



Minutes
2012 Bond Project Advisory Team (PAT) Meeting
Mark White Elementary School

MEETING #: 21

LOCATION: Pilgrim Academy

DATE / TIME: June 15, 2015, 3:45pm

ATTENDEES: (those marked with a check were present)

	Diana Castillo	Principal – Pilgrim Academy
✓	Peter Heinze	Principal - Briar Meadow
	Alexander Rodriguez	Principal – Emerson ES
	Bobby Swaby	Principal – Piney Point ES
✓	Carrie Flores	Asst. Principal - Pilgrim Aca.
	Jeanine Jordan	Asst. Principal – Briar Grove
	James Metoyer	HISD-Director-School Off.
	Meredith Davis	Teacher - Briar Meadow
	Jamie Dybala	Teacher - Briar Meadow
	Marcie Sandell	Teacher – Piney Point ES
✓	Becky Luman	Parent – Briar Grove ES
	Martha Mireles	Parent – Pilgrim Academy

	Dan Bankhead	HISD Fac. Design
	Sue Robertson	HISD Fac. Planning
	John Thomas	P2MG Construction
	Clay Clayton	HISD Fac. Planning
	LaJuan Harris	HISD Fac. Planning
✓	Bob Meyers	HISD Fac. Design
	Andreas Peebles	HISD Fac. Construction
	Matisia Hollingsworth	HISD Fac. Construction
✓	Brian Alling	HISD PM
✓	Kathleen English	English & Assoc.
	Hopper, David	English & Assoc.
	Adams, Jon	English & Assoc.

PURPOSE: The purpose of the meeting was to discuss and review the status of the project construction contracts and early site road package.

AGENDA:

- Project pricing and construction update
- What to expect at the next Project Advisory Team (PAT) meeting
- Discussion regarding possible dates and locations of future Community Meeting(s)
- Questions and Answers

DISCUSSION:

1. Brian Alling, Project Manager for HISD Bond Program office, welcomed attendees and thanked them for their participation in the project.
2. Mr. Alling informed the PAT the cost proposals from the sub-contractors and Construction Manager at Risk were received May 28, 2015. The project team architects, engineers, contractors and HISD managers were able to negotiate a project that delivers most of the project priority design elements within budget. Items which remain in the project are:
 - a. A secure rooftop outdoor classroom space
 - b. Lighting control using occupancy sensors
 - c. Daylight access into all classroom areas
 - d. A bus drop-off canopy
 - e. Color tinted windows along the north corridor



- f. Extended learning spaces for 21st century education
3. Items which are not included in the final project design scope were add alternates such as:
 - a. Outdoor concrete amphitheater seating area
 - b. Additional front parent drive drop-off lane canopy. The PAT members and HISD design and planning managers previously indicated the bus lane drop-off canopy is priority. An extension and enlargement to the parent drop-off canopy will be provided if additional cost savings can be identified during the construction phase.
4. Mr. Alling presented attendees with photo images taken recently at the project site of the road construction progress. Due to recent rains, the contractor has not been able to make as much progress as planned. However, the contractor has implemented dewatering measures and these measures are allowing the site to dry at a relatively quick rate.
5. Mr. Alling shared he had met with a few HISD elementary curriculum managers recently to discuss options to implement a curriculum that may be used by future teachers at the new Mark White Elementary School can use. There are several design elements the project team will try to implement into the project through the construction period. Several of these are:
 - a. Any visible angles which students can measure including angles within circles are desired by HISD to aid in instruction. Graphics for roof angles, concrete design 'cuts' in the floor slab and possibly on interior walls will be considered.
 - b. Vertical height measurement graphics located on a building interior and an exterior wall may be possible.
 - c. Instructional visual aids which illustrate proportions and ratios are helpful for math education example. Visual proportions and ratio examples may be created with either flooring patterns, concrete joint cut patterns or joints in the wall surface.

QUESTIONS AND ANSWERS:

1. None

WHAT TO EXPECT AT THE NEXT PAT MEETING:

1. A construction progress update will be presented.

NEXT PAT MEETING: Monday, July 20, 2015 at 3:45 pm, at Pilgrim Academy.

Please review the meeting minutes and submit any changes or corrections to the author. After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Brian S. Alling

Project Manager

HISD – Construction & Facility Services

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