



**Minutes**  
**2012 Bond Project Advisory Team (PAT) Meeting**  
**Parker Elementary Music Magnet School**

**MEETING #:** 23

**LOCATION:** Parker Elementary School

**DATE / TIME:** July 22, 2015, 8:30 am

**ATTENDEES:** Lori Frodine, Principal; Bryan Berry, Teacher; Carol Kehlenbrink, Teacher; Heather Grosso, Teacher; Dale Harrison, Teacher; Greg Kabay, Teacher; Alean Zufall, School Secretary; Cindy Chapman, Community Member - Westbury; Kathleen Ownby, Executive Director – SPARK; Josh Vanlandingham, Community Member – Parent; Paul Zider, Community Member; Christian Sheridan, Brave/Architecture; Tim Pixley, CMAR (Brae Burn Construction); Robert Myers, HISD – CFS; Steven Redmond, HISD – Program Manager (URS)

**PURPOSE:** The purpose of this meeting was to update the PAT on the status of the project.

**AGENDA:**

- Introductions
- Discussions with Program Manager.
- Progress on the summer construction work
- What to expect at the next PAT Meeting.

**DISCUSSION:**

1. The Scout House disposition was again discussed. Ms. Frodine and Mr. Redmond will schedule a meeting with the Scout representatives to again offer the access to the school facility for their meetings during construction and offer storage facility for their use, as soon as the beginning of school schedule allows. Between the School and the Program Manager, options have presented themselves to put the Scouts in possession of one of the storage units on site.
2. The CMAR has made contact with Centerpoint regarding the use of the utility easement for parking purposes. There is a process that requires application and payment of a fee. The information was provided to the CMAR and discussions will be forthcoming. The representative indicated that this was standard procedure for all uses in the easements.
  - a. Staff parking stalls will not be affected by the summer demolition work. All staff parking spaces eliminated as a result of construction operations will be replaced at the offsite location noted herein.
3. An update on the summer work as follows:
  - a. Demolition documents were submitted to the City of Houston for permit on June 15<sup>th</sup>.



- b. Bid documents were issued on the same date. Bid advertisements were published in the local paper on June 14<sup>th</sup> and 21<sup>st</sup>. Pre-bid meeting were held on June 23<sup>rd</sup> on campus. Bids were received by the CMAR on July 7<sup>th</sup>.
  - c. The District received the GMP and issued a Notice to Proceed on July 13<sup>th</sup>.
  - d. Information Technology had their work completed by July 14<sup>th</sup>. The hub serving the T-Buildings and some classrooms in the annex wing will be relocated, and the T-Buildings disconnected from the network.
  - e. Facilities salvaged the material they wished to keep from the T-buildings by July 14<sup>th</sup>.
  - f. Demolition of T-buildings and the Pavilion has begun. Abatement of the classrooms in the annex wing has begun.
  - g. The building permit for the annex wing modifications is tracking well and the sign-off for the permit is expected this week.
4. A follow-up discussion from the June 10<sup>th</sup> meeting on school enrollment capacity focused on the ability of the school to meet growing enrollment needs as the neighborhood continues to experience growth in the turnover of homes to young families. The school's current capacity is 850. The new school is programmed for 850. The question was raised as to how the design of the school is meeting the challenge of growth.
- a. The school site is not currently designed to accept temporary classroom buildings in the future.
  - b. As a magnet school, the school must accept a minimum of 25% of its enrollment from outside the attendance boundaries. Parker is currently at 50%. The first step in dealing with local growth and still maintain magnet status would be to reduce the out of area enrollments.
  - c. The space on the second floor noted as roof was pointed out as a possible expansion area for the future. The design team will look at the potential for putting a floor slab in that area and roofing over it and reporting back on the cost. Exit and occupancy issues could be affected by the added occupied area on the second floor, and those will be looked at.
    - i. There was discussion on whether outside funds could be raised by the community to offset the added cost.
  - d. The Program Manager reported that unfortunately, due to the focus on the summer construction work contract, no progress had been made on responding to the financial aspects of the discussion. However, as the project is approaching the 60% CD issue and the estimating function of that submission, it would be better to utilize that effort in concert with the discussion above.
5. Ms Chapman introduced Ms Kathleen Ownby, Executive Director of SPARK. SPARK is School Park Program and partners with School Districts to fund and build park features into our neighborhood schools.
- a. A discussion followed on how SPARK could work into the overall plan for Parker ES. Director Ownby stated that Parker ES did qualify for participation in the SPARK program, and that SPARK's contribution for this campus would be \$10,000.00 and require a 50% matching HISD contribution of \$5,000.00.



- b. The PAT agreed that another meeting will need to be had shortly, to review the options available to the school project, and further define the needs of security, access and aesthetics.

**ACTION ITEMS:**

- 15-01 Provide update on the 2007 Bond funds not used for Parker ES and their disposition for the 2012 Bond. (Program Manager) **PROGRESS**
- 15-02 Schedule a tour of Kennedy Elementary and other school sites where vertical windows in classrooms have been utilized. (Program Manager) **PROGRESS**
- 23-01 Provide the PAT with feedback on how the school can respond to a future need for enrollment expansion. (Design Team)
- 23-02 Schedule a follow-up meeting for SPARK to define project requirements. (Design Team)

**WHAT TO EXPECT AT THE NEXT PAT MEETING:**

- 1. Review of progress on the project.

**NEXT PAT MEETING:**

The next meeting will be on Wednesday, August 26, 2015 at 3:30 PM

Please review these meeting minutes and submit any changes or corrections to Steven Redmond. After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

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