



Minutes
2012 Bond Project Advisory Team (PAT) Meeting
Mark White Elementary School

MEETING #: 17

LOCATION: Pilgrim Academy

DATE / TIME: February 18, 2015, 3:45pm

ATTENDEES: (those marked with a check were present)

	Diana Castillo	Principal – Pilgrim Aca.
✓	Peter Heinze	Principal - Briar Meadow
	Alexander Rodriguez	Principal – Emerson ES
	Bobby Swaby	Principal – Piney Point ES
✓	Carrie Flores	Asst. Principal - Pilgrim Aca.
	Jeanine Jordan	Asst. Principal – Briar Grove
	James Metoyer	HISD-Director-School Off.
	Meredith Davis	Teacher - Briar Meadow
	Jamie Dybala	Teacher - Briar Meadow
✓	Marcie Sandell	Teacher – Piney Point ES
	Becky Luman	Parent – Briar Grove ES
	Martha Mireles	Parent – Pilgrim Academy

	Dan Bankhead	HISD Fac. Design
	Sue Robertson	HISD Fac. Planning
✓	John Thomas	P2MG Construction
	Clay Clayton	HISD Fac. Planning
	LaJuan Harris	HISD Fac. Planning
✓	Bob Meyers	HISD Fac. Design
	Andreas Peebles	HISD Fac. Construction
	Kedrick Wright	HISD Fac. Design
✓	Brian Alling	HISD PM
✓	Kathleen English	English & Assoc.
✓	Hopper, David	English & Assoc.
✓	Adams, Jon	English & Assoc.

PURPOSE: The purpose of the meeting was to discuss and review the progress of the project design.

AGENDA:

- Review project schedule and construction updates.
- Review design updates.
- Discuss ideas for using the building as a teaching tool.
- What to expect at the next PAT meeting.

DISCUSSION:

1. Brian Alling, Project Manager for HISD Bond Program office, welcomed attendees and thanked them for their participation in the project.
2. Mr. Alling introduced Mr. Thomas of P2MG Construction who is the contractor currently working on site to install the service road and underground utilities tie-in to the adjacent property detention pond.
3. Kathleen English, David Hopper and Jon Adams of English & Associates Architects (EAA) presented the revised site and building plans. Topics of discussion and comments made were:
 - a. Due to a desire by some in the HISD administration and other unnamed individuals within other Houston government entities to create a park space to the north of Mark White’s campus, HISD directed the architect team to modify the road design. The new road design is essentially a divided two-way public road from Old Farm Road and extending along the campus’ west property line all the way to the back northern property line. This road would be barricaded off at the end until other future unknown site development were approved and began in land around the Mark



- White campus. The new road is being redesigned by the English & Associates team to comply with City of Houston design requirements and will be issued to contractors for cost estimating. Once the contractors have established an estimated cost for the change in the construction scope and design, HISD will seek additional funds needed for the roadway change.
- b. HISD Planners and Designers have directed the architect team to install a covered canopy along the bus-lane and extending to the covered 'porch' entry area. This serves as an alternate dry route into the school for students whom may be dropped off in the parent-drop-off drive. The canopy design will be metal with steel support posts and designed to remain in the project budget.
 - c. The front entry vestibule exterior wall and doors have been enlarged a few feet in the revised design to create improved visibilities from the receptionist and registrar's office areas; this enlarged entry also allowed for the registrar's office to relocate closer to the principal and secretary offices as requested by the PAT.
 - d. The design team presented two options for front entry and receptionist area layout.
 - i. The PAT preferred 'Option A' which utilized a more open reception counter.
 - ii. The registrar need windows added to the design shown and to include mini-blinds on all office windows...
 - iii. One of the registrar windows facing the entry lobby needs to be operable with a writing counter at the sill for use during the campus registration when there are more crowds of parents.
 - e. Floor finishes in public walk areas are generally planned to be ground and sealed concrete with some exposed aggregate designs implemented to represent 'nature trails'.
 - f. The PAT likes the idea of using some design of tree branches or similar pattern in the stairwell rail design.
4. Mr. Hopper and Ms. English shared some images and design ideas planned for implementation into the project as 'school as a teaching tool' elements.
- a. Though a rainwater cistern is not currently in the project, PAT members noted they would like to see it added or at least provisions made to allow for it to be added later.
 - b. Bio-swales are planned design elements to serve for storm drainage on the property as well as instructional examples.
 - c. Mr. Alling shared images from another Houston area school with other educational elements built into those projects such as:
 - i. Solar-dial on exterior walls
 - ii. Vertical height markers on a tall wall
 - iii. Exposed above-ceiling elements painted and labeled to teach building systems
 - iv. Glass installed in certain walls to provide view into mechanical and electrical rooms for teaching
 - v. Other elements which may be considered as the project develops
5. The PAT noted they liked the images and design changes and were excited to hear the work had begun on site.



6. Mr. Alling reminded the design team the HISD administrators have indication they want to see Austin stone used somehow in the design in honor of the namesake Governor Mark White.
 - a. The architect noted traditional Austin stone does not hold up well in Houston climate and will stain black in this humid environment.
 - b. The architect team noted they were considering an alternative cultured stone that resembles the Austin stone but is more durable.
 - c. Locations being considered for use of this stone would be on the walls as a decorative element near the entry and reception area.
 - d. Another optional place the design team is considering use of a cultured Austin stone look product along the main interior corridor and possibly near the multi-use room stage walls.
7. Several PAT members raised the ongoing concern with overcrowding at schools located near the Mark White Elementary School site. Concerns noted were that several of the area schools are already over capacity with student attendance and this Mark White project was originally labeled as a 'relief' school to address these overcrowding issues. When the HISD Board of Trustees approved naming the campus Mark White, they also indicated it would be a school of choice rather than a relief elementary. The PAT asked that this concern would be noted and they are hopeful HISD administration will address this in the future.
8. Mr. Alling commented to the PAT the regular monthly PAT meeting scheduled for March falls during HISD's Spring Break week. The PAT members agreed they wanted to meet the following week on Monday, March 23, 2015.

WHAT TO EXPECT AT THE NEXT PAT MEETING:

1. The design team and HISD will provide design status as well as a construction status updates.

NEXT PAT MEETING: Due to HISD Spring Break, the March meeting will most likely be rescheduled for the week of Monday, March 23, 2015 or Wednesday, March 25, 2015; at 3:45 pm, at Pilgrim Academy.

Please review the meeting minutes and submit any changes or corrections to the author. After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Brian S. Alling
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