



**Minutes**  
**2012 Bond Project Advisory Team (PAT) Meeting**  
**Mark White Elementary School**

**MEETING #:** 15

**LOCATION:** Briar Meadow Charter School

**DATE / TIME:** November 17, 2014, 3:45pm

**ATTENDEES:** (those marked with a check were present)

	Diana Castillo	Principal – Pilgrim Aca.
✓	Peter Heinze	Principal - Briar Meadow
	Alexander Rodriguez	Principal – Emerson ES
	Bobby Swaby	Principal – Piney Point ES
✓	Carrie Flores	Asst. Principal - Pilgrim Aca.
	Jeanine Jordan	Asst. Principal – Briar Grove
	James Metoyer	HISD-Director-School Off.
	Meredith Davis	Teacher - Briar Meadow
	Jamie Dybala	Teacher - Briar Meadow
	Marcie Sandell	Teacher – Piney Point ES
✓	Becky Luman	Parent – Briar Grove ES
	Martha Mireles	Parent – Pilgrim Academy

	Dan Bankhead	HISD Fac. Design
	Sue Robertson	HISD Fac. Planning
	Gloria Barrera	HISD Fac. Design
	Clay Clayton	HISD Fac. Planning
✓	LaJuan Harris	HISD Fac. Planning
	Bob Meyers	HISD Fac. Design
	Andreas Peebles	HISD Fac. Construction
	Kedrick Wright	HISD Fac. Design
✓	Brian Alling	HISD PM
	Kathleen English	English & Assoc.
✓	Richard Rodriguez	English & Assoc.

**PURPOSE:** The purpose of the meeting was to discuss and review the progress of the project design.

**AGENDA:**

- Review floor plan updates
- Review site plan changes and provide the PAT with the storm water resolution update.
- What to expect at the next PAT Meeting

**DISCUSSION:**

1. Brian Alling, Project Manager for HISD Bond Program office, welcomed attendees and thanked them for their time and efforts assisting with the project.
2. Richard Rodriguez of English & Associates Architects (EAA) presented the floor plans and site plan images as a review of previously presented design documents.
3. Mr. Alling stated a few scope revisions may be necessary due to rising construction costs impacting the construction budget
  - a. The roof structure of the classroom wing areas has been proposed to be lowered in height. This is projected to save in wall height costs as well as reduce the amount of interior space for future energy savings.
  - b. The ceilings in the commons areas of each neighborhood will likely be traditional acoustical grid and panel ceilings to reduce the costs of duplicating fire-sprinkler, electrical and HVAC systems.
  - c. The flooring in academic areas will be HISD’s traditional VCT tile as is common throughout the district versus a more expensive no-wax luxury-vinyl-tile or sealed concrete which can be



expensive to construct properly. The main entry and public areas will most likely remain sealed concrete as currently planned.

4. The PAT requested the next meeting agenda to include discussion about how the building could provide areas for 'teaching tools' for student education of responsible environmental living. Some examples discussed for consideration included water bottle filling stations near the gymnasium and exterior play areas, rain-collection barrels to teach water conservation, site garden areas, etc.
5. There were comments from the PAT regarding the proposed Mark White Elementary student zoning. There is concern the neighboring schools are overcrowded and HISD may need to reconsider Mark White to be a 'relief' campus versus the current planned 'school of choice' designation. PAT members recognized this discussion is the responsibility of HISD administrators and will most likely be addressed in the future prior to opening the school.

**WHAT TO EXPECT AT THE NEXT PAT MEETING:**

1. The design team and HISD will provide a project status as well as update of the plans to begin construction activity at the site.
2. The architects will present design ideas being developed for the upstairs 'treehouse' reading area, the entry grand-stair and public entry area.

**NEXT PAT MEETING:** Monday, December 15, 2014; at 3:45 pm, at Pilgrim Academy

Please review the meeting minutes and submit any changes or corrections to the author. After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

**Brian S. Alling**  
Project Manager  
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