



Meeting Minutes
2012 Bond Project Advisory Team (PAT) Meeting #5
Sam Houston MSTC

PAT MEETING #: 5

LOCATION: Sam Houston MSTC (Rm. 707)

DATE / TIME: February 9, 2015, 3:40pm

ATTENDEES: (those marked with a check were present)

Present ?	NAME	ORGANIZATION / ROLE	Present ?	NAME	ORGANIZATION / ROLE
✓	Rupak Gandhi	Principal		Kelsey Tinoco	10th Student
✓	Ada Rivera	Dean of Students		Fred Campos	11th Student
	Ryan Hutchings	Dean of Students		Pablo Calderon	12th Student
	Mariana Maldonado	Dean of Students		Aaron Hursman	11th Student
✓	Brian Gaston	Dean of Students		Cesar Coronza	12th Student
✓	Lt.C. Jessie Washington	Teacher, ROTC	✓	LaJuan Harris	CFS Facilities Planner
	Sgt. William Zappa	Teacher, ROTC		Vergel Gay	CFS Program Manager
	David Sanchez	Teacher, Math	✓	Mel Butler	CFS Program Manager
	Jamie Handy	Teacher, Chemistry	✓	Bob Myers	CFS Design Manager
	Katherine Curren	Teacher, Chemistry	✓	Steve Parker	Stantec Architecture
	Nichole Depaul	Teacher, Chemistry	✓	Taryn Kinney	Stantec Architecture
✓	Roshanda McClain	CATE, Cosmetology		Jennifer Henrikson	Stantec Architecture
	Richard Hurst	Community Representative	✓	Raul Pinol-Mart.	Stantec Architecture
	Hermelinda Cazares	Community Representative	✓	Tracy Eich	Stantec Architecture



AGENDA:

- Welcome & Introductions
- Review of DC Schools Tour
- Next Steps
- Next Steps
- Questions / Open Discussion
- Next PAT Meeting – Monday, March 9, 2014 / 3:40pm

DISCUSSION:

1. All attending PAT members introduced themselves.
2. Principal Gandhi started the meeting with a discussion about the findings on the Washington DC Schools tour. He commented that the openness of common spaces, broad corridors, and visibility into CTE spaces and common spaces were the main concepts of attraction for him and other attendees representing Sam Houston MSTC. Dunbar High School was a good example of this.
3. Ms. Maldonado also mentioned that having the Assistant Principal's offices centrally located will also help in managing the students. This principle was also observed at Dunbar High School.
4. Principal Gandhi remarked that having the smaller extended learning centers is not desired for Sam Houston MSTC as this will not logistically work for the teachers and students. It is preferred to have one central space per neighborhood versus several small extended learning spaces. One large gathering space per grade level would also be useful if possible.
5. Principal Gandhi commented that there is not one central theme for Sam Houston MSTC. For example, some schools are recognized for their programs in areas such as aviation. With this noted, he suggested having one central area that is recognized as a circulation hub and courtyard area for gathering with a skylight if possible. This was seen at Wilson High School on the DC tour and appeared to function and serve the school well.
6. Christel Coleman, HISD Program Manager, asked if lockers were regularly used by the students throughout the day.
 - a. Principal Gandhi responded that the lockers in the hallways do not get a lot of use, and that the only needed lockers would be in athletic areas.
7. Principal Gandhi noted that one feature that would be useful to students is charging stations located in various areas of the school.
8. Other findings that various PAT members discussed would be beneficial to incorporate in the school are plenty of flexible spaces, possibly some spaces that are 'U' shaped or circular for larger groups of students to gather, floor to ceiling white board walls in learning areas, and the incorporation of ceiling outlets versus floor outlets for more flexibility in lab and learning spaces.
9. During discussion of some exterior features that interested PAT members on the school tour, Principal Gandhi remarked that having a grand entry to welcome visitors and guests would serve the school and community well. Even having the main entrance to the school located on the second floor would create an exterior grand stair and function better by having the Welcome Center and Administrative Offices centrally located between the other floors of the school.
 - a. Steve Parker, Stantec, commented that this feature will be considered and implemented if site and program requirements could still be met. He also remarked that the stairs could be utilized as a 'Learning Stair' and serve as an option for teachers to plan activities and classes in a different environment.



- b. Principal Gandhi agreed and responded that a safer environment is created when students can be spread out versus compacted in small areas.
10. HISD Program Managers & the A/E team thanked Principal Gandhi and the other PAT members who attended the Washington DC Schools Tour for their documented pictures and feedback and will use this information during the design process to develop a school that will functionally and aesthetically meet the needs for Sam Houston MSTC.
11. Representatives from Stantec Architecture presented conceptual layouts to the PAT members and showed massing of programmed space with cardboard models. This gave a sense of how the programmed spaces from the Ed. Spec. would translate on a site plan. The PAT members reviewed the conceptual layouts and seemed to prefer having a central outdoor area to tie together the different areas of the building.
12. A Pre-Design Charrette meeting to prepare the PAT members (teachers, students, community members) for what they will experience at the Design Charrette will be scheduled.
13. The meeting was then adjourned.

ACTION ITEMS:

- 1-1 Update roster of PAT members (Principal Gandhi & other PAT Members)
- 1-2 Prepare a Pre-Design Charrette presentation/activity for PAT members (Stantec)

NEXT PAT MEETING: (Mtg. #6) – Monday, March 9, 2015, 3:40 pm, at SHMSTC / Rm. 707

WHAT TO EXPECT AT THE NEXT PAT MEETING:

1. Pre-Design Charrette Activity with PAT members.

Please review the meeting minutes and submit any changes or corrections to the author. After five (5) days, the minutes will be assumed to be accurate.

Best regards,

Christel Coleman

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