provided in the construction fence to allow student access to the play areas. Fencing of the area in the front of the school for future play areas will be postponed until construction starts.
 5. Construction and Facility Services are working with Environmental Services to put the documentation together for a Construction Clearance Request. Major abatement was completed on the campus structure in 2013.
 6. The CMAR has made contact with Centerpoint regarding the use of the utility easement for parking purposes. There is a process that requires application and payment of a fee. The information was provided to the CMAR and discussions will be forthcoming. The representative indicated that this was standard procedure for all uses in the easements.
 - a. Staff parking stalls will not be affected by the summer demolition work. All staff parking spaces eliminated as a result of construction operations will be replaced at the offsite location noted herein.
 7. A follow-up discussion from the June 10th meeting on school enrollment capacity focused on the ability of the school to meet growing enrollment needs as the neighborhood continues to experience growth in the turnover of homes to young families. The school's current capacity is 850. The new school is programmed for 850. The question was raised as to how the design of the school is meeting the challenge of growth.
 - a. The school site is not currently designed to accept temporary classroom buildings in the future.
 - b. As a magnet school, the school must accept a minimum of 25% of its enrollment from outside the attendance boundaries. Parker is currently at 50%. The first step in dealing with local growth and still maintain magnet status would be to reduce the out of area enrollments.
 - c. The space on the second floor noted as roof was pointed out as a possible expansion area for the future. The design team will look at the potential for putting a floor slab in that area and roofing over it and reporting back on the cost. Exit and occupancy issues could be affected by the added occupied area on the second floor, and those will be looked at.
 - i. There was discussion on whether outside funds could be raised by the community to offset the added cost.



8. The opportunity to incorporate a Spark Park was discussed. Ms Chapman has contacts with the host organization that she will follow-up with. Illustrations of what neighboring schools have done were discussed, including one school that used the Spark Park to enhance the entry, and how that could be applied to our outdoor performance space with benches and added landscaping.

ACTION ITEMS:

- 15-01 Provide update on the 2007 Bond funds not used for Parker ES and their disposition for the 2012 Bond. (Program Manager) **PROGRESS**
- 15-02 Schedule a tour of Kennedy Elementary and other school sites where vertical windows in classrooms have been utilized. (Program Manager) **PROGRESS**

WHAT TO EXPECT AT THE NEXT PAT MEETING:

1. Review of progress on the project.

NEXT PAT MEETING:

The next meeting will be on Wednesday, July 22, 2015 at 8:30 AM

Please review these meeting minutes and submit any changes or corrections to Steven Redmond. After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

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