



**Minutes**  
**2012 Bond Project Advisory Team (PAT) Meeting**  
**Cynthia Ann Parker Elementary School**  
**HISD Music Magnet School**

**MEETING #:** 27

**LOCATION:** Parker Elementary School

**DATE / TIME:** November 5, 2015, 3:30 PM

**ATTENDEES:** Lori Frodine, Principal; Bryan Berry, Assistant Principal; Heather Grosso, Teacher; Catherine Quinn, Teacher; Katy Rodgers, Teacher; Alean Zufall, School Administrator; Josh Vanlandingham, Parent / Community Member; Cindy Chapman, Community Member; Paul Zider, Community Member; Rick De La Cruz, Brave/Architecture; Bob Myers, HISD – Design Manager; Steven Redmond, HISD – Program Manager (URS)

**PURPOSE:** The purpose of this meeting was to update the PAT on the status of the project.

**AGENDA:**

- Introductions
- Updates from the Program Manager
- Updates from the Architect
- What to expect at the next PAT Meeting

**DISCUSSION:**

1. Rick De La Cruz was introduced. He is the designer working with Christian on the development of the documents for construction.
2. Program Manager updated the PAT on the status of the Project.
  - a. The Board of Education is considering a proposal that would add another \$211M to the Bond Program to ease the inflation impacts we have felt from the booming construction market in Houston.
  - b. District handouts were posted on the website describing a second approach to disbursement of additional funds that was discussed at the Board workshop in October. This is not the final solution, merely a record of what is being considered by the Board and HISD staff.
  - c. The impact of this funding with respect to the Parker ES project would be to insure that the full project as programmed and designed would be constructed. These funds anticipate an escalation in construction costs consistent with the 2012 Bond Group I projects that have already bid, as well as projects bid in other local school districts. Contact with the Board to show support for the additional funding is encouraged. The Trustee for Parker ES is Wanda Adams.



3. The Program Manager presented renderings prepared by the Architect that depict the interiors of learning centers in the new facility. The renderings illustrate the vertical window orientation and the resulting wall space that can be utilized for teaching surfaces. The new learning center configurations will be outfitted with movable furniture and furnishings for maximum flexibility.
  - a. The Architect had also prepared an exhibit of past projects to illustrate the rendering and the same space in real life. The renderings and photos were remarkably similar.
  - b. Principal Frodine offered to distribute the comparison photos by email after the meeting.
  - c. The Program Manager will schedule a visit to Kennedy Elementary School to see learning centers outfitted with the vertical windows. He will work with the Kennedy Principal to schedule a Saturday morning visit. (15-02)
4. Community members requested a set of the construction documents be provided to the school site for review by PAT members. PM will provide a half-size set with the Project Manual from the 60% Construction Document (CD) submission. Bid documents will be available in December, and those will also be provided to the school site at that time.

**ACTION ITEMS:**

- 15-01 Provide update on the 2007 Bond funds not used for Parker ES and their disposition for the 2012 Bond. (Program Manager) **COMPLETE**
- 15-02 The Program Manager will schedule a visit to Kennedy Elementary School to see learning centers outfitted with the vertical windows. He will work with the Kennedy Principal to schedule a Saturday morning visit. **PROGRESS**
- 23-01 Provide the PAT with feedback on how the school can respond to a future need for enrollment expansion. (Design Team) **CONTINUE**
- 23-02 Schedule a follow-up meeting for SPARK to define project requirements. (Design Team) **COMPLETE**
- 23-03 Schedule a follow-up meeting with the Cub Scouts to discuss final terms of vacating the property. (Principal) **CONTINUE**
- 24-01 Provide the written inspection reports of the summer construction work to the School Site. (Program Manager) **CONTINUE**
- 25-01 Investigate the City's plans for street improvements on Willowbend, as well as Atwell and Stillbrooke streets. Request the attendance at the next Community Meeting from City Engineering representatives. (Design Team) **CONTINUE**
- 25-02 Coordinate a Groundbreaking Ceremony for Parker. (Parker & HISD) **CONTINUE**
- 26-01 Mel Butler, HISD - Program Director (URS), will work directly with Brae Burn Construction to resolve the Punch List Items. **COMPLETE**
- 26-02 Principal Frodine will send an invitation for the 60% CD Working Meeting (October 19<sup>th</sup>). **COMPLETE**
- 26-03 Develop Library area that is 'Librarian & Teacher'- centric. Furniture budget may provide necessary separation and storage/accommodations. (Design Team) **CONTINUE**



26-04 Brave/Architecture to provide more renderings and sketches of the interior spaces including Auditorium and Library. (Design Team) **CONTINUE**

27-01 Provide construction documents to the school site. (Program Manager)

**WHAT TO EXPECT AT THE NEXT PAT MEETING:**

1. Review of the progress on the project.

**NEXT PAT MEETING:**

The next meeting will be on Tuesday, December 15, 2015 at 3:30 PM.

Please review these meeting minutes and submit any changes or corrections to Steven Redmond. After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

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