



**Minutes**  
**2012 Bond Project Advisory Team (PAT) Meeting**  
**Mark White Elementary School**

**MEETING #:** 22

**LOCATION:** Pilgrim Academy

**DATE / TIME:** August 17, 2015, 3:45pm

**ATTENDEES:** (those marked with a check were present)

	Diana Castillo	Principal – Pilgrim Academy
✓	Peter Heinze	Principal - Briar Meadow
	Alexander Rodriguez	Principal – Emerson ES
	Bobby Swaby	Principal – Piney Point ES
✓	Carrie Flores	Asst. Principal - Pilgrim Aca.
	Jeanine Jordan	Asst. Principal – Briar Grove
	James Metoyer	HISD-Director-School Off.
	Meredith Davis	Teacher - Briar Meadow
	Jamie Dybala	Teacher - Briar Meadow
	Marcie Sandell	Teacher – Piney Point ES
✓	Becky Luman	Parent – Briar Grove ES
	Martha Mireles	Parent – Pilgrim Academy

	Dan Bankhead	HISD Fac. Design
	Sue Robertson	HISD Fac. Planning
	John Thomas	P2MG Construction
	Clay Clayton	HISD Fac. Planning
	LaJuan Harris	HISD Fac. Planning
	Bob Meyers	HISD Fac. Design
	Andreas Peebles	HISD Fac. Construction
	Matisia Hollingsworth	HISD Fac. Construction
✓	Brian Alling	HISD PM
✓	Kathleen English	English & Assoc.
	Hopper, David	English & Assoc.
	Adams, Jon	English & Assoc.

**PURPOSE:** The purpose of the meeting was to discuss and review the status of the project construction contracts and early site road package.

**AGENDA:**

- Project pricing and construction update
- What to expect at the next Project Advisory Team (PAT) meeting
- Discussion regarding possible dates and locations of future Community Meeting(s)
- Questions and Answers

**DISCUSSION:**

1. Brian Alling, Project Manager for HISD Bond Program office, welcomed attendees and thanked them for their participation in the project.
2. Mr. Alling shared with the PAT member attendees the meeting agenda would include a brief status update of construction progress at the campus site. Mr. Alling photo slide examples of the work. The construction progress updated since the last PAT meeting include:
  - a. Storm sewer pipe installation has begun along the new roadway.
  - b. Site roadway grading has begun.
  - c. The building foundation pad preparation has begun.



**QUESTIONS AND ANSWERS:**

1. None

**WHAT TO EXPECT AT THE NEXT PAT MEETING:**

1. A construction progress update will be presented.

**NEXT PAT MEETING:** Monday, September 21, 2015 at 3:45 pm, at Pilgrim Academy.

Please review the meeting minutes and submit any changes or corrections to the author. After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

**Brian S. Alling**

Project Manager

HISD – Construction & Facility Services

3200 Center Street, Houston, TX 77007

Phone: (713) 556-9250

Email: [balling@houstonisd.org](mailto:balling@houstonisd.org)