



**Minutes**  
**2012 Bond Project Advisory Team (PAT) Meeting**  
**Cynthia Ann Parker Elementary School**  
**HISD Music Magnet School**

**MEETING #:** 32

**LOCATION:** Parker Elementary School

**DATE / TIME:** August 11, 2016, 3:00 PM

**ATTENDEES:** Lori Frodine, Principal; Bryan Berry, Assistant Principal; Dale Harrison, Teacher; Katy Rodgers, Teacher; Alean Zufall, School Administrator; Patrick Bridges, Patriot Contracting LLC; Christian Sheridan, Brave/Architecture; Steven Redmond, HISD – Program Manager (URS)

**PURPOSE:** The purpose of this meeting was to review the status of the project and the finish boards for the project.

**AGENDA:**

- Introductions
- Construction update from the general contractor, Patriot Contracting, LLC.
- Presentation of the finish boards by the Architect
- What to expect at the next PAT Meeting

**DISCUSSION:**

1. Mr. Patrick Bridges was introduced to the PAT. He is the project manager for Patriot Contracting, LLC, the general contractor constructing the new school.
  - a. Mr. Bridges has been in construction for 20 years, 18 of them in project management. His past experience is mostly in the public sector, for government projects.
  - b. As everyone has experienced, weather has been the biggest factor in the progress of the construction project. We currently have the building pad completed and pier foundations are complete. Grade beams and under-slab utilities have started. With the weather deteriorating, we could be looking at getting 5 to 10 inches of rain in the next week. In anticipation, construction crews are only opening up areas of work that can be completed and covered up by next week. Added rain will mean five days to dry out the building pad before large equipment can be put to work on the building pad.
  - c. The construction phase retention basin has been completed, and by week's end will have the storm connection to the street completed.

- d. The contractor's drive is to get the bus lane paved, which will require about two weeks of dry weather to finish. The paving of the bus lane will allow concrete pumping equipment access to place the concrete slab.
  - e. Safety is the primary concern on the jobsite. The entire site is a hard hat zone and is not open to the public. Mr. Bridges requested that faculty notify the students that the construction site is not a place to play. If visiting the construction site is desired, tours can be arranged with the project team, and safety protocols will be observed.
  - f. The earth moving phase of the project is completed. The City is satisfied that the construction operation is observing all of the City protocols for keeping the street clean and free of dirt and debris. In anticipation of school starting, the contractor will move all parking on site and out of the way of drop-off and pick-up traffic.
2. Mr. Sheridan followed-up on the presentation of the finish boards. Floor plans showing color and pattern placement in the classrooms and public spaces (see attached).
  - a. A discussion of accent walls and colors proceeded. Additional renderings and placement of the accent walls in the classroom will be prepared by the Architect and brought back to the PAT for discussion.
  - b. A question of floor finishes in the instrument rooms and practice rooms was posed. Carpet would seem more acoustically appropriate. The faculty agreed. Architect will check the ed specs for additional guidance on the instrument rooms, such as piano, violin, cello and guitar.
  - c. Large screen placement was discussed for the common area / grand stair area. We can provide a large screen to support presentations and allow greater flexibility for this space to be utilized.
  - d. Large screen placement in the performance hall was discussed. The group felt that moving the screen more toward the rear of the stage would allow better viewing in the front rows of the hall.
  - e. The Library ceiling materials were discussed. Comments from our last meeting indicated that the colors of the feature ceiling system needed to be addressed. Faculty selected an alternate color pallet. Architect will prepare images / renderings to demonstrate the finished look.
  - f. The location for a mascot was discussed. The Lion image could be placed on one of two walls in the entry area of the first floor. The architect will prepare images / renderings to illustrate.
3. The Principal inquired as to when we would start the furniture selection and purchase effort. We will arrange to start those discussions in November, 2016 in anticipation of August 2017 occupancy.
4. The next meeting will address the follow-up to the finishes discussion, furniture selection and purchase, as well as the status of the construction progress.

#### **ACTION ITEMS:**

- 32-01 Architect will prepare illustrations / images to depict the Library, Mascot location and accent wall utilization in the classroom. (Architect)**



- 24-01 Provide the written inspection reports of the summer construction work to the School Site. (Program Manager) **CONTINUE**
- 25-01 Investigate the City's plans for street improvements on Willowbend, as well as Atwell and Stillbrooke streets. Request the attendance at the next Community Meeting from City Engineering representatives. (Design Team) **CONTINUE**

#### **WHAT TO EXPECT AT THE NEXT PAT MEETING:**

1. Review the progress of construction on the project.
2. Discussion of follow-up items on finishes.
3. Introduction of move coordinator and furniture selection.

