



Minutes
2012 Bond Project Advisory Team (PAT) Meeting
Mark White Elementary School

MEETING #: 14

LOCATION: Pilgrim Academy Elementary School

DATE / TIME: October 20, 2014, 3:45pm

ATTENDEES: (those marked with a check were present)

<input type="checkbox"/>	Diana Castillo	Principal – Pilgrim Aca.	<input type="checkbox"/>	Dan Bankhead	HISD Fac. Design
<input checked="" type="checkbox"/>	Peter Heinze	Principal - Briar Meadow	<input type="checkbox"/>	Sue Robertson	HISD Fac. Planning
<input type="checkbox"/>	Alexander Rodriguez	Principal – Emerson ES	<input type="checkbox"/>	Gloria Barrera	HISD Fac. Design
<input type="checkbox"/>	Bobby Swaby	Principal – Piney Point ES	<input type="checkbox"/>	Clay Clayton	HISD Fac. Planning
<input type="checkbox"/>	Carrie Flores	Asst. Principal - Pilgrim Aca.	<input checked="" type="checkbox"/>	Steve Hoyt	HISD Fac. Des./Const
<input type="checkbox"/>	Jeanine Jordan	Asst. Principal – Briar Grove	<input checked="" type="checkbox"/>	LaJuan Harris	HISD Fac. Planning
<input type="checkbox"/>	James Metoyer	HISD-Director-School Off.	<input checked="" type="checkbox"/>	Bob Meyers	HISD Fac. Design
<input type="checkbox"/>	Meredith Davis	Teacher - Briar Meadow	<input type="checkbox"/>	Kedrick Wright	HISD Fac. Design
<input type="checkbox"/>	Jamie Dybala	Teacher - Briar Meadow	<input checked="" type="checkbox"/>	Brian Alling	HISD PM
<input checked="" type="checkbox"/>	Marcie Sandell	Teacher – Piney Point ES	<input checked="" type="checkbox"/>	Kathleen English	English & Assoc.
<input checked="" type="checkbox"/>	Becky Luman	Parent – Briar Grove ES	<input checked="" type="checkbox"/>	Richard Rodriguez	English & Assoc.
<input type="checkbox"/>	Martha Mireles	Parent – Pilgrim Academy	<input type="checkbox"/>		

PURPOSE: The purpose of the meeting is to discuss and review the project design progress.

AGENDA:

- Review floor plan updates
- Review interior materials and color scheme options and vote for preference
- What to expect at the next PAT Meeting

DISCUSSION:

1. Brian Alling, Project Manager for HISD Bond Program office, welcomed attendees and thanked them for their time and efforts assisting with the project.
2. Richard Rodriguez and Kathleen English of English & Associates Architects (EAA) presented updated floor plan drawings for the Project Advisory Team (PAT).
 - a. The Learning Commons (Library) area was reviewed with attendees noting several requested design elements had been addressed.
 - i. The operable/sliding glass corridor wall was added to allow for security and a quieter space, but also allow for maximum flexibility and access for other function/uses of the space.
 - ii. The bookshelves for this space will be purchased furniture/equipment and not built into place to allow for flexibility in arranging/re-arranging the space.



- iii. There are now two data/power jack locations in the room with jacks/outlets in floor-boxes. This allows for the space to have maximum flexibility for various uses and set-up of desks and/or presentation stations.
- iv. The Literacy Lab has been provided with movable book shelves along the walls and furniture, desks and layout tables in the middle of the room for teachers to stage and work.
- b. The adult/staff single-stall restroom has been moved as requested and is now located to now have door into restroom opening inside the bus loading/unloading vestibule. This orientation with restroom access in the vestibule allows for the Community Room to be secured from rest of the campus and still usable by non-campus community groups during non-school hours if needed.
- c. PAT members reviewed the various 'Small Group Meeting Rooms' located in the instructional areas of the building. These rooms will have ceilings and are located in the middle of the 'center commons' area in each wing/pod.
- 3. The EAA team presented two color scheme options for interior materials and finishes. They presented a 'warm' and more natural earth-tone color scheme and a 'cool' scheme with more blues and green tones.
 - a. The PAT members noted a preference for the warm tone colors presented reflecting the 'outdoors' and 'nature' theme of the campus design.
 - b. Interior architectural renderings of potentially what some of the building interior spaces may look like were shown to PAT attendees. Renderings include the central commons area and the main corridor with color-tinted glass windows. General feedback was positive for the images.

QUESTIONS/ANSWERS:

- 1. None

ACTION ITEMS:

- 1. None

WHAT TO EXPECT AT THE NEXT PAT MEETING:

- 1. Update of project status will be presented.

NEXT PAT MEETING: Monday, November 17, 2014; at 3:45 pm, at Briar Meadow Charter School.

Please review the meeting minutes and submit any changes or corrections to the author. After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Brian S. Alling

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