



Minutes
2012 Bond Project Advisory Team (PAT) Meeting
Cynthia Ann Parker Elementary School
HISD Music Magnet School

MEETING #: 25
LOCATION: Parker Elementary School
DATE / TIME: September 24, 2015, 3:30 PM
ATTENDEES: Lori Frodine, Principal; Carol Kehlenbrink, Teacher; Heather Grosso, Teacher; Catherine Quinn, Teacher; Kristell Nelson, Teacher; Julie Dickinson, Teacher; Mark Smith, HISD Chief Student Support Officer; Paty Palacios, HISD School Support Officer; Autumn Jamison, Parker ES PTO; Kathleen Ownby, SPARK; Paul Zider, Community Member; Christian Sheridan, Brave/Architecture; Tim Pixley, CMAR (Brae Burn Construction); Steven Redmond, HISD – Program Manager (URS)

PURPOSE: The purpose of this meeting was to update the PAT on the status of the project.

AGENDA:

- Introductions
- Updates from the Program Manager
- SPARK Project discussions
- Review of the 60% Design with the Architect
- What to expect at the next PAT Meeting

DISCUSSION:

1. Program Manager updated the PAT on the status of the Project.
 - a. The Board of Education is considering a proposal that would add another \$211M to the Bond Program to ease the inflation impacts we have felt from the booming construction market in Houston.
 - b. District handouts were provided to the PAT regarding the proposal with Frequently-Asked-Questions and answers.
 - c. The impact of this funding with respect to the Parker ES project would be to insure that the full project as programmed and designed will be constructed. Contact with the Board to show support is encouraged.
2. The Architect reported that he had not had the opportunity to schedule a follow-up meeting on the SPARK Project. Principal Frodine offered to follow-up with coordinating a meeting date with the Architect, the school, SPARK and the landscape architect.



- a. Kathleen Ownby, Executive Director for SPARK and Autumn Jamison, President of the Parker ES PTO were in attendance and discussion followed regarding funding mechanisms.
 - b. Principal Frodine prepared some research on other elementary campuses in HISD that have incorporated SPARK into their campuses. Based on the scope of work the individual schools and organizations chose to incorporate, the costs of the improvements ranged from \$300,000 to \$500,000 per campus.
 - c. Discussions continued on just how much will the community wish to take on? The low end of the scope spectrum would be to provide additional seating around the front entry of the school to supplement the outdoor public performance space, and incorporate some local art elements. The higher end of the scope spectrum would be to provide public access to the school's field area, incorporating a walking track/path. Such a scope proposal would require security features such as gates and fencing that would have to be approved by the District.
3. Mr. Sheridan had to leave early to attend another meeting. The SPARK discussion continued beyond the end of our scheduled meeting time. Mr. Sheridan was going to present the highlights of the 60% Construction Document package. We will schedule a follow-up meeting for the PAT specifically to address this agenda item on October 8, 2015. A meeting announcement will follow.

ACTION ITEMS:

- 15-01 Provide update on the 2007 Bond funds not used for Parker ES and their disposition for the 2012 Bond. (Program Manager) **PROGRESS**
- 15-02 PAT wants to visit an existing school nearby Parker to view exterior/window design scheme. Bob Myers, HISD Design Manager will identify suitable location. **PROGRESS**
- 23-01 Provide the PAT with feedback on how the school can respond to a future need for enrollment expansion. (Design Team) **CONTINUE**
- 23-02 Schedule a follow-up meeting for SPARK to define project requirements. (Design Team) **CONTINUE**
- 23-03 Schedule a follow-up meeting with the Cub Scouts to discuss final terms of vacating the property. (Principal) **CONTINUE**
- 24-01 Provide the written inspection reports of the summer construction work to the School Site. (Program Manager) **CONTINUE**
- 25-01 Investigate the City's plans for street improvements on Willowbend, as well as Atwell and Stillbrooke streets. Request attendance at the next Community Meeting from City Engineering representatives. (Design Team)
- 25-02 Coordinate a Groundbreaking Ceremony for Parker. (Parker & HISD)

WHAT TO EXPECT AT THE NEXT PAT MEETING:

1. Review of the 60% Construction Documents design as well as progress on the project.



NEXT PAT MEETING:

The next meeting will be on Thursday, October 8, 2015 at 3:30 PM.

Please review these meeting minutes and submit any changes or corrections to Steven Redmond. After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

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