#### **NEXT PAT MEETING:**

The next meeting will be on Wednesday, November 16, 2016 at 3:00 PM.

Please review these meeting minutes and submit any changes or corrections to Steven Redmond. After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Steven Redmond, AIA, Program Manager  
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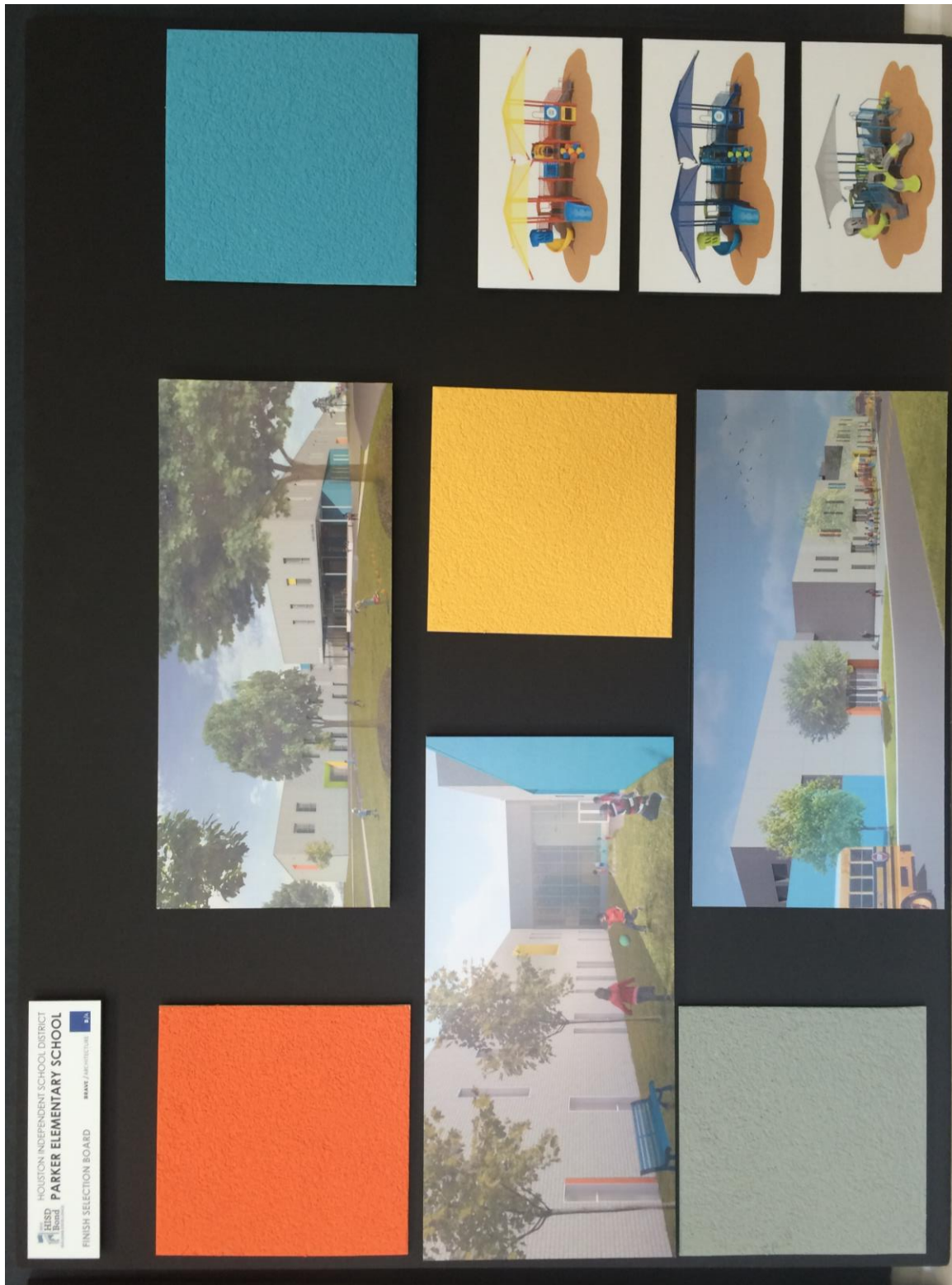
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