



Meeting Minutes
2012 Bond Project Advisory Team (PAT) Meeting #6
Sam Houston MSTC

PAT MEETING #: 6

LOCATION: Sam Houston MSTC (Rm. 707)

DATE / TIME: March 9, 2015, 2:00pm

ATTENDEES: (those marked with a check were present)

Present ?	NAME	ORGANIZATION / ROLE	Present ?	NAME	ORGANIZATION / ROLE
✓	Rupak Gandhi	Principal	✓	Tamyia Curtis	9th Student
✓	Ada Rivera	Dean of Students	✓	Jesus Parales	10th Student
✓	Ryan Hutchings	Dean of Students	✓	Danya De La Cruz Campos	11th Student
	Mariana Maldonado	Dean of Students	✓	Miguel Macias	12th Student
	Brian Gaston	Dean of Students	✓	Kevin Balderrama	12th Student
✓	Lt.C. Jessie Washington	Teacher, ROTC	✓	LaJuan Harris	CFS Facilities Planner
	Sgt. William Zappa	Teacher, ROTC	✓	Christel Coleman	CFS Program Manager
	David Sanchez	Teacher, Math	✓	Mel Butler	CFS Program Manager
	Jamie Handy	Teacher, Chemistry		Bob Myers	CFS Design Manager
✓	Nicole Harris	Teacher, PE	✓	Steve Parker	Stantec Architecture
	Nichole Depaul	Teacher, Chemistry	✓	Taryn Kinney	Stantec Architecture
✓	Roshanda McClain	CATE, Cosmetology	✓	Jennifer Henrikson	Stantec Architecture
✓	Rodney Dotson	Assistant Principal	✓	Raul Pinol-Mart.	Stantec Architecture
	Diana Vasquez	Parent on Patrol		Tracy Eich	Stantec Architecture



AGENDA:

- Welcome & Introductions
- Pre-Design Charrette Activity
 - a. Discussion
- Next Steps
- Questions / Open Discussion
- Next PAT Meeting – Monday, April 13, 2015 / 2:00pm
- Future PAT Meeting Dates – Monday, May 11, 2015 / 2:00pm

DISCUSSION:

1. The meeting began by all PAT members introducing themselves.
2. Taryn Kinney, Stantec Architecture, then began the Pre-Design Charrette activity by providing a general definition of the term “charrette.” She explained that this is typically a work session to develop and approve the concepts that the architects will use as a foundation for beginning the design phase for Sam Houston MSTC’s new school.
3. Ms. Kinney then explained that the purpose of this activity was to establish how you learn and what aesthetic attributes could be implemented into the design of the school to accommodate this learning style.
4. The PAT members were given a foam presentation board with various words that could be used to describe different learning styles and then were instructed to select three descriptors of how you learn best.
5. After reviewing the board, each PAT member was asked to share their selections with the group. Below are the words selected by the PAT members:
 - a. Flexible, Advanced, Sustainable, Active, Social, Mobile, Inviting, Identity, Engaging, Transparency, Quiet, Access, Comfortable, Focus, Collaborative, Supportive.
 - b. Several of the comments made by the PAT members included creating spaces within the school that provided quiet areas in order to focus and complete assignments, creating flexible spaces that could serve multiple functions, creating areas that promoted social interaction during lunch breaks or to complete assignments in a group setting, implementing more spaces that are inviting and provide transparency (this would encourage both students and teachers to work harder), more areas that provided internet access to complete assignments since a large percentage of the students do not have internet access at home, and incorporate features into the new school that would engage the Senior Students so they are motivated to complete their High School education as well as encouraged to give back to Sam Houston and support Alumni.
6. After this discussion, Ms. Kinney, Stantec Architecture, highlighted that many of the PAT members selected similar words. Some of the most frequently selected words were collaborative, social, and flexible. She also commented that this would be a good opportunity for Sam Houston to stand out and implement more community involvement.
7. Diane Vasquez, Parent on Patrol, agreed that community involvement was very important and mentioned that Sam Houston has a Parent Center and ESL Center for the community. Ms. Vasquez also commented that the students had many talents, and she as well as other members of the community desire that the design of Sam Houston reflects the culture of the community.
8. Ms. Kinney and other members of the PAT agreed. In conclusion of the activity, Ms. Kinney stated that communicating what Sam Houston MSTC is about to the community is one of the primary goals Stantec would like for this design to achieve. As a takeaway, Ms. Kinney also suggested that the PAT members review the SHMSTC Guiding Principles and think about what the identity of Sam Houston is to each of them.



9. The PAT agreed to review the Guiding Principles prior to the Design Charrette.
10. Ms. Vasquez, Parent on Patrol, also mentioned that the parents were also concerned with the amount of traffic on Irvington Boulevard as it tends to create a hazard when picking up and dropping of students. She asked if it was possible to have the new school entrance located in another area with less traffic.
 - a. Steve Parker, Stantec Architecture, responded that it is possible, and prior to finalizing the site ingress/egress, a traffic consultant would complete a traffic study in order to determine the best options.
11. Christel Coleman, HISD Program Manager, asked if there were any more comments or questions.
 - a. Principal Gandhi commented that it would be more efficient for all teachers and students involved in the PAT Meetings if the time was permanently shifted to 2pm on the 2nd Tuesday of each month.
 - b. Ms. Coleman confirmed the change in time and will send an updated Outlook Invitation to all PAT members.
12. The meeting was adjourned.

ACTION ITEMS:

- 1-1 Prepare for and attend Design Charrette – Date TBD by HISD Design Group Personnel

NEXT PAT MEETING: (Mtg. #7) – Monday, April 13, 2015, 2:00 pm, at SHMSTC / Rm. 707

WHAT TO EXPECT AT THE NEXT PAT MEETING:

1. A/E review of schematic design.

Please review the meeting minutes and submit any changes or corrections to the author. After five (5) days, the minutes will be assumed to be accurate.

Best regards,

Christel Coleman

Project Manager

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