



Minutes
2012 Bond Project Advisory Team (PAT) Meeting
Pilgrim Academy

MEETING #: 12

LOCATION: Pilgrim Academy K-8 Principal's Conference Room

DATE / TIME: August 5, 2015 @ 4:00 pm

ATTENDEES: (those marked with a check were present)

<input checked="" type="checkbox"/>	Diana Castillo	Principal	<input checked="" type="checkbox"/>	Edna Chible	Parent
<input checked="" type="checkbox"/>	Andrew Casler	Dean of Students	<input checked="" type="checkbox"/>	Carrie Flores	Asst. Principal
<input type="checkbox"/>	Jim Teater	Community	<input checked="" type="checkbox"/>	James Metoyer	Area Director
<input type="checkbox"/>	Tom Davies	Teacher	<input type="checkbox"/>	Eric Ford	HISD
<input checked="" type="checkbox"/>	Jarrad Lenoir	RDC Architects	<input checked="" type="checkbox"/>	Rosemary Grant	Heery
<input checked="" type="checkbox"/>	Stennis Lenoir	RDC Architects	<input checked="" type="checkbox"/>	Albert Wong	HISD

Purpose: Review and discuss the design concept floor/site plan updates for the new building additions & renovations and make preparations for the upcoming Pilgrim Academy Community Meeting on August 12.

AGENDA:

- Review and discuss the further development of the Design Charrette Scheme 1A proposed floor and site plan layouts.
- Discuss preparation and speaking responsibilities for the upcoming Pilgrim Academy Community Meeting
- What to expect at the next PAT Meeting.

DISCUSSION:

1. Principal Castillo indicated a need for Spanish speaking interpreters for the upcoming Pilgrim Academy community meeting. Albert Wong will contact HISD Communications to accommodate this request. There was a brief discussion about the welcome/opening introductions and the community meeting format.
2. Stennis Lenoir, with RDC Architects, presented and discussed their further development of the Design Charrette Scheme 1A concept, which was the linear arrangement of the programmed Middle School classrooms in the new addition. The new Middle School additions and renovated areas will total almost 23,000 SF and there will be 21 new, proposed parking spaces added to the campus.
3. Mr. Lenoir continued with presenting the proposed site plan of the new addition, showing a new south entrance off the new main corridor connection that will serve as the Middle School Addition and Gymnasium area during any after-hours program activities or functions. New fencing and gates will be installed to secure this area during regular school operating hours. There will be new doors located in the new main corridor to limit access to other parts of the school building during these after-hours functions.
4. There was some general discussion about the typical standards for campus security fencing and whether the parent drop off areas are usually within the campus perimeter security fence line. The current parent drop off area at the Pilgrim Academy's front entrance along Skyline Drive is not fenced in but was not identified as part of the school program's update requirements.



5. The new Gymnasium will be an adaptive reuse and expansion of their existing Multi-Purpose Room. There was discussion about the perceived need for a Coaches Office, since its current proposed location is carved out of the existing Music Room and creates a potentially awkward area for the Music Program's utilization. The proposed Art and Music storage areas layout may be reconfigured to assist in the effort to produce a more useable Music Room area. RDC Architects will review existing column locations, etc.
6. The openings into the new restroom areas were discussed, with the indication that HISD prefers to not have doors located into these toilet areas. Principal Castillo and the PAT agreed with this concept, as long as sight lines into the toilet areas were not an issue.
7. Mr. Lenoir provided some general descriptions about the new building addition's elevation studies. He discussed the blending of the new addition's general appearance with that of the existing building versus that of providing a contemporary look that would provide more natural light into the building.
8. The seven existing T-Buildings are shown being relocated to a nearby area, northeast of their current locations, and allows the new addition to be built in their previous location. These will have to be re-permitted with the City of Houston, prior to their proposed relocation. Mr. Lenoir will confirm if there will be any impact to the fire department access lane requirements for all the buildings on campus when these are relocated.
9. A later discussion ensued, about whether any of the relocated T-Buildings will need to remain on the campus after the new construction is completed. This will be determined if there's any available funding for new additional classrooms, the total projected enrollment of the school and, if necessary, how many of these T-Buildings would be required to sustain their projected program needs, if the funds were not available under this current HISD 2012 Bond Program.

QUESTIONS/ANSWERS:

- 1-1 There were no additional questions.

ACTION ITEMS:

- 1-01 Contact HISD Communications about Spanish interpreter for community meeting. Albert Wong did so.
- 1-02 Prepare for the next PAT Meeting.

WHAT TO EXPECT AT THE NEXT PAT MEETING:

1. Review developed Schematic Design drawings and ideas from the last PAT design work session.

NEXT PAT MEETING: Tuesday, September 10, 2015; 3:30 pm; Pilgrim Academy Principal's Conference Rm.

Please review the meeting minutes and submit any changes or corrections to the author. After five (5) calendar days, the meeting minutes will be assumed to be accurate.

Sincerely,

Albert Wong, AIA

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